

**General Staff Meeting
No. 2
April 6, 2005, 4:00 pm
Minutes**

Get Acquainted with Your Fellow Staff

Slide presentation of Plant Services staff.

Devotional Thought

Shilhi Siebel, chaplain for Campus Ministries, presented a devotional based on Jeremiah 17:7. Staff was encouraged to trust in the Lord always and become a spiritual source of support for one another. Staff was then asked to meet and greet the person seated to the right of them and pray with and for them.

Andrews web redesign unveiled

Lorena Bidwell, CIO, unveiled the redesign of the Andrews University website, created by University Relations. Three levels of foundational pages have been completed and will go live on April 19. The new look features:

- more photography
- easier navigation
- content management system which will allow departments to update their own sites while maintaining an integrated look

There are concerns that some staff do not have ready access to email and do not receive communication that is sent via email. Lorena showed how to access General Staff Meeting resources including the agenda, minutes and feedback forms.

Also discussed:

- Vault—the web function that allows staff to access financial information including payroll reports and IRS forms
- Web search
- Bug council—will address bugs on Andrews website. For now, email web-comments@andrews.edu.

Legacy of Leadership

Dr. Andreasen shared the background of the new Legacy of Leadership capital campaign. The campaign is founded on the principles of scholarship and missions—the same goals that guided J.N. Andrews, for whom the school is named. The business plan created by the university to attract donors will highlight what projects the University will pursue to fulfill that legacy.

Case statements for different segments of the university are being written. Dr. Andreasen said we must be courageous and focused enough to create a vision that can match the capacity.

Staff can support the Legacy of Leadership by understanding that every person who works at AU shapes the institution. The influence they have on student workers is also important.

The board has approved a new architecture building and there is a possibility of getting a donor to give funds for the new building.

The President addressed the myriad of rumors about how budget cuts will affect staff members. He declined to spend time confirming or denying rumors because reviews of resources continue and the budget process has not been completed.

The president ended the meeting by reminding staff to always expect changes. “It’s not going to be easy,” he said. “Don’t be afraid of it. God is good. He’s on our side. He will be disappointed if we don’t rise to the challenge.”