

OTHER FINANCIAL INFORMATION

WHO TO CONTACT

Student Financial Services Office (SFS) assists applicants in making financial arrangements to attend Andrews University, identifying costs, and comparing them to available resources. Students who need help identifying financial assistance for which they may qualify should contact Student Financial Services. Many financial aid programs have limited funds and have time lines which require considerable lead time to process applications and to make awards. Therefore, students must apply for financial assistance well in advance of the time of enrollment to assure proper consideration. Contact Student Financial Services by any one of the following methods:

Website: www.andrews.edu/sf
 Address: Student Financial Services
 Andrews University
 Administration Building, Ground Floor
 Berrien Springs, Michigan 49104-0750
 Telephone: 269-471-3334 or 800-253-2874
 Fax: 269-471-3228
 Email: sfs@andrews.edu

International Student Services Office. All international students who enter the U.S. on an Andrews University I-20 Form are considered Andrews University students and are expected to report immediately to the International Student Services Office to enroll for the upcoming academic semester. The office is located in the Campus Center.

Telephone: 269-471-6395 or 800-253-2874
 Email: ISS@andrews.edu

EMPLOYMENT OFFICE

The Employment Office, which is part of Human Resources, assists students in their on-campus employment needs. The office provides information regarding employment opportunities, assistance with necessary paperwork, administers employment tests and is responsible for updating employment files. The office is located in the Administration Building, Second Floor.

Employment Office

Telephone: 269-471-3570
 Fax: 269-471-6293
 Email: employment@andrews.edu
 Website: www.andrews.edu/HR

STUDENT INSURANCE OFFICE

The Student Insurance Office, which is part of the Benefits Office of Human Resources, provides information regarding student accident and sickness insurance, as well as providing a student advocate to help mediate for the student, if necessary. The office is located in the Administration Building, Second Floor.

Student Insurance

Telephone: 269-471-3097
 Fax: 269-471-6293
 Email: stuins@andrews.edu

INSURANCE

Rates

Single student premium (approximately)	* \$805
Student & 1 Dependent	* \$1,671
Student & 2 Dependents	* \$2,373

* Rates reflect 2004-05 school year. Subject to change each school year.

Accident/Sickness. Every international student in “student status” and every other student registered for 6 or more credit hours is to be covered by at least an Accident and Sickness Plan. This may be purchased through the university by signing up online in Registration Central at registration time. International students are required to include all dependents that are here in the U.S. and there is an additional fee for adding dependents. Payment for this coverage can be charged to the student’s account. The insurance is **non-refundable** after the drop/add date.

Waivers. Students who have comparable coverage from elsewhere may waive the student insurance plan by entering their insurance information in Registration Central at registration time.

Brochures. Information describing the insurance coverage can be viewed at www.andrews.edu/HR/stu_insurance.html or at the Student Insurance Office in the Administration Building.

The Premium is charged to the student’s account via information entered in Registration Central. A waiver will prevent this charge from occurring (see Waivers above).

Medicaid. Michigan Medicaid is considered proof of insurance for U.S. citizens and Permanent Residents and should be entered into the waiver section of Registration Central at registration time. The only difference is that the student will be required to bring their current Medicaid card to the Student Insurance office in the Administration Building **before drop/add date** for verification of current coverage. This must be done for each registration period that the student is enrolled in school. If proof of current Medicaid is not provided, the student will be charged for the student insurance and the charge will be **non-refundable**.

Note: Medicaid from any other state will not be accepted as proof of insurance.

International students are required to have insurance irrespective of their class load.

MISCELLANEOUS MONEY MATTERS & GENERAL FEES

Students have two types of expenses while attending the university—educational (tuition, books, insurance and fees) and living (housing and meals).

The university makes every effort to maintain the costs published in this bulletin. The university reserves the right to make changes as necessitated by unexpected increases in costs. Such changes are announced in advance of the semester in which they become effective.

