HISTORY and professional achievement. Preparation provides the basic tools for academic practice, particularly within the church, is of importance. The School of Business offers preparation for careers in for-profit and not-for-profit organizations. We foster critical thinking, creative expression, and mastery of analytical tools. Students are exposed to recent research and thinking in each discipline. The broad general education preparation provides the basic tools for academic and professional achievement.

MISSON
Andrews University educates its students for generous service to the church and to society in keeping with a faithful witness to Christ and to the worldwide mission of the Seventh-day Adventist Church. Given this Christian world-view, the School of Business offers high quality education in business and computer science to all who qualify, both church members and others of goodwill. We emphasize excellence in teaching in our disciplines, challenging students to search for knowledge and for that wisdom illumined by Christian insight.

The faculty of the school are committed to scholarly research as an important component of our teaching mission and all forms of scholarship are valued. Improving business and computing practice, particularly within the church, is of primary interest.

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SCHOOL OF BUSINESS

Chan Shun Hall, Room #201
(616) 471-3632; FAX: (616) 471-6158
sba-info@andrews.edu
http://www.edu.andrews.edu/SBA

Ann M. Gibson, Dean

Academic Programs

Minors
- Business Administration
- Economics
- Marketing
Associate of Science
- General Business
- Presentation Graphics
- Text Processing and Design
Bachelor of Arts
- Economics
- Bachelor of Business Administration
- Accounting
- Economics
- Finance
- Information Systems
- Management
- Marketing
Master of Business Administration
- General
- Accounting and Finance
- Health-Care Management
Master of Science in Administration
- Church Administration
- Engineering Management

MISSION
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HISTORY
The school traces its origin to 1908 with the establishment of the Commercial Department of Emmanuel Missionary College. In 1952 all business instruction was organized into the Department of Business Administration. MBA candidates were admitted to the graduate program in 1964.

In July, 1980, the School of Business was organized, becoming the third professional school of the university. The school, now housed in Chan Shun Hall, is accredited by the North Central Association of Colleges and Schools and is currently in candidacy status with the International Association for Management Education (AACSB). Candidacy status is an indication that an institution has voluntarily committed to participate in a program of self-improvement and is actually progressing toward the status of accreditation. Candidacy status is not accreditation and does not guarantee eventual accreditation.

BACCALAUREATE DEGREE
GENERAL REQUIREMENTS
Admission, Progression, and Graduation.
Applicants should read the sections of this bulletin on Undergraduate Admission, Undergraduate Academic Information, Baccalaureate Degree Requirements, and General Academic Information. Students should be familiar with the minimum admission and graduation requirements as described in these sections.

Specific requirements for undergraduate majors, minors, and professional-degree programs are listed under the departmental sections.

Requirements for the Associate Degree and the Minor in Business Administration are listed below.

GENERAL EDUCATION REQUIREMENTS
The philosophy and goals of General Education at Andrews University as well as the adjustments in the requirements for professional degree programs in the School of Business are listed on pp. 23 and 24.

Requests for waivers or substitutions of General Education requirements, if necessary, should be submitted to the dean before filing a request for graduation. Requests for substitutions or waivers are not considered during the last two quarters in residence.

Bachelor of Business Administration Degree Program
The BBA degree includes an interdisciplinary emphasis and does not require a minor. All courses used to meet major requirements must be selected in consultation with the major professor or adviser. To receive the Bachelor of Business Administration degree, students must satisfy the following requirements and complete the courses indicated.

General Graduation Requirements. See p. 22 for baccalaureate degree general graduation requirements.

Major/Cognate Requirements. Complete requirements for the major (45 credits), and for cognates (4 credits).

General Education Requirements. See p. 24 for the BA General Education requirements.

Bachelor of Arts Degree Program
To receive the Bachelor of Arts degree in Economics, students must satisfy the following requirements and complete the courses indicated.

General Graduation Requirements. See p. 22 for baccalaureate degree general graduation requirements.

Major/Cognate Requirements. Complete requirements for the major (45 credits), and for cognates (4 credits).

General Education Requirements. See p. 24 for the BA General Education requirements.

Associate of Science Degree
The Associate of Science degree prepares students for entry-level job opportunities in the business field. The degree is designed for the student who cannot stay in college for a four-year degree or who wishes to interrupt his/her program for a period of time and return to college to complete a four-year baccalaureate degree.

To be eligible to receive the Associate of Science degree, students must satisfy the following requirements and complete the courses indicated:

Business Core Courses—21
ACCT111-113, INSYS110, ECON225, 226
General Education requirements—38
See p. 25.

Courses in a Chosen Area of Emphasis. Students must select and complete the courses required for one of the three areas listed below.
General Elective Courses. Sufficient credits to complete the 96 credits required for graduation.

