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Denis Fortin, *Dean* R. Clifford Jones, *Associate Dean* 

### SUMMER SESSIONS-2012 Summer Term 1 (May 14-June 8, 2012)

May		
1	Tue	Seminary: MDiv Application deadline for
		fall term (International applicants)
11	Fri	Hebrew Placement Test, 10 a.m.
14	Mon	Registration, 9 a.m.–5 p.m.
		Summer Term 1 classes begin
15	Tues	Late registration fee in effect for summer
		Term 1 classes
16	Wed	Last day to apply for August graduation
June		
1	Fri	Seminary: MDiv Application deadline for
		fall term (Domestic applicants)
8	Fri	Last day of summer Term 1 classes

## Summer Term 2 (June 11–July 6, 2012)

June		
11	Mon	Registration, 9 a.m.–5 p.m.
		Summer Term 2 classes begin
12	Tue	Late registration fee in effect for summer
		Term 2 classes
18–24	Mon-Sun	Institute of World Mission: Welcome Home
		Seminar
* 1		

Last day of summer Term 2 classes

#### July 6

## Summer Term 3 (July 9–August 3, 2012)

Fri

July		
9	Mon	Registration, 9 a.m.–5 p.m.
		Summer Term 3 classes begin
10	Tue	Late registration fee in effect for summer
		Term 3 classes
9–28		Institute of World Mission: Mission Institute
August		
3	Fri	Last day of summer Term 3 classes
		Consecration service, 8 p.m.
4	Sat	Baccalaureate service, 11:20 a.m.
		Seminary dedication service, 4–5:30 p.m.
5	Sun	Summer commencement, 9 a.m.
5–10	Sun-Fri	Natural Remedies & Hydrotherapy Workshop

## FALL SEMESTER 2012 (August 27–December 13, 2012)

# August

13–16	Mon–Thu	Greek Review session, 5–8 p.m.
13–17	Mon-Fri	Hebrew Review session, 9 a.m.–12 p.m.
22	Wed	Greek Placement Test, 1 p.m.
22–25	Wed-Sat	New student orientation for fall semester
23	Thu	Hebrew Placement Test, 8:30 a.m.
24	Fri	Biblical Literacy Entrance Exam, 8:30 a.m.

Seminary Hall, Room N230	
269-471-3537	
Fax: 269-471-6202	
<u>seminary@andrews.edu</u>	
www.andrews.edu/sem/	

27	Mon	Fall semester classes begin
28	Tue	Late registration fee in effect for first time
		registrations for fall semester 2012 classes
31	Fri	Church Policy Review Session
Septemb	er	
7	Fri	Church Policy Review Session
8	Sat	Adventist Heritage Sabbath
14	Fri	Church Policy Exam
17–22	Mon-Fri	University Fall Week of Spiritual Emphasis
28	Fri	Last day to apply for December degree
		conferral
October		
8, 9	Mon, Tue	Regular seminary classes in session
15–18	Mon–Thu	
28, 29	Sun, Mon	H.M.S. Richards Lectureship on Biblical Preaching (attendance required for MDiv
		students)
29-Nov. 3	Mon–Sat	Graduate Students: Week of Spiritual
		Emphasis
Novembe	r	
2	Fri	Challenge Exam–CHIS504, 8:30–10:30 a.m.
2 9, 11	Fri, Sun	NADEI Coach Certification Training
9, 11 18–25	Sun–Sun	Thanksgiving Break
10-25	Juii-Juii	mankogivilly Dicak
December		
2	Sun	Hebrew Placement Test, 1 p.m.
6	Thu	Last day of fall semester classes
8	Sat	Dedication service, 4–5:30 p.m.

