

School Emergency Drills Documentation Form

Type of Drill

Time of Drill

- Fire Drill
- Tornado Drill
- Lock Down/Shelter in Place Drill

- During Class
- Class Change
- Recess
- Daytime
- Evening
- Other Events _____

Facility Type

- Education Facility (Collegiate Level)
- Day Care Facility

- Residential Facility
- Non Education Facility

Name of Reporting School: **Andrews University**

Building: AT

Date of Drill: 9-26-22 Time drill was held: 1000 (pm/am)

Exact time required to evacuate/shelter/secure: _____ Total Participants: 252

Remarks: _____

Berrien County Dispatch Contacted Prior to Drill - Time: 07:00 hr.

Name of person conducting drill: Buddy Chapman

Title of person conducting drill: Sgt

Signature of person conducting drill:  #490

Drill Was Coordinated With:

Emergency Management Coordinator.

Present: _____ Date: _____
(If designee, please print name and sign)

Law Enforcement.

Present: Matthew W. Oosterman Date: 09/26/22
(If designee, please print name and sign)

Fire Department.

Present: _____ Date: _____
(If designee, please print name and sign)