

# School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Andrew's Academy 8833 Garland Ar.

Date of Drill: 8-24-14 Time drill was held: 0955 (pm/am)

Exact time required to evacuate/shelter/secure: ~~1000~~ <sup>hrs.</sup> 3 mins

Total Participants: 246

Remarks: N. Bym Ext. Door Propped Open

This report is for emergency drill # 1 for school year 2016-17

Name of person conducting drill: B. Chapman

Title of person conducting drill: Sergeant

Signature of person conducting drill: [Signature] #490

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title Det. Smalley - BJO/PA - SRO

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_