

General Staff Meeting

Wednesday, Nov. 19, 2008, 4–5 p.m.

Room 108, Chan Shun Hall

The goal of the General Staff Meeting is to formalize, streamline, and improve channels of communication and the dissemination of information through sharing issues of campus life, employee development, and important university messages.

Words of Welcome & Announcements		Steve Yeagley
PowerPoint—Social Recreation		
Words of Encouragement		June Madrigal
Wellness Nugget		Barb Friesen
Senate Update		Marvin Budd
Employee Development	Holiday Schedule	
Campus Issue	Be Proud of AU	Heather Knight
Staff Employee of the Month		Barb Friesen
Go In Peace		Steve Yeagley

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Don't Forget—Information and Resources Available to You

Integrated Marketing & Communication—Open House, December 2–5

Andrews University Department of Music Department:

Wind Symphony Holiday Concert, Saturday, Nov. 22, 8 p.m.

Welcome Christmas (Choir Emphasis), Friday, Dec. 5, 7 p.m. and Welcome Christmas (Orchestra Emphasis), Saturday, Dec. 6, 8 p.m. All concerts will be held in the Howard Performing Arts Center.

Employee Christmas Party—Monday, Dec. 8, 5:00 to 7:30 p.m., Dining Services (Great Lakes Room)

“The Angels Sang” Morning Song Music’s Christmas Concert—Wednesday, Dec. 10, 7 p.m., Howard Performing Art Center.

Check out all the announcements and news online at <http://www.andrews.edu/news/agenda/>

New Employees: Jamie Alexander, PM Cook, Dining Services; Victor Antonov, Repairman, Plant Service; Carolyn Baltazar, Admin Asst., Physics; Christi Hodges, Coordinator of Guest/Convention Services; Elliot Lee, ITS Web Developer; Allison Nowack, Admin Asst, CAS Asst Dean; Raymond Spoon, Painter, Plant Service.

Departures: Jeffery Loucks, Plant Service; Karen Pearson, Communication; Carmen Infante, Men’s Dorm; Pierre Quinn, Development.

Next Meeting—Wednesday, Jan. 21, 2009