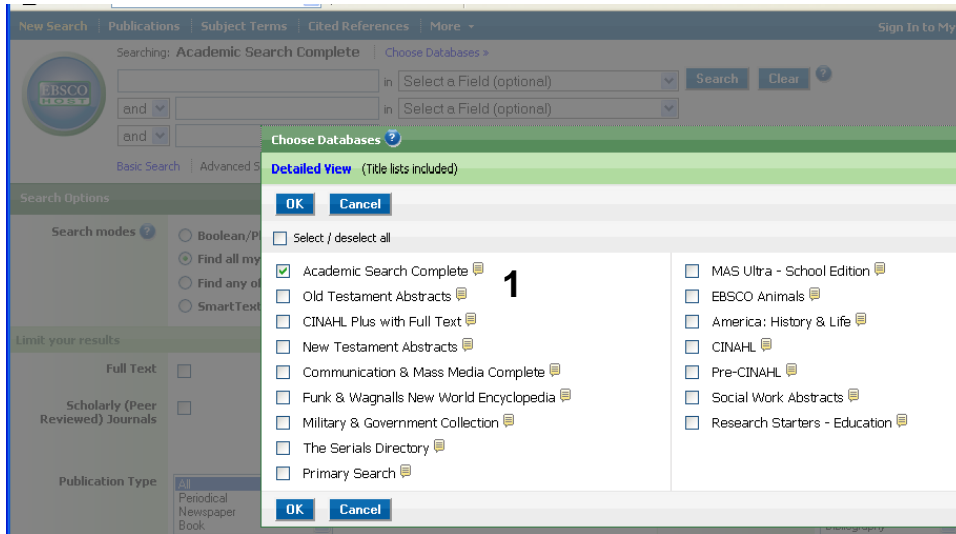


James White Library, Andrews University EBSCO Databases Search Guide

Getting Started

1. Select the database you wish to search.



Access Path

From the Library's home page click on **Articles/Databases** then **Academic Search Complete**.

Boolean Operators

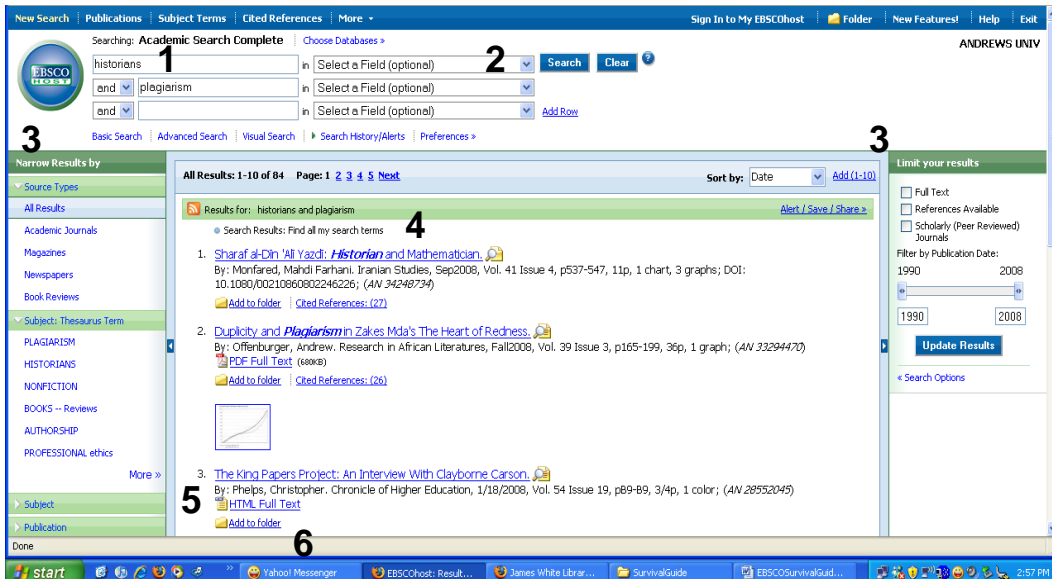
And combines two or more terms to narrow the search:
"abortion *and* teens."

Or looks for at least one term to broaden the search:
"teen *or* adolescent."

Not looks for records which do not contain a term: "child *not* infant."

Advanced Search

1. Enter search terms.
2. Select the field(s) to be searched and click on **Search**.
3. You may limit by year, subject, or source types.
4. Click on a title to view complete record.
5. Note whether **Full Text** article is attached.
6. Click on **Add to Folder** to view and export items.

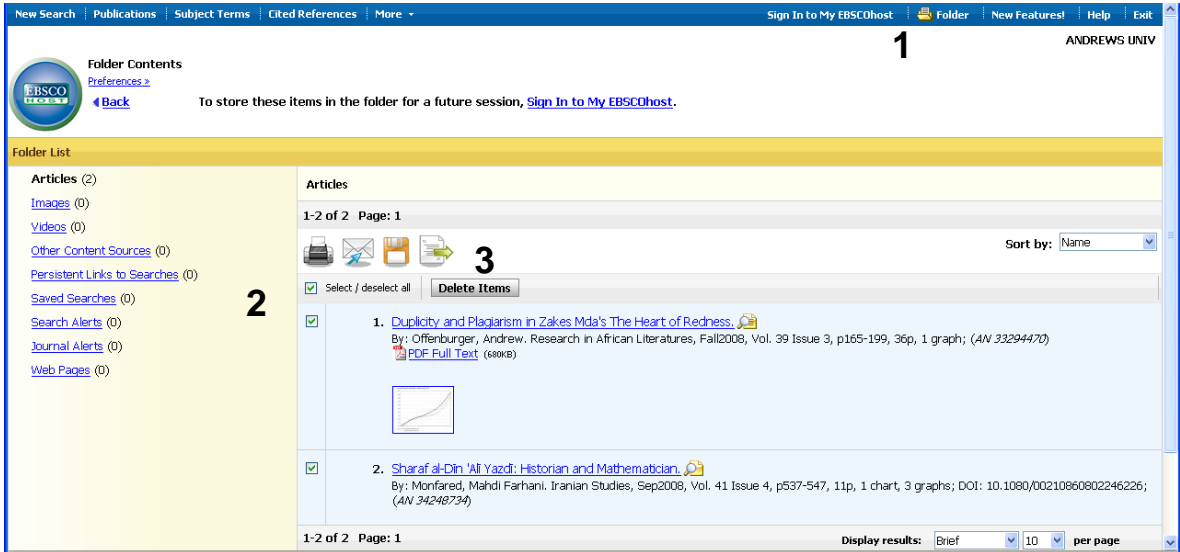


Printing

1. Click on **Folder**.
2. Click on **Select All**.
3. Select a delivery option by clicking on **Print, E-mail, Save** or **Export**.

Tips

See **Periodicals A to Z** to help you locate articles which do not appear as full-text in EBSCO Host.



4. Whether printing, e-mailing, or saving, you may choose the citation format you prefer. When exporting, your bibliographic software will accommodate any style.

