

Check all Banner products needed to perform duties.

The person authorized to sign for each Banner product will assign the appropriate Access Class Codes.

| Product | Authorized Signature | Access Class Codes |
|--|---------------------------------------|---------------------------|
| <input type="checkbox"/> Student | _____ Registrar | _____ |
| <input type="checkbox"/> Accounts Receivable | _____ Chief Accountant | _____ |
| <input type="checkbox"/> Finance | _____ Chief Accountant | _____ |
| <input type="checkbox"/> Human Resources | _____ Dir. Human Resources | _____ |
| <input type="checkbox"/> Alumni/Development | _____ Dir. Alumni/Dir. Development | _____ |
| <input type="checkbox"/> Financial Aid | _____ Dir. Financial Aid | _____ |

Applicant: _____
Signature Date

Dept. Head/Chair/Administrator: _____
Signature Date

Printed Name (Dept. Head/Chair/Admin.)

For Office User Only:

Login Username: _____

Date Processed: _____

Comments: _____
