

General Staff Meeting

Chan Shun Hall, Room 108

January 21, 2009

No. 27

The meeting was called to order at 4:02 p.m. by Erling Snorrason.

CALLED TO ORDER

Announcements are listed on the agenda. Please be sure to read them carefully.

ANNOUNCEMENTS

Educational assistance (subsidy) for employees' children here at Andrews University will increase from nine semesters to ten semesters.

Dan Agnetta gave the devotion. He spoke about Jesus as a storyteller and how He was able to get across deep, meaningful messages through a simple story or illustration. Jesus used bread to show us our need for spiritual food is as important as our need for physical food. Andrews University's mission is to provide physical, mental and spiritual food to our students. We need to first make sure that we are getting fed, too.

WORDS OF
ENCOURAGEMENT

Dan Agnetta

PRAYER

Tari Popp presented an update of the Wellness Committee activities. She introduced Terrance Taylor as the new student worker for the Wellness program. He will be sending out information about wellness opportunities and keeping employees informed of upcoming activities.

WELLNESS REPORT

Dan Agnetta shared the weather closure policy as an update for employees. It is also published online. Paid leave accrual includes holidays, sick days and vacation days. Snow days are university-paid days that are decided by Administration. You do not need to use any paid leave for snow days. Essential workers who are required to work on snow days are given additional paid leave time to make up for the hours worked on the snow day. If you do not feel comfortable driving to work on a day when the University is open, you can choose to stay home without pay or you can choose to use some of your paid leave time. Your safety is the most important thing. Dan also answered questions from those at the meeting.

EMPLOYEE
DEVELOPMENT –
SNOW DAYS

Niels-Erik Andreasen discussed how the economic downturn is affecting Andrews University. The economy is worse than was first expected and businesses are struggling. Most of the service sector, including education, is feeling the effects but Andrews has been blessed with strong enrollment. We need to prepare by spending prudently, budgeting conservatively, planning for emergencies, and having all employees focus on enrollment.

CAMPUS ISSUE –
“HIGHER EDUCATION
DURING THE
ECONOMIC
DOWNTURN”

The employees of the month are the Plant Service snow removal team. Their service goes above and beyond, especially this time of year. Thank you all for your service.

STAFF EMPLOYEE OF
THE MONTH

Meeting ended at 5:02 p.m.

ADJOURNMENT

Erling Snorrason, Moderator
Julie Jones, Recording Secretary