# SPRING SEMESTER 2013 (January 7-May 2, 2013)

January		
7	Mon	Spring semester classes begin
8	Tue	Late registration fee in effect
17	Thu	Last day to apply for May graduation
21–26	Mon-Sat	University Spring Week of Spiritual Emphasis
31, Feb 1	Thu, Fri	Seminary Scholarship Symposium
February		
1	Fri	Seminary: MDiv Application deadline for summer term (International applicants)
March		
1	Fri	Seminary: MDiv Application deadline for summer term (Domestic applicants)
1, 3	Fri, Sun	Ministry Coach Certification Training
7–11		CHMN523 Worship, Word & Music intensive
15–24		Spring Semester Break
April		
25	Thu	Last day of spring semester classes
May		
1	Wed	MDiv: Application deadline for fall term

#### SEMINARY PROGRAMS 361

		(International applicants)
2	Thu	Spring semester ends
3	Fri	Consecration service, 8 p.m.
4	Sat	Baccalaureate services
		Dedication service, 4–5:30 p.m.
5	Sun	Commencement services
10	Fri	Hebrew Placement Test, 10 a.m.
12	Sun	New student orientation, 8:30 a.m12 p.m.
June		
3	Mon	MDiv: Application deadline for fall term

Mon	MDiv: Application deadline for fall term
	(Domestic applicants)

Academic Programs	Credits
Graduate Certificates	12
Campus Spiritual Leadership	
Family Life Education	
MA: Religion	48
Emphasis Areas	
Archaeology and History of Antiquity	
Biblical and Cognate Languages	
Church History	
Intertestamental (Jewish) Studies	
Jewish and Muslim Faiths	
Mission Studies	
New Testament Studies	
Old Testament Studies	
Theological Studies	32
MA: Religious Education	48
Emphasis Areas	
Campus Spiritual Leadership	
Children's Ministry	
Christian Formation and Discipleship	
Family Life Education	
Youth and Young Adult Ministry	
Customized	
PhD: Biblical and Ancient Near Eastern Archaeology	64
Specialization Areas	
Biblical Archaeology	
Ancient Near Eastern Archaeology and	
Anthropology	
PhD: Religion	64
Specialization Areas	
Adventist Studies	
Mission and Ministry Studies	
New Testament Studies	
Old Testament Studies	
Theological Studies	64
PhD: Religious Education	01
Specialization Areas	
Christian Formation and Discipleship	
Theological Curriculum and Instruction	
Customized	64
ThD: Doctor of Theology	
Emphasis Areas	
Biblical Studies	
Archaeology and History	
Exegesis and Theology	
Languages and Literature	
Theological Studies	
Historical Theology	
Systematic Theology	
	L

Interdisciplinary Programs	Credits
MSA: Master of Science in Administration	
Church Administration	33
Offered by the School of Business	
Administration. See p. 256.	
International Development	34
Joint program offered by the International	
Development Program. See p. 124–126.	
MDiv/MSW: Master of Divinity/Master of Social Work	
Dual Degree Program	115–142
Emphasis Areas	
Social Work	
Pastoral Care	
Discipleship and Religious Education	
Professional Programs	Credits
MA: Pastoral Ministry	48
General Program	
Hispanic Ministry	
MA: Youth and Young Adult Ministry	48
MDiv: Master of Divinity	92–107
MDiv students may use their elective credits to	
develop any of a large number of emphases.	
See p. 372.	
DMin: Doctor of Ministry	32
Concentrations	
Chaplaincy Ministry	
Discipleship and Biblical Spirituality	
Evangelism and Church Growth	
Family Ministry	
Global Mission Leadership	
Health Care Chaplaincy	
Leadership	
Missional Church: A Biblical Response to	
Mission in Western Culture	
Pastoral Ministry (Spanish)	
Preaching	
Urban Ministry	
Youth and Young Adult Ministry	

#### Mission

We serve the Seventh-day Adventist Church by preparing effective leaders to proclaim the everlasting gospel and make disciples of all people in anticipation of Christ's soon return.

#### **Core Values**

#### Faithfulness with expectation

- Being faithful in our relationship to Christ as Savior and Lord
- Being faithful to God and his revelation as expressed in his Word
- Being faithful in our quest for truth and beauty through a teachable and steadfast spirit
- Being faithful to the Seventh-day Adventist Church and God's prophetic leading in our story.

### Christ-likeness with humility

- Cultivating a Christ-like integrity which reflects the character of God
- Submitting our whole selves, mind, body and spirit to God
- Living a passionate and authentic life of obedience and service.

