

Opening Ariel Documents

Viewing Ariel documents requires multipage TIFF viewer software. Windows includes this software as an accessory. MacIntosh systems do not automatically include TIFF viewer software.

Windows 98/NT

1. In your email program, **left click** on the download link for document.tif (in the Andrews University web email program this is an icon which looks like a floppy diskette with a pen on it).
2. Click **Save target as** (Explorer) or **Save link as** (Netscape).
3. Click **Open**. Your computer should automatically open *Imaging*. If it does not, save document.tif to your local hard drive. Using *My Computer* locate the file on your local hard drive, then double click on the file. You may also go to **Start > Programs > Accessories > Imaging** and then open document.tif from within *Imaging*.
4. Once the document is open in *Imaging*, a cover sheet should be displayed. To view successive pages, use the right and left arrow buttons at the top of the screen. Pages may also be rotated left or right using the rotate buttons at the top of the screen.

Windows XP

1. In your email program, **left click** on the download link for document.tif (in the Andrews University web email program this is an icon which looks like a floppy diskette with a pen on it).
2. Click **Save target as** (Explorer) or **Save link as** (Netscape).
3. Click **Open**. Your computer should automatically open *Windows Picture and Fax Viewer*. If it does not, save document.tif to your local hard drive. Using *My Computer* locate the file on your local hard drive, then double click on the file.
4. Once the document is open in *Windows Picture and Fax Viewer*, a cover sheet should be displayed. To view successive pages, use the right and left arrow buttons at the bottom of the screen. Pages may also be rotated left or right using the rotate buttons at the bottom of the screen.

MacIntosh

We suggest that you try one of the following options for opening Ariel documents:

- " Adobe Acrobat for Macs
- " Freeware TIFF viewers available from Tucows: <http://mac.tucows.com/>
- " Purchase Accel View TIFF Version for Mac or DocView for Mac
- " Save the attachment and open it independently from Ariel. Click and hold the mouse button and select **Download Link to Disk**

If none of these work for you, request that photocopies be mailed to you.