

**Center for Adventist Research Patron Sign-in and Log Sheet**

Name: \_\_\_\_\_

A.U. identification number: \_\_\_\_\_

Address and phone number if not directly associated with A.U. \_\_\_\_\_

Note to the patron: We hope you will find what you need for your research. We are ready to help all we can. We do want to remind you of several regulations regarding use of materials in this archives and special collection area.

**All materials must be used in our Reading Room.**

**All photocopies from Center materials are made here. Our copy machine is from a different company and will not accept a Library copy card. Cost is \$0.10 to \$0.15 per copy. Some items may not be copied or number of copies may be limited due to age, physical condition, or copyright limits.**

**Use care when handling materials. Much of our material is old and fragile and can not be replaced.**

**Bags of any type, unnecessary books, and food are to be left in the locker provided before entering the Reading Room.**

Patron's signature below indicates he/she read the above and agrees to abide by these and any other established regulations and procedures of the Center for Adventist Research as published in the Patron Policies.

Patron's signature: \_\_\_\_\_

Office Use Only					
Today's Date: _____		Call number/or titles of materials used:		Time In: _____ Time Out: _____	
Retrieved	Given	Returned: _____	Retrieved	Given	Returned: _____
Retrieved	Given	Returned: _____	Retrieved	Given	Returned: _____
Retrieved	Given	Returned: _____	Retrieved	Given	Returned: _____
Retrieved	Given	Returned: _____	Retrieved	Given	Returned: _____