#### **Respect** with justice

- Being Christians who are global in vision, sensitive to diversity, and competent in inter-cultural relationships
- Respecting all persons by exhibiting love, compassion and caring, and recognizing everyone's unique giftedness and creative potential
- Working for fairness, and advocating for justice for those without power or voice.

## Community with joy

- Worshiping with joy and keeping the Sabbath holy
- Nurturing a community of healing, grace, restoration and renewal
- Developing a sense of collegiality and friendship in our work as brothers and sisters in Christ.

## Discipleship with wholeness

- Embracing the ongoing transformation by the Spirit in our own life of faith and learning
- Seeking to see in one another the Spirit's work of restoring the image of our Maker
- Mentoring others in knowing and following their call and vocation.

#### Service with passion

- Leading with a servant's heart to equip others for service
- Striving with passion to reach the lost, serve the poor, and grow the church
- Valuing creation and our call to be stewards in all areas of life.

### **Accreditation and Authorization**

The Association of Theological Schools in the United States and Canada has granted accreditation to the Master of Arts, Master of Arts in Pastoral Ministry, Master of Arts in Youth & Young Adult Ministry, Master of Divinity, Doctor of Ministry, Doctor of Philosophy and Doctor of Theology degrees.

## **Objectives**

Each program of the Seminary is committed to the following general objectives:

- to furnish the Seventh-day Adventist Church with competent, highly motivated and consecrated pastors and church workers for service in the worldwide mission of the church
- to equip men and women for the various phases of ministry with sound methods, principles, and procedures of biblical interpretation and scholarship
- to provide a firm basis for an intellectual and spiritual understanding of religion, morality, and ethics as set forth in the Bible (accepted as the propositional word of God) and as understood in Christianity in general and the Adventist Church in particular
- to transmit a belief in the relevance of biblical faith and teaching to modern men and women and to their preparation for the future kingdom
- to develop skills required for effectively proclaiming biblical faith through preaching, teaching, writing, and leadership in corporate worship and all phases of church life
- to teach methods and procedures for leading a congregation or group to accomplish its own task of disseminating the faith by word and deed
- to encourage the development of professional and pastoral skills necessary to create an atmosphere of mutual care within the Christian community in order that harmony and unity

may be maintained, the common good fostered, and Christian commitment deepened

- to encourage appreciation for other cultures, sympathetic understanding of customs different from one's own, and responsiveness to change
- to promote personal involvement in the spiritual life of the Seminary community, to aid in the formation of a strong devotional life, to inspire a profound deepening of the student's vocation and commitment to serve God and humanity in harmony with the teachings set forth in Scripture as understood by the Adventist church
- to foster, within the Adventist framework, a stimulating academic and professional environment; to provide the necessary tools required for learning; to emphasize sound method, sharp critical thought, and an eager approach to discovering ultimate truth, thus forming an adequate foundation for lifelong competence and integrity
- to lay the foundations for lasting friendships, productive of mutual assistance and confidence, and to promote professional collegiality that creates a willingness to transcend personal bias and accept counsel from one's peers.

### **Human Relations**

The Seminary affirms that all persons have equal worth as beings created in the image of God. A wide diversity of individuals gives opportunity for every student, staff member, and faculty member to practice Christian love and acceptance. In practical terms, this means that we encourage one another to be respectful of and sensitive to people of every age, gender, or disability; people of every racial, ethnic, cultural, geographical, political, religious, or economic background; and people who are single or married. In classrooms, chapels, and casual conversations, and in our writing, we recognize women and men equally and avoid assumptions or judgments based on group stereotypes. Neither sexual harassment nor racial disparagement is tolerated. Frank discourse not withstanding, we seek to listen, learn, and be enriched as we come to understand and appreciate each other more fully. We affirm our diversity even as we pursue unity.

## Faculty

The faculty of the Seminary combine high academic and professional qualifications with a commitment to Jesus Christ and a concern for the proclamation of the gospel. A majority of the faculty have lived and/or worked overseas, served as pastors, and earned advanced degrees in the field of their specialization. The Seminary seeks to be responsive to cultural, ethnic, and national differences in its choice of faculty and staff.