Additional Costs. In addition to tuition, class fees, lab fees, room, and food service, plan on funds to cover books, supplies, transportation, health insurance, and other personal expenses. These additional costs must be provided for each semester. Charges are generally billed during the first month of each semester. All other personal and miscellaneous expenses are handled on a cash basis.

Alternative Loans. Andrews University Student Financial Services includes all awarded financial aid (such as loans, etc.) as resources to determine alternative loan eligibility.

Application Fee

Undergraduate non-refundable	\$30
Graduate non-refundable	40

Auditing a Class. The cost of auditing a class is the same as the cost of enrolling for credit.

Carrying Charge is charged on all unpaid account balances.

Cash Withdrawal. Andrews University is unable to serve as a bank for students. Sometimes students have a credit balance on their student account they need to withdraw to pay living or education expenses. Students may request a cash withdrawal at the front desk in Student Financial Services. A maximum of three cash withdrawals may be requested during an academic term. The maximum dollar amount per cash withdrawal is \$300. Cash withdrawals are not available by credit card. Cash withdrawals will not be paid on monies anticipated in a future term. The student must present a current AU student ID or valid driver's license for release of funds.

Change of Registration \$19

Dropping/adding a course, changing from credit to audit, or from audit to credit after the "last day to enter any class" as published in the academic calendar, will be assessed a fee.

Club Dues. Clubs approved by Student Services may charge club dues to student accounts only during September and January. Appropriate forms with required information are turned in to Student Financial Services by September 15 and January 15. Student accounts cannot be used for fundraising. Maximum annual dues are \$30.

Credit Balances on student accounts may be withdrawn by or at the direction of the person responsible for the student's account after the final statement is issued—usually thirty days after the last day of school.

Credit Card Payments will be accepted to pay account balances, but cannot be accepted for a student to make a cash withdrawal from his/her student account. Secure payment can be made via the Andrews web page at www.andrews.edu. This requires a login and password. The following information is required:

Student Name:
 Student ID #:
 Type of card: (Visa/MC/Discover/American Express)
 Card #:
 Expiration Date:
 Name on Card:
 Telephone:

Credit by Examination Fees

CLEP exam fee—per test	\$53
CLEP exam fee—per credit	30
Administrative fee—per test	21
Departmental examination—per credit	30
Examination fee	13
Student Missionary Recording fee—per credit (undergraduate only)	30

Ending Balance. When a student leaves the university, any balance of \$5 or less is neither collected nor refunded after 90 days.

Examination Fees

New student and freshman testing	\$37
Mathematics Placement Examination	14
Special administration of any test	53
Language Proficiency Examinations (each)	48
Other than CLEP for seminary, graduate school (reading examinations), and undergraduate students.	
Graduate Record Examination (GRE)	as announced
Each exam—paid to Educational Testing Service, Princeton, NJ.	

Exit Procedures. Check-out procedures must be followed when a student leaves Andrews University without the graduation process. Students should ask for Andrews University Student Exit Procedure Forms from the dean's office in the school in which they are enrolled. All required signatures on the form must be obtained to ensure that the necessary information has been given both to the student and to the departments listed on the form.

Financial Clearance is required in order to:

- Complete registration at the beginning of each term
- Graduate or receive a certificate or diploma
- Receive a transcript or other certification of academic achievement

In order to obtain financial clearance to complete registration, any previous account balance (academic or housing) must be paid in full. All required documents must be turned in to Student Financial Services 60 days prior to registration.

Free Class

For university employees, refer to section 4:6-100 of the Employee Handbook.

For university salaried employee spouse, refer to section 2:726 of the Andrews University Working Policy.

General Fees for on and off main campus.

Main-campus. All main-campus students (those attending classes on the main campus in Berrien Springs) enrolled for 5 or more credits will be charged the following general fee each semester at registration:

Undergraduate students	\$238
Graduate students	186
Seminary students	197
Summer school students	90

Distance education. All students in different forms of distance education programs who pay tuition directly to the main campus will be charged the following general fee each semester at registration. \$78

Students obtaining education under a package price will be charged one-third of the cost per term.

