



UNDER ENROLLMENT REPORT FOR F-1 STUDENTS

Name _____ Andrews University ID# _____

A student in your department holds the F-1 visa and is bound by the pertinent U.S. Immigration Regulations regarding his/her status in this country.

Regulations require students to take a full course of study. A “full course of study” as defined in the Regulations consists of:

- 1. Undergraduate students: At least 12 credits per semester
- 2. Graduate students: At least 8 credits per semester
- 3. MDiv students: At least 9 credits per semester

There are situations that justify enrollment in fewer hours than the number set fourth in the Regulations. Since you are in the best position to know your student’s academic position, we are asking you to assist in documenting his/her lawful status in the U.S. by checking the appropriate response below.

For valid academic reasons I recommend this student engages in less than a full course of study:

- 1. Due to academic reasons.
- 2. Because the student is in his/her last academic semester.
- 3. Because the student has completed all course work and is registered for comprehensive examinations, thesis or dissertation (considered full-time enrollment for **Graduate Students only**).

FINANCIAL DIFFICULTIES OR HARDSHIPS ARE NOT ACCEPTABLE REASONS FOR UNDER ENROLLMENT PER IMMIGRATION REGULATIONS.

| | | |
|-----------------|------------------------------|------|
| Expected Degree | Academic Advisor’s Signature | Date |
|-----------------|------------------------------|------|

| | |
|-----------------------------|------------|
| Expected Date of Completion | Department |
|-----------------------------|------------|

Semester for which form is applicable _____

PLEASE RETURN THIS FORM IN A SEALED ENVELOPE TO THE INTERNATIONAL STUDENT SERVICES OFFICE