The faculty is involved in research and writing for denominational periodicals and professional/theological journals. Articles authored by faculty appear in the SDA Bible Commentary; SDA Bible Dictionary; SDA Encyclopedia; Theological Dictionary of the Old Testament; The Interpreter's Dictionary of the Bible, Supplementary Volume; Harper's Dictionary of the Bible, rev. ed.; the New International Standard Bible Encyclopedia; and other reference works.

#### Scholarly Journal

In 1963 the Seminary began publishing a scholarly journal— Andrews University Seminary Studies. This biannual periodical presents the results of research in the fields of biblical archaeology and history of antiquity; Hebrew Bible; New Testament; church history of all periods; historical, biblical, and systematic theology; ethics; history of religions; and missions. Selected research articles on ministry and Christian education may also be included.

## Outreach

**Extension Programs.** The Seminary conducts short-term extension schools in many parts of the world. Two degree programs are offered largely in off-campus settings: (1) the Master of Arts in Pastoral Ministry program, begun in North America in 1984 for experienced pastors in the field who have not earned a previous seminary degree, and (2) the Doctor of Ministry program for experienced pastors who have previously earned an MDiv degree or its equivalent. These professional-degree programs, part of a larger outreach of continuing education for ministry provided by the Seminary to the field in North America, are also offered in overseas fields, as is the more traditional MA in Religion. To these extension programs has now been added an in-ministry delivery system for the Master of Divinity program which allows certain pastors to take much of this degree program while remaining in parish ministry.

#### **Seminary Distance Learning Center**

Seminary Hall, Room S144 Phone: 269-471-3962 Fax: 269-471-6202 sdlc@andrews.edu www.andrews.edu/sem/sdlc/

Helena R. Gregor, Director

The Seminary Distance Learning Center offers a variety of distance education courses at the graduate level. Courses are available on both a credit and non-credit basis.

The Seminary Distance Learning Center also coordinates some courses offered as part of the In-Ministry delivery system for the MDiv degree. See p. 372 for more information.

**Course Offerings.** For a list of current offerings, see the Center website: <u>www.andrews.edu/sem/sdlc/</u>.

**Registration Procedure.** To register for a course, please go to the Center website: <u>www.andrews.edu/sem/sdlc</u> and follow the registration procedure.

### **Other Enrichment Programs**

**Guided Tours.** Under the auspices of the Seminary, the university offers guided tours for course credit. These courses include CHIS504 and GSEM678.

**Archaeological Field Work.** In 1968 under the direction of Siegfried H. Horn, the university initiated an archaeological excavation at the site of Hisban (Heshbon) in the Hashemite Kingdom of Jordan. Excavation continued for five seasons, the last in 1976. In 1984 the Institute of Archaeology expanded its work to a larger region, renaming its consortium the Madaba Plains Project. The project now sponsors excavations at Tall al-'Umayri, Tall Jalul, and other hinterland sites, and conducts an extensive archaeological survey of the entire region.

**Mediterranean Study Tour.** Each summer the Seminary offers courses in connection with a tour of various parts of the biblical world, such as Italy, Greece, Turkey, Israel, Jordan and Egypt. The Old Testament and New Testament departments alternate responsibilities for offering selected subjects. A seminary faculty member directs the program. Some of the courses offered meet requirements of the MDiv program, and others are general electives. The program includes touring biblical sites. Family

members may accompany students. For further information, students may contact the department (Old or New Testament) which coordinates the program for the term they plan to attend.

**ASOR Study Center Opportunities.** Andrews University is a corporation member of the American Schools of Oriental Research. Seminary and post-graduate students may attend the organization's affiliated institutes—the W. F. Albright Institute of Archaeological Research in Jerusalem and the American Center for Oriental Research in Amman, Jordan. Students also may compete for financial aid and fellowships offered annually by these institutes.