Graduation Fee. All students from affiliation and extension programs will be charged a graduation fee as follows:

Undergraduate	\$71
Graduate	84

Identification Card. Each Andrews University student is issued an identification card that remains the property of the university. The original card is free. There is a fee to replace a lost or damaged card. \$17

Immunization Costs as required
 Certain classes require immunization (i.e., biology, clinical laboratory science, nursing, physical therapy, and speech pathology). Immunization costs are charged to the student’s account.

Improper Residence Hall Check Out \$110
 Plus an additional charge for cleaning, depending on time involved.

Incomplete Grade \$20

Late Registration—service fee \$58

Master’s Program Continuation Fee \$150
 A master’s student, who has advanced to candidacy, registers under program continuation when not registered for credit courses or other non-credit continuation (project, thesis, recital, and/or comprehensive exam). See p. 50.

Non-Current Student Accounts on which no payments are being made, may be turned over for third party collection. Students whose accounts are non-current must pay the account in full, including collection costs, before they may register for any additional coursework.

Non-Sufficient Funds (NSF). Charge for returned checks. \$23

Payment Plans

A. Tuition Guarantee Plan

The **Tuition Guarantee Plan** is available to full-time undergraduates whose only aid is Andrews Partnership Scholarship and external scholarships. Pay in full the estimated charges (tuition, room, board, books, insurance and general fees) by **August 15** to guarantee the tuition rate. The tuition rate for the first year is guaranteed for the next three consecutive school years. The out-of-pocket expenses (charges less Andrews Partnership Scholarship and external scholarships) paid for Year One will be rebated 5% during the first semester. The tuition rate for Year Two, Year Three, and Year Four will be rebated to equal the tuition rate for Year One. Email sfs@andrews.edu after making your payment to assure the rebate is posted to the student’s account. Students may break their sequential years of enrollment at Andrews University by serving as a Student Missionary/Taskforce worker or attending an ACA campus for a year. Students should notify their financial aid advisor prior to departure. Cash withdrawals and refunds are unavailable. All approved rebates will be applied to the student account after the last day to add/drop a class. Students on the Tuition Guarantee Plan with Education Allowance may have the plan revoked if the paying organization doesn’t pay for the current academic year by April 25.

B. Cash Rebate Plans

5% Rebate Plan—Full-time undergraduate and graduate students may choose to pay their estimated out-of-pocket expenses (charges less financial aid resources) for the full year by **August 15** and receive a 5% rebate. Email sfs@andrews.edu after making your payment to assure the rebate is posted to the student’s account. The minimum payment to qualify for the rebate is \$1,000. The rebate is unavailable for payment made after the first day of class. Cash withdrawals and refunds are unavailable. All approved rebates will be applied to the student account after the last day to add/drop a class.

2% Rebate Plan—Full-time undergraduate and graduate students may choose to pay their estimated out-of-pocket expenses (charges less financial aid resources) in full for the

semester and receive a 2% rebate per semester. The minimum payment eligible for the rebate is \$500. Each payment must be receipted by **August 15 for Fall semester** and **December 15 for Spring semester**. Email sfs@andrews.edu after making your payment to assure the rebate is posted to the student’s account. The rebate is unavailable for payment made after the first day of class. All approved rebates will be applied to the student account after the last day to add/drop a class each term.

- C. Installment Plan**—Arrange to make installment payments toward estimated ‘out-of-pocket’ expenses for the semester.
1. All previous account balances (including installment plan balances) must be paid in full.
 2. The plan is not to exceed more than 60% of the estimated ‘out-of-pocket’ expenses for the semester.
 3. Payments are to zero the account by the end of the semester to which the plan applies.
 4. Late payments will incur a late payment fee of \$25.
 5. A carrying charge will be posted to an unpaid balance at the end of the current academic term.

Post-Dated Checks are not accepted.

