

General Staff Meeting

January 19, 2011, 4–5 p.m.

Room 108, Chan Shun Hall

The goal of the General Staff Meeting is to formalize, streamline and improve channels of communication and the dissemination of information through sharing issues of campus life, employee development and important university messages.

Words of Welcome & Announcements	Erling Snorrason	
Words of Encouragement	Wanda Swensen	
Wellness Nugget	Dominique Wakefield	
Employee /Campus Information	Employee Evaluations	Dan Agnetta
Staff Person of the Month	ITS (Susan Schwab)	
Go In Peace	Erling Snorrason	

Hard Hat Tour of Buller Hall with Paul Elder

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Don't Forget—Information and Resources Available to You

More announcements <http://www.andrews.edu/agenda/>

New Employees: Charles Chase, *Post Office Delivery Clerk*; Maggie Mendoza, *CAS Health Prof Enroll Coordinator*; Christine Wallace, *Lamson Health Club Aerobics Instructor*.

Departures: Linda Walker, *Dining Services*; Jessica Pagan, *Institute of Church Ministry*; Carissa Loy Andrews, *Enrollment Management*; Thelma Francisco, *Lamson Hall*; Johanna Santiago, *Custodial*; John Goodsite, *Post Office*; Michele Trubey, *Men's Residence Halls*; Maria Medrano, *Family & Graduate Housing*.

NEXT MEETING: Wednesday, February 16, 2011