Andrews ◆ University
College of Education and International Services

PROGRAM CHANGE REQUEST

FirstName: [   ] LastName: [   ]

E-mail: [   ] ID#: [   ]

Address [   ] Degree: [   ] Bulletin Year: [   ]

City [   ] State [ ] Zip Code [   ] Major Area: [   ]

Country [   ] Concentration: [   ]

Telephone: [   ] Date: [   ]

---

1. PROGRAM CHANGES ("old" from checksheet previously filed with Advancement to Candidacy)

		Number	Course Title	Swing Cr	> 500 Credits	Transfer Course
1	Old					
	New					
2	Old					
	New					
3	Old					
	New					
4	Old					
	New					

2. REVISED COURSE REQUIREMENT SUMMARY

	Swing Cr		> 500 Credits		Subtotal
Completed: Transfer		+		=	
AU		+		=	
Proposed: Transfer		+		=	
AU		+			
TOTALS					

Tour/workshop: [   ]
Independent Study: [   ]
TOTAL: [   ]

Note: all transfer courses must be approved by petition and an official transcript must be received by Records Office

3. ACADEMIC RECORDS

Petition ☐ Transcript ☐

Petition ☐

Transfer meets requirement ☐

Meets requirements ☐

_____
Academic Records

_____
Date

_____
Advisor

_____
Date

_____
Department Chair

_____
Date

APPROVAL

_____
Dean, College of Education & International Services

_____
Date