Prior Accounts. Students may register only when accounts with other schools have been paid.

Prior Learning Assessment (PLA) Fees

Application fee per portfolio	\$29
Evaluation fee per portfolio (max. 5 credits)	97
Recording fee per credit hour	39

Reduced Tuition Fee. Seminary spouses should visit the SDA Theological Seminary Dean’s Office.

The spouse of a full-time AU student may receive a discount on Center for Intensive English Program courses (see p. 73).

Refund Check Policy

Refund checks resulting from credit on the student’s account will not be available to the student until approximately five days after the semester drop/add date. The checks will be mailed to the address the student wrote on the request form.

Refund checks will only be issued from credit on the account at the time the check is requested. Students should monitor their account balances carefully since funds from a future semester are unavailable until the appropriate time in the future term.

Student Financial Services is unable to serve students as a bank. A maximum of three credit refund checks may be requested during a term.

Students receiving federal loans are encouraged to carefully read their Disclosure Statements so they know the loan disbursement schedule. Financial funds from future semesters are unavailable until the funds reach the University’s bank. Students should plan their budgets accordingly.

To pick up a refund check in Student Financial Services, the student must show current Andrews University ID or valid driver’s license. For a student’s spouse to pick up the refund check, the student must sign a letter giving permission for the spouse to pick up the check. Without the appropriate documentation, the refund check will not be released.

Registration Central. For information on how to financially clear and register online, visit www.andrews.edu and click on “Registration Central.”

Rescheduling senior exit tests and major field tests. \$53
Senior exit tests are scheduled twice during fall and spring semesters and once in the summer.
Major field tests are scheduled for summer, fall and spring semesters. Students who must reschedule are charged an additional fee. \$53

Student Financial Services (SFS) Approval is required for:

- Taskforce and Student Missionary appointees
- Adventist Colleges Abroad applicants
- Off-campus academic experiences

Account balances, including installment payments not yet due, must be paid in full before students are financially cleared. When a student on tour is sent home for medical, financial, or citizenship reasons, all travel costs must be paid by the student and/or family.

Student Status. Student status is achieved only after a student is both academically and financially cleared. Only then may students attend classes, take examinations, participate in graduation exercises, and live in university housing.

Textbooks \$500
 The estimated semester cost of textbooks is \$500. Students are charged only the actual amount of their bookstore purchases.

Thesis/Dissertation Fees

Binding (each volume)	\$22
Copyright (optional)	53
Microfilming (dissertations only)	80
Copyediting (thesis)	90
Copyediting (doctoral dissertations)	180

Transcript Free
 Rush Service \$16

Transcript and Diploma. Students may not receive a transcript or diploma under the following circumstances:

- Owing a student or housing account, including installment payments not yet due
- Having a balance guaranteed by Andrews University
- Being in default on a government loan
- Needing to complete loan exit counseling

Transcript Exception. Students may request that a transcript be sent to the following:

- An employer or an organization for scholarship or licensure purposes (Student Financial Services must be given documentation of an employment offer or scholarship application).

Updating Course Work Fee—20% of graduate tuition per credit

Wiring Funds. The following details enable students to send funds electronically to Andrews University:

Fifth Third Bank
 38 Fountain Square
 Cincinnati OH
 Credit to: Fifth Third Bank-Southwest
 ABA#042000314
 Swiftcode: FTBCUS3C
 Andrews University
 Account # 02112175
 Student's Name:
 Student's ID # :

MASTER OF DIVINITY PROGRAM

The registration fee is due August 15 for Fall semester, December 15 for Spring semester, and May 10 for summer term. Any credits (over 16) are charged at the regular per-credit master's tuition rate.

Approved courses taken outside the Seminary are charged at the established tuition rate. In some cases the student may request a 50% discount. A per-credit Recording Fee is charged by the university for Clinical Pastoral Education (CPE) credits earned in approved centers not connected with a graduate-level school. See the Seminary chaplain for further information about this program.