## **Admission and Evaluation Policies**

All applicants must hold a minimum of a baccalaureate degree or its equivalent from an accredited college or university and are subject to the general admission requirements in the Graduate Programs Admission section of this bulletin (see p. 52). Students in MA, PhD, and ThD programs are also subject to the Academic Standards requirements on p. 58. International students should note the Special Admission Requirements on p. 54.

Admission Policy. Admission to the Seventh-day Adventist Theological Seminary is granted irrespective of race, color, national or ethnic origin, gender, or disability. The Seminary is owned and financed by the Seventh-day Adventist Church. It is a community of committed Christians who collectively confess the Christian faith and seek to experience its meaning in worship and practical life. Most of its students are members of the Seventhday Adventist Church; however, no declaration of confessional allegiance is required for admission. Students who meet academic requirements, whose lifestyle and character are in harmony with the purposes of the Seminary, and who express willingness to cooperate with general university policies may be admitted. Criteria for approving or declining admission to applicants are described in application materials. Admission to the university is a privilege rather than a right and may be withheld or withdrawn by the university at its discretion.

Students are expected to maintain the religious, social, and cultural atmosphere of the Seminary and to order their lives in harmony with its mission and purposes. The seminary community endeavors to maintain an atmosphere of mutual support and acceptance which is congenial to personal adjustment and social development. In the course of their preparation for the ministry, students are called upon to participate in the lives and worship of the surrounding churches. Because of this role, students are expected to be sensitive to the values of others and exemplary in appearance and actions.

**Character Statement and Student Pledge.** As part of the admission process, all prospective Seminary students are required to sign and return a character statement form. In addition, Seminary students subscribe to the following declaration of purpose:

I declare it to be my serious intention to devote my life to the Christian ministry or some other form of Christian service, and to this end I pledge myself to rely on divine guidance, to live according to the standards and ideals set forth in the Holy Scriptures, to apply myself faithfully and diligently to the instruction of the Seminary, and to abide by all its requirements.

**Psychological Evaluation.** Applicants to Seminary programs are required to complete the Seminary's program of psychological

evaluation during their first fall semester of residency, or as designated by their programs. All graduating students must comply with the graduation requirements of their respective programs, including exit testing. The cost of the evaluation is the responsibility of the applicant.

**Background Check.** Applicants to all Seminary programs are required to undergo a criminal background check and to make the results of the check available to the Seminary. The cost of the criminal background check is the responsibility of the applicant. Details about this requirement may be obtained from your program director.

**Student Lifestyle.** Continuance in a seminary program is based not only on academic achievement but also on an ongoing lifestyle reflecting Seventh-day Adventist principles in character and conduct.

**English Language Requirements.** Class work at Andrews University is in English. Applicants whose mother tongue is other than English must submit scores of a standardized English proficiency exam unless their proficiency is otherwise satisfactorily documented (see p. 53).

However, the Seminary reserves the right to require the applicant to pass an English proficiency examination prior to acceptance into a program.

**Time to Apply.** Domestic applications to the MDiv program require approximately six months for processing. International applications to the MDiv program require approximately twelve months for processing.

PhD and ThD applicants for autumn semester must submit application materials by January 15. A limited number of students may be admitted for the summer term, in which case they would need to submit all application materials by November 30 of the previous year.

**Minimum GPA for Admission.** The minimum GPAs required for admission to seminary programs are listed below. Transfer credits are not counted in the GPA.

- 2.50 MDiv, MA in PMin, MA in YYAMin
- 2.60 MA (Religious Education)
- 3.00 MA (Religion)
- 3.25 DMin
- 3.50 PhD, ThD

# **Recommendation Forms and Statement of Purpose.**

Applicants to all seminary programs need to have three recommendation forms sent directly to the Office of Graduate Admissions. The forms should be completed by persons well acquainted with the applicant's abilities and recent experience. The length of the statement of purpose and the kind of recommendations needed are listed on this page.

## **Master of Divinity Program**

- Recommendations
  - 1. A college religion department (if a theology or religion graduate of an SDA college within the past five years)
  - 2. A local board of a church where the applicant is a member or was engaged actively in some form of ministry for at least one year. Recommendation should be signed by the pastor or elder.
  - 3. A person not included in the previous categories (preferably a church leader, pastor, administrator, or teacher).

