REGISTRATION STEPS

(print legibly)

Step 1: Complete one form per semester. Get all signatures.

Step 2: Once a year, apply at andrews.edu/apply. Complete a new application & submit.

Step 3: Scan required documents to upload with application:
- Upload registration form or email to precollege@andrews.edu
- Home/unaccredited schools: upload high school transcript and standardized test scores (see Qualifying Scores for Dual Enrollment at michigan.gov/dualenrollment)
- With first math or science class: upload official ACT/SAT scores or take AU Math Placement Exam (info at andrews.edu/go/MPE)

TUITION AND FEES 2021–2022
- **Tuition:** $145 per credit
- **Guest Fee:** $75 per term
- **Registration Change Fee:** $35
- **Incomplete Fee:** $35
- **Course/Lab Fees:** See Course Schedule

For more info: **andrews.edu/precollege**

STUDENT AGREEMENT

I am in Grades 10, 11 or 12. My high school GPA is at least 3. I will complete this year's orientation when prompted by email. I give permission for my school to request enrollment and transcript information.

Student Name _____ AU ID _____ Phone _____

Email Address _____ Signature _____ Date _____

As parent, I approve this enrollment. Parent Signature _____ Date _____

COURSE REGISTRATION

Semester of Enrollment *(Pick One)***:**

FALL 2021
- Finish Steps 1–3 by *August 20*
- Classes begin *August 30*
- Last full tuition refund is *September 8*
- Last day to withdraw is *November 30*

SPRING 2022
- Finish Steps 1–3 by *December 30*
- Classes begin *January 10*
- Last full tuition refund is *January 22*
- Last day to withdraw is *April 22*

Enter course information below to register. Find section number, CRN, and fees in the course schedule online at vault.andrews.edu/schedule

Course Number *Example: PSYC 101*	Section # *950*	CRN *4321*	Course Title *Introduction to Psychology*	# Credits *3*	Course Fees *$100*	Tuition & Fees *$535*
			Dual Enrolled Guest Fee: *$75 per term*			
					TOTAL	

SCHOOL AGREEMENT

Student GPA _____   Class Standing: Sophomore   Junior   Senior

If this student has taken ESL classes, attach current high school transcript.

We verify that this student is prepared to succeed at the college level: School Name _____

Registrar/Counselor Signature _____ Email _____ Date _____

FINANCIAL AGREEMENT

Parent pays Andrews in full by start date *(Fall—August 30; Spring—January 10)***, following emailed instructions.**

Amount parent will pay: _____

Name *(please print)* _____

Email _____

Parent Signature _____

School or partnership accepts billing, distributing per school or partnership policy.

Approved amount to bill: _____

Name *(please print)* _____

Email _____

Signature _____

OFFICE USE ONLY Admissions _____ Date _____ Academic Records _____ Date _____ Financial _____ Date _____

20210215

This form expires January 2022