INTERNATIONAL STUDENTS

Advance Deposit. Applicants attending the main campus from outside the United States (except Canada and Mexico) must make an advance deposit of \$2,000. This deposit must be paid in cash. No university scholarships may be applied to pay the deposit.

All students are encouraged to pay the \$100 SEVIS I-901 fee at the Western Union Quick Pay services or to contact Andrews University International Recruiter in case of unavailability of the Western Union services in their countries. This fee is required by the U.S. Immigration and Customs of all students seeking an F-1 or J-1 visa from an embassy or consulate as well as students applying for admission at a U.S. port-of-entry (such as Canadians) to begin initial attendance at U.S. schools.

Deposit Allocation. This deposit is not available to cover registration expenses; the deposit earns interest during the time the student is enrolled. The deposit plus interest is refunded when the student's degree is completed or enrollment is terminated; alternatively, it can be used as partial payment for the final semester of registration. International students do not get a discount on their deposit when the deposit is used to pay tuition costs. If the student doesn't complete the educational program during the term the deposit is used to meet expenses, the deposit must be reinstated for financial clearance.

Resource Verification. Bank documentation as well as other forms of financial documentation are required to prove ability to support one's educational expenses. This documentation must be sent to the university directly from the bank. Sponsors in the USA will be required to sign an affidavit of support. In addition, the applicant must demonstrate adequate financial support for the duration of the program for which (s)he is applying.

I-20 Form. Once the deposit and resource verification are received and accepted, the university authorizes the International Student Services Office to issue the I-20 Form for the purpose of securing a United States student visa.

Payment Plan. For first-year undergraduate international students, the entire Andrews University Partnership Scholarship will be applied the second semester. For all students, full payment of expected costs (tuition, room, board, insurance, books and fees) less any scholarships and loans is required 45 days in advance of each semester (Fall semester payment is due July 15; Spring semester payment is due December 15).

After receiving the I-20 Form, it is often advantageous for the international student applicant to then make payment for the first semester's tuition and fees (the specific amount will be communicated to each student, and will be based on the student's area of study and living arrangements), and to use the receipt for that payment as part of the formal student visa application process in the home country.

Arrival to Andrews University Campus. All international students who enter the U.S. on an Andrews University I-20 Form are considered Andrews University students and are expected by law to report immediately to the International Student Services Office in preparation to enroll for the upcoming academic semester.

General Conference Sponsorships. International students could also come to study in the United States of America on an Exchange Visitor (J-1) Visa. Andrews University enrolls such students when the General Conference takes the financial and legal responsibility in issuing the “DS2019” document. The General Conference is authorized by the Department of State to issue this document. Therefore, the General Conference is responsible for all the students who come on J-1 visa status.

TUITION ADJUSTMENT POLICIES

Tuition refunds are given to students who withdraw from school or drop individual courses during the academic term. These tuition adjustments are based on the date when all the appropriate drop forms with all the required signatures are completed and filed with the Academic Records Office.

Fall and Spring Semester adjustments

100%	1 st –10 th calendar day
70%	11 th –17 th calendar day
40%	18 th –24 th calendar day
0%	25 th –last day of semester

Summer Session adjustments

100%	1 st –3 rd calendar day
50%	4 th –10 th calendar day
0%	11 th –last day of term

Courses with Special Schedules. When courses are scheduled for irregular periods of time, adjustments are based on the ratio of the length of the course to the length of the academic period for that course.

Financial Assistance Adjustments. Federal and State regulations require the university to return a portion of any refund adjustment made affecting the program(s) involved when a student drops any classes or withdraws from school after receiving financial assistance under any Federal Title IV program (other than Federal Work-Study). Refer to p. 68 for Financial Aid Refund Policy.

CHARGES

RESIDENCE HALL CHARGES

Residence Hall Charges For Each Semester

Double Occupancy Package Plan*	\$1,425
Single Occupancy	2,495
Double Daily rate	14
Single Daily rate	20
Summer session lengths vary, therefore, Summer room charges are calculated on a per day basis.	

