

# General Staff Meeting

April 21, 2010, 4–5 p.m.  
Room 108, Chan Shun Hall

*The goal of the General Staff Meeting is to formalize, streamline, and improve channels of communication and the dissemination of information through sharing issues of campus life, employee development, and important university messages.*

Words of Welcome & Announcements		Dan Agnetta
Words of Encouragement		Ron Whitehead
Senate Update		Wanda Swenson
Campus Information	Andrews Study Bible General Conference	Ron Whitehead Rebecca May
Go In Peace		Dan Agnetta

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## **Don't Forget—Information and Resources Available to You**

**Andrews Bookstore—Annual Inventory Reduction Sale:** April 18–23. Lots of goodies priced to go! We will also have 30% off regular price Andrews clothing and 25% off general books.

**Say Goodbye to Griggs Hall:** After 73 years of service on this campus, the time has come to say goodbye to Griggs Hall. Please join us on Thursday evening, April 22, 6:30–7:30 p.m., at Griggs Hall for one last walk-through of the building.

**Groundbreaking for Undergraduate Learning Center:** Friday, April 30, 11:30 a.m., on the North Lawn of Nethery Hall. Be sure to attend groundbreaking for the Undergraduate Learning Center—Buller Hall & Nethery Hall.

**Scenes from Operas:** Presented by the Department of Music, Friday, April 23, 2010 at 6 p.m. in the Howard Performing Arts Center. The selections will include solos, duets, quartets, quintets and sextets featuring all of the department's undergraduate and graduate voice majors, voice professors and community singers.

**Beethoven's Ninth Symphony:** April 24 at 9 p.m. in the Howard Performing Arts Center, the Andrews University Symphony Orchestra and University Chorale will present for the first time on this campus Beethoven's *Ninth Symphony*, the greatest work by Ludwig Van Beethoven.

**2010 Heart Health Screening Results** packets are ready. Stop by the Benefits office to pick up yours.

**Complete the Health Risk Assessment questionnaire** online at [www.HealthWebTools.com](http://www.HealthWebTools.com). Due June 1, 2010. If you did not receive your unique web portal registration information in the mail the week of March 22; please call AHH for assistance, toll-free, at 800-488-2704. If you have questions, send an e-mail to [benefits@andrews.edu](mailto:benefits@andrews.edu).

**New Employees:** Elvira Baumgartner, ISD-Office/Teaching Assistant; Cynthia Caldwell, Teacher Assistant; Gregory Stearman, Asst-Binder/Press Operator.

**Departures:** Joynene Neal, Doctor of Ministry Program; Alba Santana, Bookstore

**NEXT MEETING: Wednesday, May 19, 2010**