Applicants who do not qualify to obtain a recommendation from one or both of the first two categories must obtain additional recommendations from the third category.

• Statement of Purpose—350 words plus an autobiographical history based on questions provided in the admission package.

# Master of Arts in Pastoral Ministry

- Recommendations
  - 1. A Conference administrator
  - 2. A colleague in ministry or a local pastor if applicant is a layperson
  - 3. A local church elder
- Statement of purpose—350 words plus a career history.

# Master of Arts in Youth and Young Adult Ministry

- Recommendations
  - 1. College teacher
  - 2. Pastor or a second college teacher
  - 3. Church administrator or recent employer
- Statement of Purpose—350 words plus a career history.

# Master of Arts in Religion

- Recommendations
  - 1. College teacher
  - 2. College teacher
  - 3. Church administrator or recent employer
- Statement of Purpose—500 words

# **Master of Arts in Religious Education**

- Recommendations
  - 1. College teacher
  - 2. Pastor or second college teacher
  - 3. Church administrator or recent employer
- Statement of Purpose—500 words

# **Doctor of Ministry**

- Recommendations
  - 1. Conference administrator
  - 2. Colleague in ministry
  - 3. Lay person
- Statement of Purpose-1,500-2,500 words plus a career history.

# Doctor of Philosophy in Religious Education

- Recommendations
  - 1. Adviser/teacher in applicant's MA or MDiv program
  - 2. Teacher in applicant's MA or MDiv program
  - 3. Administrator of applicant's employing organization or most recent employer if not currently employed.
- Statement of purpose-600 words

# Doctor of Philosophy/Theology

- Recommendations
  - 1. Adviser/teacher in applicant's MA or MDiv program
  - 2. Teacher in applicant's MA or MDiv program
  - 3. Church administrator of applicant's employing organization (or most recent denominational employer if not currently church employed)
- Statement of purpose-600 words

**Balanced Financial Plan.** All students applying for admission to the on-campus programs of the Seminary must submit a balanced financial plan detailing how their expenses will be covered. Listed below is the length of plan required for Seminary degree programs:

MA: Religion	2 years
MA: Religious Education	2 years
MA: Youth & Young Adult Ministry	2 years
Master of Divinity	3 years
Doctor of Ministry	
PhD/ThD programs	3 years*
*or letter of sponsorship required	

**Graduate Record Examinations.** Students applying to the professional ministerial degree programs (Master of Divinity, Master of Arts in Pastoral Ministry, Master of Arts in Youth & Young Adult Ministry, and Doctor of Ministry) should provide transcripts of the Graduate Record Examination (GRE) General Test only when requested. Applicants to seminary academic graduate programs must request that a transcript of the GRE examination (taken within the past five years) be sent directly to the Office of Graduate Admissions.

**Orientation.** All new students are required to attend the fall orientation program. Students who begin in the summer have a short orientation on the day before summer school begins. The main orientation session starts the Wednesday of the week before autumn semester classes begin and continues through Monday. New students starting either in the summer or autumn terms should plan to attend this main session. A separate orientation, including an intensive course, is conducted for students entering the in-ministry delivery system of the MDiv program. See the Seminary calendar, p. 360, for specific dates for these orientation events.

**Psychological Evaluation.** Students from all Seminary programs are required to complete the Seminary's program of psychological evaluation during their first fall semester of residency, or as designated by their programs. All graduating students must comply with the graduation requirements of their respective programs, including exit testing.

## Academic Policies Applying to All Programs

**Class Loads and Enrollment Status.** The number of credits required for full- and part-time enrollment status in seminary programs is listed below.

Program	Full-time	Part-time
MDiv MA in PMin, MA, MA in YYAMin, DMin, PhD, ThD	9–16 8–12	6-8 4-7

Students may take more credits than indicated above only with approval from the dean. Students who have completed all course work in a master's or doctoral program but have not met all requirements for graduation must register for GSEM688, 788, or 888 and maintain full-time status. Students who are registered for thesis or PhD, ThD, or DMin dissertation credits also maintain full-time status. Doctor of Ministry students registered for GSEM789 DMin Program Continuation are considered by the university as half-time students.