* The residence hall package includes room, all utilities, basic telephone and basic cable, reduced health club membership rate and limited health care. It does not include health care lab work and x-rays, comprehensive psychological interventions and testing, books, supplies, transportation, health insurance, food, or other miscellaneous expenses.

Residence Hall Room Deposit \$150

In order to have a room deposit refunded, new students who do not attend Andrews and/or do not move into the residence hall must cancel their room reservation 10 days before the start of the summer session and 30 days before the beginning of either Fall or Spring semester. (Returning residence hall students must cancel by July 1 for Fall semester to qualify for a deposit refund as indicated.) Cancellations must be made through the respective residence hall.

Improper Residence Hall Check Out \$110

Students are charged a fee if they leave the university without proper check out. An extra charge is made for cleaning, depending on time involved.

Residence Hall Non-returned Key and Lock Change Fees

Non-returned key fee	\$25
Lock change fee	50

Personal Effects Insurance. The university does not provide personal effects insurance coverage. The university is not responsible for the loss or damage, from any cause, of personal belongings brought to the campus. This is true even though students are required by the university to purchase certain items or to keep them in a specified place. The university recommends that students purchase their own personal effects insurance coverage.

MEAL PLAN CHARGES

Residence Hall Meal Plan Options

Undergraduate residence hall students under age 22 are required to participate in a Meal Plan. Purchases may be made at the Terrace Café, Gazebo Restaurant, and campus vending machines. All food prices are a la carte.

All residence hall students of Andrews University employees receiving 70% education allowance must select a meal plan regardless of the student’s age.

Minimum meal plan cost per semester	\$1,100
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Café Account

Minimum amount to open a Café Account	\$50
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The Café Account is a plan for graduate and undergraduate students not living in a dormitory. Students use their ID card to purchase cafeteria meals. To open a café account with cash, check or credit card, visit the Food Service Office. To open a café account with a credit balance on a student account, visit the Student Financial Services Office.

FAMILY & GRADUATE HOUSING CHARGES

Apartment**Application Fee** \$320

The application fee is divided as follows:

Security Deposit	200
Cleaning Fee, non-refundable	100
Processing Fee, non-refundable	20

Monthly Rental Rates*

Efficiency Apartments	\$410–420
One-bedroom Apartments	490–515
Two-bedroom Apartments	515–595
Three-bedroom Apartments	580–695
Four-bedroom Apartments	695

* Apartment rates include all utilities, local telephone, basic cable television, and high-speed Internet.

Houses**Processing Fee, non-refundable** \$20

Before possession, the following is required:

Security Deposit	\$300
Cleaning Fee, non refundable	100

Monthly Rental Rates

Unfurnished houses	\$425–820
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The Family & Graduate Housing Office provides apartment descriptions and application forms upon request. Application forms can also be downloaded from www.andrews.edu/housing. If notice of cancellation is received four weeks before the date of stated occupancy, the application fee is refunded minus the \$20 processing fee. Apartments or houses are assigned from the processing list in the order in which the application fee is received.

A student's immediate family only includes husband, wife, and children. Any other relatives (parents, in-laws, brothers, sisters, etc.) who desire to live with students must first receive permission from the Family & Graduate Housing Director. Rent is increased by \$20 per month for each additional person that is not immediate family as described above or the student does not have legal guardianship over. No overcrowding is allowed.

Rent Payments. The first month's rent is prorated to the date of occupancy. Students are required to pay the first month's rent in advance. Thereafter, rent is due in advance on the 1st of each month.

A **late fee of \$20** is charged for any payment made after the 10th of the month. Payment can be made at the Family & Graduate Housing Office either making use of the drop box or in person. Payments may also be made online or by mail. Address all payments and inquiries to:

Family & Graduate Housing
500 Garland Avenue, Building G
Andrews University
Berrien Springs, MI 49104-0920
USA

Termination of Occupancy. When tenants plan to move, they must notify the Family & Graduate Housing Office 30 days before the planned move-out date. Rent for thirty days is charged from the day this notice is received. A late-departure per-day fee is charged to those who exceed the 30-day notice period.

