

General Staff Meeting

April 18, 2007, 4–5 pm
Room 108, Chan Shun Hall

The goal of the General Staff Meeting is to formalize, streamline, and improve channels of communication and the dissemination of information through sharing issues of campus life, employee development, and important university messages.

Get Acquainted with Your Fellow Staff		Enrollment Management
Words of Welcome & Announcements		Wanda Swensen
Words of Encouragement		Valerie Phillips
Staff Employee of the Month		
Senate Update		Marvin Budd
Campus Issues	Marketing Initiatives	Stephen Payne & Nadine Nelson
	Meet the New Provost	Heather Knight
Go In Peace		Wanda Swensen

Upcoming General Staff Meetings

May 16, June—Strawberry Social!

&

Don't Forget—Information and Resources Available to You

Michigan Notable Books Program—James White Library presents author **Anna-Lisa Cox** on Thursday, April 19, at 7 pm in the Garber Auditorium of Chan Shun Hall. Cox is the author of *A Stronger Kinship*, which tells the story of 19th-century Covert, Mich., where “blacks and whites lived peacefully and equally with shared political power, integrated schools and interracial marriage.”

Howard Performing Arts Center Events

Wind Symphony Spring Concert—Saturday, April 21, 8:30 pm.

Choral/Symphony WAUS Thank You Concert—Saturday, April 28, 8 pm. Andrews University Orchestra and Andrews University Singers joined by the South Bend Symphonic Choir presenting Brahms *German Requiem*.

Both are free concerts, but tickets for the *Requiem* must be reserved in advance. Call the Howard Center Box Office at 888.467.6442 or 269.471.3560 for tickets or further information.

Commencement Weekend

Thursday, May 3—Alumni Graduation Picnic, Alumni House backyard, 6 pm

Friday, May 4—Consecration Service, 8 pm. PMC.

Saturday, May 5—Graduate Baccalaureate, 8:30 am; Undergraduate Baccalaureate, 11:20 am; Vespers, 8:30 pm. PMC.

Sunday, May 6—Graduate Commencement, 8:30 am; Undergraduate Commencement, 11 am. PMC.

New Employees: Diana Adame, Cleaning Supervisor, Custodial; Lucy Jann, Program Operations Asst, PT; Lawrence Schalk, Vice President for Financial Administration; Jeffery Smith, Marketing Director, WAUS

Transitions: Kathleen Wolfer from Admin Asst, Communication to Special Projects Manager, CAR; Suzanne White-Wein from Contract Faculty, RMES to Admin Asst, Housing; Lynda du Preez from Executive Asst, New Testament to Admin Asst, Communication; Eunice Jahn, from Asst Teacher to Teacher, Children's Learning Center

Departure: Elia King, Enrollment