

Campus Ministries Inventory of Storage Room Supplies

Date	Item	Quantity	Size	Owner	Location
5-Nov-2009	Batteries	18	AA	Campus Ministries	Storage closet
5-Nov-2009	Batteries	2	AAA	Campus Ministries	Storage closet
4-Nov-2009	Binder clips	288	Medium	Campus Ministries	Storage closet
5-Nov-2009	Bowls (bamboo interior)	2	Large	Campus Ministries	Storage closet
2-Nov-2009	Cash box	1	-	Unknown	102
4-Nov-2009	Correction tape	4	-	Campus Ministries	Storage closet
3-Nov-2009	Desk organizer with drawers	1	-	Unknown	102
30-Oct-2009	Document holder	1	Letter	Campus Ministries	102
3-Nov-2009	Donation dinosaur	1	-	Unknown	102
4-Nov-2009	Dymo label cassettes	5	1/4"x23'	Campus Ministries	Storage closet
6-Nov-2009	Envelopes	<50	#10	Campus Ministries	Storage closet
2-Nov-2009	Fasteners, brass	100	8#	Unknown	102
30-Oct-2009	Filler paper	100 sheets	8.5" x 5.5"	Unknown	102
5-Nov-2009	Flashlight	1	Large	Campus Ministries	Storage closet
5-Nov-2009	Flashlight	1	Regular	Campus Ministries	Storage closet
3-Nov-2009	Gift bag	1	Small	Unknown	102
2-Nov-2009	Hanging CD pages	14	Letter	Campus Ministries	Storage closet
2-Nov-2009	Hanging pockets	4	Letter	Campus Ministries	Storage closet
6-Nov-2009	Highlighter	1	-	Campus Ministries	Storage closet
2-Nov-2009	Index card box, metal	1	-	Unknown	102
2-Nov-2009	Labels, mailing	60	Avery 8160	Unknown	102
2-Nov-2009	Labels, return address	420	Avery 18195	Unknown	102
2-Nov-2009	Lanyards, navy blue	400~	-	Unknown	102
5-Nov-2009	Marker, permanent red	1	Large	Campus Ministries	Storage closet
6-Nov-2009	Markers, brown, water color	2	-	Campus Ministries	Storage closet
2-Nov-2009	Matchbooks	4	-	Unknown	102
3-Nov-2009	Mug, AU	1	El grande	Campus Ministries	Storage closet
30-Oct-2009	Nails	1/2 box	-	AUSA	102
5-Nov-2009	Name tags	<100	2 11/32"x3 3/8"	Campus Ministries	Storage closet
6-Nov-2009	Pencils	4	-	Campus Ministries	Storage closet
6-Nov-2009	Pencils, mechanical	3	-	Campus Ministries	Storage closet
6-Nov-2009	Pens, Andrews University	11	-	Campus Ministries	Storage closet
5-Nov-2009	Pens, counter	2	-	Campus Ministries	Storage closet
6-Nov-2009	Pens, lamplighter	8	-	Campus Ministries	Storage closet
6-Nov-2009	Pitcher, glass	1	-	Campus Ministries	Storage closet
4-Nov-2009	Post-Its, Super Sticky	16	3"x3"	Campus Ministries	Storage closet
4-Nov-2009	Post-Its, Super Sticky Pop-ups	9	3"x3"	Campus Ministries	Storage closet
3-Nov-2009	Power strip	1	8'	Campus Ministries	Storage closet
4-Nov-2009	Push pins	4 boxes	-	Campus Ministries	Storage closet
3-Nov-2009	Report covers, burgundy	70	Letter	Unknown	102
30-Oct-2009	Rubber bands	2 pounds	-	Unknown	102
4-Nov-2009	Safety pins	A handful	-	Campus Ministries	Storage closet
30-Oct-2009	Salsa verde	2 jars	16-ounce	Campus Ministries	102
6-Nov-2009	Sharpie, black	1	Chisel tip	Campus Ministries	Storage closet
6-Nov-2009	Sharpie, green	1	Fine point	Campus Ministries	Storage closet

If you'd like to use any of these supplies,
consult the Campus Ministries office manager.

List last updated on 11/6/2009

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4-Nov-2009	Sharpies, black	3	Fine point	Campus Ministries	Storage closet
4-Nov-2009	Sharpies, black	5	Ultra fine	Campus Ministries	Storage closet
30-Oct-2009	Sheet protectors	<50	Letter	Unknown	102
30-Oct-2009	Sheet protectors	>150	Letter	Unknown	102
3-Nov-2009	Shelf for literature display	1	-	Campus Ministries	Storage closet
3-Nov-2009	Signs, CM	5	-	Campus Ministries	Storage closet
2-Nov-2009	Tabbed dividers	5	Letter	Unknown	102
3-Nov-2009	Tabbed dividers	6 sets of 10	Letter	Unknown	102
30-Oct-2009	Tabbed dividers, 1-31	31	Letter	Unknown	102
30-Oct-2009	Tabbed dividers, Jan-Dec	12	Letter	Unknown	102
4-Nov-2009	Tape, clear packaging	2 rolls	-	Campus Ministries	Storage closet
3-Nov-2009	Tickets, roll of	A lot	-	Unknown	102
5-Nov-2009	Velcro cable ties	50~	8"	Campus Ministries	Storage closet
30-Oct-2009	Vinyl tabs	150~	2"	Campus Ministries	102
5-Nov-2009	Writing pads	26	5"x8"	Campus Ministries	Storage closet

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