COLLEGE OF ARTS AND SCIENCES CHARGES

Clinical Laboratory Science—Senior clinical year

Clinical Laboratory Science—Fall/Spring	\$355
Summer	237

Action America

Action America offers intensive language study, combined with cultural and professional experiences and travel. Customized programs are available for groups of twelve or more. Individuals may register during the regularly scheduled academic terms as either Action America participants or enroll in the second language intensive course ENSL130 for non-credit. At least one four-week session is offered each semester.

Tuition during academic sessions, per non-credit hour	\$250
Four-week Summer session:	
Tuition	\$1,685
Activity fees	337
Housing/cafeteria	674
	<u>\$2,696</u>

Transportation will be provided to and from the South Bend Airport. Fees do not include textbooks, health insurance, or airfare to and from Andrews University. Health insurance is available through Andrews University for \$85 per month. Action America participants must either show proof of insurance or purchase insurance at Andrews University.

International Language Studies

Reading examination in French or German	\$48
for MA and doctoral candidates in the Seminary and the School of Graduate Studies	
Credit by examination other than CLEP	48
(College Level Examination Program) test for undergraduate students (each examination and each course)	
Credit by examination other than CLEP test for under-	48
graduates who want to have the language requirements of the College of Arts and Sciences waived (no credits are given)	

Music

Students wishing to charge private lessons or non-credit music classes to their account must receive authorization from Student Financial Services, prior to signing up for the lessons.

Private music lessons (non-credit)	\$300
Fourteen 30-minute lessons.	

There is an additional fee for students taking private music lessons for credit or non-credit.

Music class (non-credit)	300
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Fourteen 50-minute sessions with a minimum of four students. Offered on demand. No tuition charged.

Music ensemble fee adjustments

- Half tuition rate for students who register for music ensemble for credit and whose combined load exceeds 16 credits
- No tuition for students who audit music ensemble and whose combined load exceeds 16 credits

Music organization uniform	approx. \$125
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Wind Symphony, Chamber Singers, Ladies' Chorus, Men's Chorus, and University Singers

Music lesson fee	\$71
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For students taking private music lessons for credit or non-credit.

MENC Collegiate Chapter Membership Fee	\$26
Professional membership fee required for Bachelor of Music in Music Education majors	

Nursing

Nursing senior-year examination	\$61
Departmental credit by examination	119
Lab and clinical fees	
Sophomore — Fall	\$180
Spring	266
Junior — Fall	180
Spring	266
Senior — Fall	356
Spring	266
Graduate fee (semester)	*148

*Charged when taking 5 or more credits per semester

Nutrition

Application fee for Dietetics Internship Program	\$51
Dietetic Internship Professional fee each semester	293
Practicum (FDNT594-02), each semester	2,060

Physical Therapy Professional Programs

These fees do not include transportation costs, general education fees, special tests, insurance, books, or graduation fees.

Confirmation deposit fee	\$300
Entry-Level DPT program	
Tuition per semester	\$7,500
Professional fee per semester	<u>\$400</u>
Total package per semester	\$7,900

t-DPT and DScPT programs

Regular credit (per credit)	\$467
Competency credit (per credit)	\$185
CEU—Workshop fees	vary

Social Work Professional Fees

Freshmen and sophomores	\$43
Juniors and Seniors	89
Graduate students	237
(Charges per semester, excluding summer)	

COLLEGE OF TECHNOLOGY CHARGES**Aeronautical Technology**

All Aeronautical Technology Majors taking AFLT flight training courses (116, 117, 216, 217, 306, 307, 456, 466, 467, 474, and 486) will receive a 50% rebate on the tuition paid for these AFLT courses only. These funds will be applied to the student's flight account during the semester for which the student is enrolled in that class. Aviation majors will be required to pay the regular price when these funds are gone. Non-majors taking AFLT104 will receive 1 hour of dual instruction for each semester credit enrolled. Rates subject to change.

