

The format of the thesis must conform strictly to the *Andrews University Standards for Written Work*. Students are strongly urged to consult the dissertation secretary before formatting and printing a thesis.

At least six weeks before graduation, the committee-approved draft of the thesis should be submitted to the dissertation secretary. After appropriate changes have been made, the corrected copy should be submitted at least four weeks before graduation to the dissertation secretary for approval. Copying on non-acid paper should be completed at least two weeks before graduation. Three copies of the thesis, including a 150-word abstract and an approval sheet, must be submitted to the dissertation secretary. The abstract should contain a short statement of the problem examined, a brief exposition of methods and procedures, and a condensed summary of the findings.

Students obtain a Thesis Completion Form from the dissertation secretary. They must take the form to the Academic Records Office no later than noon on Friday, a week preceding graduation. A fee is charged by the university for binding the three copies of the thesis, two of which are deposited in the library and one in the department in which the student earns the degree.

Students who do not adhere strictly to the deadlines noted above will have their graduation postponed.

Thesis candidates must pass an oral examination no later than two weeks before graduation. The candidate is expected to demonstrate mastery of the thesis topic.

MA: PASTORAL MINISTRY

Walt Williams, *English Track Director*
Ricardo Norton, *Hispanic Track Director*
Trevor O'Reggio, *Non-NAD Track Director*

The Master of Arts in Pastoral Ministry is for experienced pastors and recommended lay leaders whose ministerial functions make it impossible to engage in an extended study program at the Seminary. While admission to the program is similar for all groups of applicants, the curriculum reflects emphases for English or Hispanic ministry tracks (for details, see below).

In areas outside North America, the Master of Arts in Pastoral Ministry curriculum reflects indigenous needs. A minimum of 6 credits is offered in courses specifically adapted to meet local conditions and culture. Adjustments may be made in admissions policy pertaining to the length of ministerial experience.

Admission Requirements

Admission to the MA in Pastoral Ministry is based on the following requirements in addition to the general admission requirements for all graduate students (pp. 44–46) and the general Seminary admission requirements. Applicants must also complete and return the Sixteen Personality Factor Questionnaire as directed.

Ministerial Applicants: English/Hispanic

- Provide evidence of successful ministerial experience during the past five years.

Lay Leader Applicants

- Be at least 35 years of age.
- Demonstrate excellent academic skills,
- Provide evidence of extensive, active, and successful ministry in service areas such as Sabbath school teacher, youth leader, elder, deacon, etc. during the past five years,

- Recommended by their local church pastor and local conference leadership.

Program Requirements

The MA in Pastoral Ministry degree is awarded upon completion of a minimum of 48 credits of formal course work.

1. Course work in North America is offered off campus twice annually in one- and two-week intensives, normally at Adventist educational institutions. Students should expect pre- and post-class assignments as part of the total academic requirements of each course. The intensives generate the equivalent of 6–12 credits.
2. Prospective students may take up to 3 classes (9 credits) before being formally accepted into the MA in Pastoral Ministry program.
3. Course work should be completed within 10 years of beginning the program.
4. Attendance of at least one session on campus at Andrews University is required.

Students failing to maintain a minimum GPA of 2.50 are placed on probation. Any student remaining on probation for the equivalent of two years (maximum of 18 credits) must withdraw from the program.

Transfer Credits. Upon approval by the dean, a maximum of 24 graduate credits may be transferred from approved seminaries or universities, including Andrews University. Approved credits under the Credit Through Learning in Professional Experience provision (see below) are considered part of the maximum.

A maximum of 8 credits may be transferred from another conferred degree upon approval by the dean.

English Track Curriculum

Biblical Studies	12
Old Testament (6)	
One course in Theology	
Choose one: OTST570; OTST607; GSEM530; OTST510	
New Testament (6)	
One course in Theology	
One course in Exegesis	
Theology and Christian Philosophy	9
Two courses in Theology	
One course in Ethics	
Christian Ministry and/or Religious Education	12
Courses selected in at least two areas	
Church History	6
CHIS674	
One elective	
Mission	3
Electives	6
TOTAL CREDITS for the MA Degree	48

Hispanic Ministry Curriculum

Biblical Studies	12
Old Testament (6)	
One course in Theology	
One course in Exegesis	
New Testament (6)	
One course in Theology	
One course in Exegesis	
Theology	9
Two courses in Theology	
One course in Ethics	

