

MEMORANDUM

TO: All Andrews Associates
FROM: Daniel E. Agnetta
DATE: April 5, 2006
RE: Town Hall Meetings

Last Thursday the AU Board of Trustees voted the 2006 – 07 budget. Included in that budget proposal were two provisions related to benefit adjustments. One of those relating to educational assistance for dependent children involved a proposal to make a policy change. It was therefore a separate action item on the board's agenda. The other, related to the healthcare plan, did not require board approval as a separate item since it did not involve policy change and was therefore approved as part of the overall budget proposal. Both benefit recommendations were approved as submitted by the Financial Management Committee to the Board Finance Sub-Committee and forwarded to the board.

Beginning, July 1, the educational assistance policy will reflect changes in the amount of support available for dormitory students. A summary of the changes can be found at http://www.andrews.edu/HR/ben_educational.html.

The healthcare adjustments include changes to the premiums on all three plans with provisions for a discount on the increase for employees and spouses who participate in the upcoming health screens. There will be additional changes made to the Premier health plan as well.

All of this will be explained in detail at town hall meetings in the Wolverine Room at the cafeteria. Please plan to attend one of these meetings:

Tuesday, April 11 - noon - 1:30 p.m.

Tuesday, April 11 - 3:30 - 5:00 p.m.

Wednesday, April 12 - Noon -1:30 p.m.

Wednesday, April 12 - 3:30 - 5:00 p.m.

We will have computers available for you to schedule your health screening at the town hall meeting or you can get a head start by scheduling your appointment online at <http://www.andrews.edu/HR/HealthScreening/Signup.cgi>. Please note that the blood test requires a 12-hour fast. All health screenings must be scheduled in advance and can *only* be scheduled *online*. If you have any question on the health screening, please call Employee Benefits at ext. 3886 or email benefits@andrews.edu.