Private Pilot Certificate

Instructor		
35 hrs dual @ \$35/hr		\$1,225
10 hrs ground @ \$35/hr		350
Aircraft		
55 hrs (C-152) @ \$65/hr		3,575
FAA exams		<u>265</u>
Total Cost		\$5,415

Commercial Pilot Certificate and Instrument Rating

Instructor		
75 hrs dual @ \$35/hr		\$2,625
30 hrs ground @ \$35/hr		1,050
Aircraft		
105 hrs (C-152) @ \$65/hr		6,825
10 hrs (C-172RG) @ \$95/hr		950
FAA exams		<u>530</u>
Total Cost		\$11,980

Multi-engine Rating

Instructor		
15 hrs dual @ \$35/hr		\$525
10 hrs ground @ \$35/hr		350
Aircraft		
15 hrs (Aztec) @ \$210/hr		3,150
FAA exams		<u>175</u>
Total Cost		\$4,200

Flight Instructor Certificate

Instructor		
15 hrs dual @ \$35/hr		\$525
25 hrs ground @ \$35/hr		875
Aircraft		
5 hrs (C-152) @ \$65/hr		325
10 hrs (C-172RG) @ \$95/hr		950
FAA exams		<u>355</u>
Total Cost		\$3,030

Instrument Flight Instructor Certificate

Instructor		
15 hrs dual @ \$35/hr		\$525
25 hrs ground @ \$35/hr		875
Aircraft		
15 hrs (C-152) @ \$65/hr		975
FAA exams		<u>265</u>
Total Cost		\$2,640

Multi-engine Instructor Rating

Instructor	
15 hrs dual @ \$35/hr	\$525
25 hrs ground @ \$35/hr	875
Aircraft	
15 hrs (Aztec) @ \$210/hr	3,150
FAA exams	<u>175</u>
Total Cost	\$4,725

Mission Pilot Preparation

Instructor	
20 hrs dual @ \$35/hr	\$700
15 hrs ground @ \$35/hr	525
Aircraft	
20 hrs (C-150TW) @ \$65/hr	<u>1,300</u>
Total Cost	\$2,525

Airline Transport Pilot Certificate

Instructor	
20 hrs dual @ \$35/hr	\$700
25 hrs ground @ \$35/hr	875
Aircraft	
20 hrs (C-172RG) @ \$95/hr	1,900
FAA exam	<u>90</u>
Total Cost	\$3,566

Ground School—Non-Credit

Class instruction (private, commercial and instrument)	\$225
Private instruction	\$35/hr or \$100 whichever is greater
Headset	\$420

Aviation Maintenance

Required Minimum Tool Set	\$2,500
Laboratory Fee (per semester)	200
Airframe & Power Plant students	

FAA Exams (Maintenance)

For AU student (written and oral/practical)	\$645
For non-AU students (written, oral, and practical)	1,020

Aircraft Rental Rates per hour (WET)*

Cessna 152	\$65
Cessna 150 Tail Wheel	65
Cessna 172	80–85
Cessna 172 RG	95
Piper Aztec	210

- * 1. Prices are subject to change without notice.
- 2. Cost may vary depending on type of aircraft used.
- 3. Cost of books is not included.

**DIVISION OF
ARCHITECTURE CHARGES**

Professional program application	\$43
Professional education fees	
Pre-professional year 1	\$453
Pre-professional year 2	655
Professional years 3 and 4	655
Professional year 5	750
(Charges per semester, excluding summer)	
Fee for drafting desk, stool & lamp	\$32
Deposit Fees	
Mayline ruler	\$133
Key for drafting desk	11
Board cover	43
Cleaning fee	26

Other departmental charges for individual courses are listed in the *Class Schedule*. These charges, which may be significant, are added to tuition.