Christian Ministry	12
Four courses such as: CHMN505 (Hispanic), 514 (Hispanic), CHMN527 (Hispanic), 544 (Hispanic), 555 (Hispanic), 615 (Hispanic) One of the following courses in Culture: CHMN525, 585	
Church History	6
CHIS567, 674	
Mission	3
Electives	<u>6</u>
TOTAL CREDITS for the MA Degree	48

Non-North American Division Curriculum

Biblical Studies	12
Old Testament (6)	
One course in Theology Choose one: OTST510; OTST570; OTST607; GSEM530;	
New Testament (6)	
One course in Theology One course in Exegesis	
Theology and Christian Philosophy	8
One course in Ethics Three additional courses in THST	
Christian Ministry	12
Courses selected in at least two areas: Evangelism and Church Growth Leadership and Administration Pastoral Care and Counseling Preaching and Worship	
Church History	4
CHIS674 One elective	
Mission	2
Electives	<u>10</u>
TOTAL CREDITS for the MA Degree	48

Credit Through Learning in Professional Experience*

Students may be eligible to receive up to 6 credits for professional experience when approved by the dean, using the following criteria:

- Applicants must have completed at least 18 credits toward the MA degree with a minimum GPA of 2.50
- The applicant must submit a Professional Experience Portfolio, including (1) an up to date curriculum vita, (2) a description of ministerial experiences, (3) a reflection-learning paper in which the applicant analyzes his/her professional skills and ministries and demonstrates how learning based on the reflection-reaction process occurred, and (4) supporting letters from administrative and pastoral supervisors which identify and document a variety of professional experiences.
- The applicant must submit the completed Professional Experience Portfolio to the Dean of the Theological Seminary not later than the semester prior to graduation. For details, contact the Director of the MA in Pastoral Ministry program.

*Students earning the Master of Arts in Youth Ministry degree also may receive credit by meeting the above criteria and submitting a description of their youth-ministry experiences. These students should contact the Director of the MA in Youth Ministry program for details.

MA: YOUTH MINISTRY

Allan Walshe, *Director*

The MA in Youth Ministry requires intensive study in the specialized field of youth ministry. The graduate of the MA in Youth Ministry is competent to

- Develop, direct, and evaluate youth ministry programs in the local church and other targeted areas with both professional and theological competency.
- Recruit, nurture, and disciple youth in Christian service and vocation.
- Recruit, nurture, and disciple adult youth leaders.
- Reflect constructively and theologically upon the content and process of youth ministry.
- Serve in a variety of vocations, such as youth pastor, dormitory dean, local church youth leader, conference youth Director, and guidance counselor.

Students who seek ordination or plan to serve in general pastoral or church leadership positions should consider, as an alternative, the Master of Divinity program as stipulated by North American Division policy (L 05 05 and L 05 15). The Master of Divinity program also has an emphasis in Youth Ministry.

Admission Requirements

Applicants to the MA in Youth Ministry program should read the general admission requirements for all graduate students on p. 44 in the Graduate Programs Admission section of this bulletin, and the general seminary admission requirements on p. 313. Applicants to the MAYM program must also meet the qualifications listed below:

- Hold a baccalaureate degree
- Represent high moral integrity with a character, lifestyle, and spiritual commitment reflective of the beliefs and practices of the Seventh-day Adventist Church, and show promise of usefulness for ministry through personal maturity and adequate experience in the Church (Persons of other faiths who are willing to live in harmony with these standards are welcome to apply.)
- Submit an autobiographical history and statement of purpose reflecting the applicant's family, religious development, sense of calling to ministry, experience in church work, and future goals in relationship to MAYM program.
- An interview with a representative of the MAYM program may be required, either by personal contact, telephone, or e-mail.
- Pass the Bible Knowledge Entrance Test with a score of 80% or take the course GSEM525 and pass with a grade of C+ or better.
- Complete and return the Sixteen Personality Factor Questionnaire as directed.

Graduates of the MAYM program receive calls for ministry, however, completion of the program does not guarantee employment in Adventist ministry or any other church employment.

Degree Requirements

The MA in Youth Ministry degree is awarded upon successful completion of a minimum of 48 semester credits with a cumulative GPA of 2.5 or better. A minimum of 24 semester credits are to be taken at the Theological Seminary or at an authorized extension center. The course work for the MA in Youth Ministry normally should be completed within seven years.