**Minimum GPA for Graduation.** The minimum GPAs required for graduation from seminary programs are listed below. Transfer credits are not counted in the GPA.

2.50 MDiv, MA in PMin, MA in YYAMin

3.00 MA, DMin, PhD, ThD

Students accepted on a provisional basis must achieve

the minimum GPA required for their program during the first semester they are enrolled. A student who fails to maintain the minimum GPA required for his/her degree program is placed on academic probation.

**Satisfactory Academic Progress.** To qualify for satisfactory academic progress, students must earn the minimum GPA (as above) required for their degree program and meet other standards as listed in the Tuition, Fees, and Other Financial Information section of this bulletin. See p. 64.

**Dual Enrollment.** Undergraduate religion/theology students at Andrews University, who at the beginning of a given semester are within 15 credits of graduation and who otherwise meet admission requirements of the Theological Seminary, may apply for permission to take seminary work while completing requirements for the baccalaureate degree. Dual registration is limited to one semester. An undergraduate student may accumulate not more than 12 credits in the Seminary on the basis of dual registration.

Students should request a Dual Enrollment Application at the Academic Records Office and have their credits verified there. The form is then taken to the dean of the Theological Seminary for approval. The signed form is returned to the Academic Records Office and exchanged for a Registration Card on which the actual courses desired are listed. The Registration Card must be signed by the dean of the College of Arts and Sciences, the student's adviser, and the dean of the Theological Seminary. Students dually enrolled may not carry more than 15 credits per term, and seminary credit thus earned may not be used to meet undergraduate requirements.

See Dual Enrollment on p. 55 for pursuing two graduate degrees simultaneously, or a second undergraduate degree while doing a graduate program.

**Student Spouse Discount.** Academically qualified spouses of full-time on-campus seminary students may request a discount on tuition of Seminary master's-level courses taken to fulfill the requirements of a Seminary master's degree. The individual requesting the discount must be accepted into a Seminary master's program and must apply for the discount each semester in which his/her spouse is enrolled fulltime in the Seminary. (Details are available at the Deans' office.) Discount requests are due by the drop/add date each semester.

**Seminary Spouse Class Attendance.** Seminary students and spouses of Seminary students may request to informally audit any 500- or 600-level Seminary courses (except seminars) regardless of academic qualifications and without charge, subject to written permission from the instructor, Seminary dean, and available space.

**Classes Taken in Other Schools.** With the exception of students in Religious Education, students registered in the Seminary who plan to take courses in another school on campus must first obtain permission from the Seminary dean or appropriate program director, as well as the dean of the school where the course will be taken. Religious Education students will follow course plans arranged in consultation with their advisors. MDiv students are charged regular tuition for courses taken outside the Seminary (except see notation under Master of Divinity Program in the Financial information section of the bulletin for information on how to request a 50% tuition reduction for graduate-level courses in the College of Arts & Sciences).

**Informal Auditing.** Students with a full-time load and a GPA of 3.00 or above may sit in on a Seminary class without registration or a tuition charge on a space-available basis. The appropriate form must be completed. Certain courses are not available for auditing on any basis. For audited courses to be recorded on the transcript, see the University policy on p. 28.

Independent Study Courses. Normally, only on-campus students with a GPA of 3.00 or above may register for independent study courses. Because the faculty are not obliged to guide students for Independent Studies, students must first obtain their concurrence. Independent study courses are advanced studies in a particular field and should be taken only after completing basic courses. At registration, students need to submit a copy of the Independent Study Contract Form with the course number from the department and a brief subject added to the course title to appear on the transcript. Requirements for independent study are determined by the guiding faculty member and may include readings, research, writing, and other learning experiences. A maximum of 8 credits may be approved for Independent Study in a degree program, and Independent Study courses normally are graded satisfactory or unsatisfactory. Additional guidelines are found on the contract form.

