

Andrews University

STUDENT FINANCIAL CLEARANCE STUDY TOURS / FIELD TRIPS / PRACTICUM

Student: _____ Phone: _____ ID: _____

All Andrews University - sponsored academic trips (study tours, field trips, group practicum, etc) must be approved by the Student Financial Services office. Accounts must be paid in full prior to the trip.

1. Total Cost of Experience: _____ Credits (Grad / Undergrad): _____

2. Financial Aid:

Loans-Sub _____ Unsub _____ Plus _____ Other _____

AU Aid _____ Educational Allowance _____

Comments _____

3. Arrangements / Payment Plan: _____

4. Clearance of Student's Account:

Student Financial Services Officer Date

5. Insurance Coverage: AU Student Insurance Personal Supplementary Insurance _____

Student Insurance Officer Date

6. Return this signed form to the Tour Director:

Student Date

Tour Director Date