



CAMP KINDERGARTEN

Andrews University

Enrollment Packet 2024 for Children Already Enrolled & Attending The Crayon Box

Camp Kindergarten for children entering Kindergarten in Fall 2024.

Forms are **due no later than 5 pm on the Monday two weeks before** the start date.

Child's Name _____ Date of Birth _____

Grade Entering in Fall 2024 _____ School _____

Complete and return registration forms and provide documents.

- **Parent Agreement (required)**
- **Parent Agreement Schedule Form (required)**
- **School Activity and Medical Release Form (required)**

Child's Name _____
 Parent's Name _____ Parent's Social Security # (required) _____ - _____ - _____

I/we, the Parents/Legal Guardian or responsible adult of _____, agree to enroll our child in the Crayon Box Program licensed by the State of Michigan in the name of the Crayon Box, Andrews University Children's Learning Center. We agree that our registration fee of \$55 per child is due at enrollment. These fees are non-refundable except the fee will be refunded for children of Andrew University faculty and staff (upon return).

I/we have received and read the program policies set forth in the Crayon Box Parent Handbook and agree to comply with all of the rules, policies and responsibilities stated therein. The Crayon Box has reserved the right to modify rules and policies at its discretion with 30 days written notice. Such notice requirements shall not be applicable in the event of emergencies or licensing mandates.

I/we agree to pay the provider the full tuition regardless of absences due to vacation, holidays, illness, and closings due to emergency situations, inclement weather or acts of God. We understand that the Crayon Box reserves the right to adjust the tuition rates with 30 days written notice. *We understand that if our child turns three years old and is not potty trained, the Twos tuition will be charged until potty training has been achieved.

I/we agree that tuition fees are to be paid in full two weeks in advance (every other Monday). We also agree to pay any applicable late payment penalties, late pick-up, and non-scheduled hours fees that have been established in the parent policy manual.

I/we acknowledge that the Crayon Box will release _____ to only those persons authorized on the Child Information Card. We agree with the Provider's standard procedures used at the release of children in special circumstances. We acknowledge that no one will be permitted to take a child off the premises without written consent.

Finally, I/we agree that either party may terminate this agreement with a two-week written notice. In the event that a withdrawal notice has not been provided, we agree to pay the Crayon Box the amount equal to two weeks of tuition. We acknowledge that the Crayon Box may terminate this agreement without notice if _____'s continued participation in the program creates a direct threat to the safety of him/her self, other children, or the Crayon Box staff.

Hours Per Week	Preschool / Pre-Kindergarten*	Young Fives*
PLAN B1	\$114	\$78
PLAN B2	\$139	\$96
PLAN C1	\$159	\$113
PLAN C2	\$174	\$131
PLAN D1	\$184	\$148
PLAN D2	\$4.03 / Hour	\$3.23 / Hour
ADD ON HOURS (if space available)	\$7.03 / Hour	\$4.99 / Hour
CAMP KINDERGARTEN	\$55 / Week or \$15 / Week	\$55 / Week or \$15 / Week
NON-SCHEDULED	\$12.00 Pro-Rated Hourly	\$12.00 Pro-Rated Hourly
AFTER CLOSING	\$2.50 Per Minute	\$2.50 Per Minute

* All children must be potty trained to be in the Pre-K, Young 5s and Summer Camp programs. ^School Age care is provided for kids attending Kindergarten – the age of 12. Summer Camp is provided for kids who are entering 1st grade – 12 years.

If any provision of this contract, the program policies, rules and responsibilities are held invalid or unenforceable, it should be ineffective only to the extent of the invalidity, without affecting or impairing the validity or enforceability of the remainder of the provision or the remaining provisions and intent of this contract.

This contract constitutes the entire agreement among the parties involved and supersedes any prior understandings or agreements. Each party acknowledges and states that no representation, inducement, or conditions not stated in this contract have been made or relied upon by either party. This contract shall be governed by the laws of the State of Michigan.

 Signature of Parent, Legal Guardian or Responsible Adult Date Signed/Effective *Kristine Conklin*
 Program Director's Signature

Parent Agreement Schedule Form

Child's Name: _____

Child's Date of Birth: _____

Grade Entering in Fall 2024: _____

School: _____

List special dietary requests[^], food allergies[^] and restrictions[^] (^Doctor signed form required):

What milk does your child drink? (choose one)

- Cow Milk
- Soy Milk*
- Almond Milk[^]

Do you feed your child? (choose all that apply)

- Eggs Yes No[^]
- Foods Containing Dairy Yes No[^]

Please put a check mark for each week you would like your child to attend.

Camp Kindergarten hours 8:30 am – 11:30 am Monday - Thursday.

