

Senate Meeting Minutes**September 11, 2013****6:00 pm**

Members Present: Chair: Marcella Myers, Recording Secretary: Janet Ledesma, Jonathan Jacobs, Ildiko Gyeresi, Kris Knutson, James Lim, Janine Lim, Nick Miller, Aaron Moushon, David Randall, Claudia Sowler, Jacquelyn Warwick, Kelly Youngberg

ABSENT: Audrey Castelbuono, Margaret Howell, Troy Homenchuk, Andrea Luxton, Robert Overstreet, Leslie Samuel

Devotion: Marcella Myers shared Bible promises from Isaiah 41:9, Jeremiah 1:5, and Isaiah 43:1 encouraging those present to embrace their calling at Andrews University by understanding their purpose for serving and demonstrating it in our actions by how we treat others.

Previous Minutes**New Business****New Member Welcome**

New members to the senate were warmly introduced and welcomed to the first senate meeting.

Student Senate Committee Report

Jonathan Jacobs shared that the student senate structure still needs to be voted upon.

Staff Standing Committee Report

James Lim shared a brief report about the work of the staff standing committee. The work on the structure of the staff standing committee still needs to be agreed and voted upon.

Faculty Standing Committee Report

Marcella shared an update of the faculty standing committee work. The intent of the FSC is to finalize on a few items before the structure of the FSC is presented to the general faculty meeting for a formal vote on September 23, 2013.

Steering Committee Report

No formal report of the steering committee was presented.

2013-2014 Senate Vacancies

Marcella shared that the following Senate vacancies needed to be filled:

- 2 Hourly Staff Members
- 3 Faculty Members:
 - 1 School of Education
 - 1 Stem
 - 1 Seminary

- Salaried Senate Staff Position** A discussion about filling the salaried senate position ensued. Upon discussion, it was *Voted*, to invite Dale Hodges, Campus Safety Director, to fill the salaried senate staff position.
- Opened Senate Vacancies** A discussion about the open senate seats followed. Upon discussion it was *Voted*, that after the second request from a department or school to fill a senate vacancy is not responded to, the senate reserves the right to fill the position accordingly.
- Staff Officers** It was agreed that the staff senate would meet to select officers of the staff standing committee.
- Hourly Staff** A discussion about whether hourly employees who serve on the senate are paid during meeting times ensued. It was concluded that the University policy would be researched for a response to be shared at the next senate meeting.
- Senate Meeting times** The Wednesday senate meeting days were discussed in terms of everyone's availability. It was requested that a Monday 3:00-5:00 pm meeting day and time be considered. Upon discussion, it was agreed to table this discussion until January 2014.

The meeting was adjourned by the staff and faculty senate standing committees dividing to meet individually to select officers and address agenda items.