ASSOCIATE DEGREE
AREAS OF EMPHASIS

General Business Emphasis

Select from the following: 12
- BSAD104, 210, 341, INSY241
- COBOL, 315, 316

Business core (see above) 21
- General Education (see above) 38
- General electives 25
- Total credits for the AS degree 96

Presentation Graphics Emphasis

Must attain keyboarding skills with an average speed of 50 wpm sustained over a 5-minute period.

Required courses 16
- ART207, 214, BSAD210, GRPH120

Elective courses 12
- Chosen from: ART414, DGME125, 180, 200, 255, 304, 400, OFSY100

Business core (see above) 21
- General Education (see above) 38
- General electives 9
- Total credits for the AS degree 96

Text Processing and Design Emphasis

Must attain keyboarding skills with an average speed of 50 wpm sustained over a 5-minute period.

Required courses 16
- BSAD210, MKTG310, 368, OFSY302

Elective courses 16
- Chosen from: ART207, 214, 414, GRPH120, OFSY100

Business core (see above) 21
- General Education (see above) 38
- General electives 5
- Total credits for the AS degree 96

Minor in Business Administration

Required courses 21
- ACCT111, 112, 113; BSAD341;
- ECON225, 226

Electives in business 9
- 8 Upper-division electives required
- Total credits for the minor 30

Minors may also be obtained in Economics, Marketing, Computer Information Systems, and Computer Science. For the requirements for these minors, see the individual departmental descriptions.

GRADUATE DEGREE

PROGRAM INFORMATION

General Requirements for Admission, Progression, and Graduation. Students applying for the MBA, MSA, and MS programs should read carefully the sections of this bulletin on Graduate Admission, General Academic Information, and Graduate Degree Academic Information. Applicants to the School of Business must be informed about the minimum admission and graduation standards required of all graduate students.

Special MBA Admission Requirement. Students applying for the MBA degree are required to take the GMAT exam (applicants to the MSA programs may elect to take either the GMAT or the GRE). Applicants should note carefully the formula score based on GPA and GMAT results: it is used in evaluating applicants to the School of Business.

<table>
<thead>
<tr>
<th>Undergrad Cumulative GPA</th>
<th>200</th>
<th>GMAT score (400 min.)</th>
<th>1,000</th>
</tr>
</thead>
</table>

Admission to the MBA program requires a minimum formula score of 1,000 computed by multiplying the undergraduate cumulative GPA by 200 and adding that product to a GMAT score of at least 400.

Description of Graduate Degree Programs. See Graduate Programs (p. 156) for degree requirements for interdepartmental graduate degrees in the School of Business.

ACCOUNTING, ECONOMICS, AND FINANCE

Chan Shun Hall, Room #230
(616) 471-3429; FAX: (616) 471-6158
aef-info@andrews.edu
http://www.andrews.edu/SBA/

Faculty
- Leonard K. Gashugi, Chair
- Samuel Chuah
- Ann M. Gibson
- Mary Ann Hofmann (on leave)
- Darlene R. Kausch
- Malcolm B. Russell
- Delyanne J. Shepard
- Patrick Williams

Academic Programs

<table>
<thead>
<tr>
<th>Academic Programs</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BBA in Accounting</td>
<td>105</td>
</tr>
<tr>
<td>BBA in Business Economics</td>
<td>105</td>
</tr>
<tr>
<td>BBA in Finance</td>
<td>105</td>
</tr>
<tr>
<td>BA: Economics</td>
<td>49</td>
</tr>
<tr>
<td>Minor in Economics</td>
<td>30</td>
</tr>
<tr>
<td>Graduate programs are listed on p. 156</td>
<td></td>
</tr>
</tbody>
</table>

Mission. The Department of Accounting, Economics, and Finance offers majors that are intellectually stimulating, professionally challenging, and rewarding. We endeavor to provide the best preparation possible for careers in business, government, academia, and the church.

The faculty seeks to provide students with training and education which will qualify them for employment in a multicultural and global environment. A Christian education encourages an awareness of moral and ethical responsibilities in one’s personal and professional life. It is in this context that the department holds up Jesus Christ as the best model for personal responsibility and development and seeks to encourage its students to follow His example.

Undergraduate Programs

ACCOUNTING

Accounting is concerned primarily with (1) measuring income, expenditures, and wealth generated by a business enterprise, and (2) communicating information about the financial condition of economic organizations and the results of their financial activities. Thus, accounting is the language of business—the backbone of the free enterprise system.

The accounting major is designed to meet the needs of students preparing for accounting careers in business, government, not-for-profit organizations, or public accounting, including those who desire to secure, through state examination, the status of Certified Public Accountant (CPA) or that of Certified Management Accountant (CMA).