**Directed Reading.** Courses designated Directed Reading are for doctoral students. Students must arrange individually with a professor to take courses on this basis. These courses may be graded S/U.

**Grade Changes.** Grade changes are permitted only in case of computational error and must be made no later than the semester following the one in which the course was taken. A form must be completed by the teacher and signed by the dean before being taken to the Office of Academic Records.

**Worship Attendance.** Regular and punctual attendance is required at seminary worships and assemblies for faculty, staff and students in residence, except students registered for 7 credits or fewer, and faculty who have assignments off-campus or are on an approved research term. Student requests to be excused from this requirement should be addressed to the deans' office in writing. Regular worship attendance is a graduation requirement for students in residence. For further details, please refer to the "Seminary Worship Attendance Policy" under Student Life at the Seminary website, <u>www.andrews.edu/sem</u>.

**Final Exams.** The times and dates for final examinations are set by the University and the Seminary at the beginning of every term. Students are expected to adhere to those dates and to integrate them into their planning calendar. The only exceptions to the prescribed dates are illness or dire emergency. Such exceptions must be approved in writing by the Seminary Associate Dean's office. Personal plans, family events, church activities, and the like do not qualify for a change of date.

**Residency Requirements.** Residency requirements for seminary programs appear in the respective program descriptions.

**Time Limits on Degrees.** For time limits applying to seminary degree programs, see the respective program descriptions below. Students who violate the respective time limits must petition the dean for an extension of time, giving reasons for the request and submitting plans for completion of the work. Petitions may be granted by the dean and may require additional qualifying or other examinations, additional course work, or both.

**Transfer Credit.** For limits on credits that may be transferred into the respective seminary programs, see each program description below.

# PROGRAMS

The Master of Divinity degree program provides basic postgraduate professional preparation for ministry with a broad exposure to all fields of theological study. The program applies biblical, historical, educational, linguistic, theological, philosophical, ethical, missiological, pastoral, and evangelistic instruction to the practical work of the church. Practical field experience is a vital part of this program.

The Master of Arts in Pastoral Ministry degree program offers professional training to mature pastors experienced in ministry. Normally such persons are unable to leave their parish and come to the Seminary campus for extended periods of time. The Seminary provides the major part of this professional training at off-campus centers in North America and various international sites.

The Master of Arts in Youth and Young Adult Ministry degree is a professional program designed to equip men and women with competencies for effective ministry to youth and young adults in local church and para-church settings. The program is focused on discipling, teaching, counseling and evangelizing youth and young adults.

The Master of Arts in Religion provides an opportunity for one year of specialized study beyond the baccalaureate degree. It is offered with these orientations: (1) the research orientation designed for students who plan further graduate work, and (2) the general academic orientation giving students a strong background in a specific area of religious studies.

The Master of Arts: Religious Education is an academic degree designed to develop theory and practice for the discipling and teaching ministry of the church in the home, church, or Christian school setting. The degree also provides a foundation for the PhD in Religious Education.

The Doctor of Ministry is a professional, post-MDiv degree for individuals qualified to pursue advanced study. This degree provides experienced pastors with additional expertise in the areas of pastoral ministry, mission studies, and evangelism and church growth.

The Doctor of Philosophy in Biblical and Ancient Near Eastern Archaeology is an advanced academic degree that prepares teacher-scholars in the fields of Biblical Archaeology and Ancient Near Eastern Archaeology and Anthropology for church-operated colleges, seminaries and universities around the world.

The Doctor of Philosophy in Religion, based on the Master of Arts in Religion, prepares teacher-scholars in the fields of New Testament Studies, Old Testament Studies, Theological Studies, Adventist Studies, and Mission and Ministry Studies for colleges and seminaries operated by the Seventh-day Adventist Church around the world.

The PhD in Religious Education prepares men and women to be scholars and researchers in specialized teaching and discipling ministries of the home, the church, or the Christian college or university.

The Doctor of Theology degree, based on the Master of Divinity degree, trains teacher-scholars in the fields of biblical studies and theology for service in the Seventh-day Adventist Church.

Completion of a seminary program does not guarantee employment.