<input type="checkbox"/> Week 1 <i>\$42/week*</i> June 17, 18, 20 Spotlight Hour: June 18: Potawatomi Zoo	<input type="checkbox"/> Week 2 <i>\$55/week*</i> June 24 - June 27 Spotlight Hour: June 25: Critchlow Alligator Sanctuary	<input type="checkbox"/> Week 3 <i>\$42/week*</i> July 1 – 3 Spotlight Hour: July 2: Michigan Rocks	<input type="checkbox"/> Week 4 <i>\$55/week*</i> July 8 – 11 Spotlight Hour: July 9: S'more Ovens
<input type="checkbox"/> Week 5 <i>\$55/week*</i> July 15-18 Spotlight Hour: July 18: Water Day	<input type="checkbox"/> Week 6 <i>\$55/week *</i> July 22-25 Spotlight Hour: July 23: Bee Crafty LLC	<input type="checkbox"/> Week 7 <i>\$55/week</i> July 29 – Aug 1 Spotlight Hour: July 30: Summer Olympics	<input type="checkbox"/> Week 8 <i>\$55/week*</i> Aug 5-8 Spotlight Hour: August 6: World Games

* Tuition is \$15/week if child is already enrolled in and attending The Crayon Box in Pre-K/Young 5s.

Before/After Camp (Pre-K/Young 5s schedule).

Before Camp: 6:45 am – 8:30 pm M-F and includes breakfast at 7:30 am.

After Camp: 11:30 am – 6:00 pm M-F (6:30 pm W) and includes lunch at 12:30 pm and snack after rest time.

Before Camp Schedule

Monday _____ : _____ - _____ : _____
 Tuesday _____ : _____ - _____ : _____
 Wednesday _____ : _____ - _____ : _____
 Thursday _____ : _____ - _____ : _____
 Friday _____ : _____ - _____ : _____

Please schedule on the half hour: 8:00; 8:30; 9:00, etc.

After Camp Schedule

Monday _____ : _____ - _____ : _____
 Tuesday _____ : _____ - _____ : _____
 Wednesday _____ : _____ - _____ : _____
 Thursday _____ : _____ - _____ : _____
 Friday _____ : _____ - _____ : _____

Please schedule on the half hour: 8:00; 8:30; 9:00, etc.

School Activity and Medical Release Form

1. I hereby grant permission for my child, _____ to:
child's full name
 - Use all the play equipment and participate in all camp activities.
 - Leave Johnson Gym and surrounding yard and Marsh Hall and surrounding yard under the supervision of the program director or a counselor for campus walks and activities on the Campus of Andrews University.
2. I give permission to the Andrews University Summer Camp / Crayon Box Children's Learning Center, licensed by the State of Michigan, to secure emergency medical and/or emergency surgical treatment for my child while in care.
3. I understand that the Andrews University Summer Camp / The Crayon Box Children's Learning Center cannot:
 - Be responsible for anything that may happen as a result of false information at the time of enrollment.
 - Assume responsibility for a child who has not been checked in and delivered to his/her gym/classroom and left with the counselor.
 - Release a child to anyone who appears to be under the influence of alcohol or narcotics, or to anyone who is not listed on the child's Emergency Card.
4. I understand that the Andres University Summer Camp / The Crayon Box Children's Learning Center staff are under legal and professional obligation to report any cases of suspected abuse, neglect, or incest.

Parent or Guardian's signature

DATE



CAMP KINDERGARTEN 2024 DAILY SCHEDULE

MONDAY – THURSDAY
JUNE 17-AUGUST 8, 2024

8:30 – 9:30	Arrival / Check In / Morning Activity / Team Building Time / Worship
9:30 – 10:00	Transition Activity / Bathroom / AM Snack / Water Break / Art
10:00 – 11:00	AM Core Academic Block (Language, Science, Math, Social Studies) / Spotlight Hour
11:00 – 11:30	Games / Puzzles / Free Art / Legos / Bins / Dismissal

- Many activities will be outside while we enjoy our beautiful campus.

Camp Kindergarten 2024 Rates

REGISTRATION FEE – (Due at time of enrollment)	\$55
CAMP KINDERGARTEN TUITION	\$55 / Week
	\$15 / Week (if enrolled and attending The Crayon Box in Pre-K/Young 5s)
AFTER CLOSING PICK-UP	\$2.50 Per Minute

2024 Rates are effective June 10, 2024 – August 9, 2024

2023 - 2024 Rates

Hours Per Week	Preschool and Pre-Kindergarten* (3 and 4 years)	Young Fives* (5 and 6 years)
PLAN B1 20-25.50 Hours/Week	\$114	\$78
PLAN B2 26-29.50 Hours/Week	\$139	\$96
PLAN C1 30-35.50 Hours/Week	\$159	\$113
PLAN C2 36-39.50 Hours/Week	\$174	\$131
PLAN D1 40-45.50 Hours/Week	\$184	\$148
PLAN D2 46+ Hours/ Week	\$4.03 / Hour	\$3.23 / Hour
ADD ON HOURS (if space available)	\$7.03 / Hour	\$4.99 / Hour
NON-SCHEDULED HOURS	\$12.00 Pro-Rated Hourly	\$12.00 Pro-Rated Hourly
AFTER CLOSING PICK-UP	\$2.50 Per Minute	\$2.50 Per Minute