TUITION, FEES, AND OTHER FINANCIAL INFORMATION

### Tuition Rates

**UNDERGRADUATE PROGRAMS**

<table>
<thead>
<tr>
<th>Charge Type</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charges per semester hour credit</td>
<td>$445</td>
</tr>
</tbody>
</table>

**GRADUATE PROGRAMS**

<table>
<thead>
<tr>
<th>Charge Type</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master's degree tuition</td>
<td>525</td>
</tr>
<tr>
<td>Educational specialist tuition</td>
<td>610</td>
</tr>
<tr>
<td>Doctoral degree tuition</td>
<td>610</td>
</tr>
<tr>
<td>MDiv registration fee (Fall, Spring)</td>
<td>1,470</td>
</tr>
<tr>
<td>(Summer)</td>
<td>1,103</td>
</tr>
</tbody>
</table>

**Continuation fees per semester**

<table>
<thead>
<tr>
<th>Type of Continuation</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master's project/thesis</td>
<td>60</td>
</tr>
<tr>
<td>Doctoral dissertation</td>
<td>75</td>
</tr>
<tr>
<td>Preparation for comprehensive exams</td>
<td>60</td>
</tr>
</tbody>
</table>

### Payment Plans

**A. Tuition Guarantee Plan—Undergraduate Student Cash Plan.** Pay in cash the full estimated charges for the undergraduate year (tuition, room, board, books, and fees) on or before each fall semester registration.

**B. Cash Discount Plan.** Pay total yearly estimated charges (tuition, room, board, books, and fees) on or before fall semester registration and receive a 5% discount on expenses not covered by financial aid. Pay total semester’s estimated charges (tuition, room, board, books, and fees) on or before each semester’s registration and receive a 2% discount on expenses not covered by financial aid.

**C. Installment Plan.** Sign up to make installment payments towards estimated ‘out-of-pocket’ expenses for the semester.

For criteria and operational details refer to p. 50.

### Estimated Major Costs Per Semester

#### UNDERGRADUATE

- **Resident**
- **Community**

<table>
<thead>
<tr>
<th>Item</th>
<th>Resident</th>
<th>Community</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time tuition</td>
<td>$6,675</td>
<td>$6,675</td>
</tr>
<tr>
<td>Housing</td>
<td>1,180</td>
<td>2,120</td>
</tr>
<tr>
<td>Food (minimum)</td>
<td>830</td>
<td>830</td>
</tr>
<tr>
<td>General fees</td>
<td>163</td>
<td>163</td>
</tr>
<tr>
<td>Books/supplies</td>
<td>700</td>
<td>700</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$9,548</strong></td>
<td><strong>$8,368</strong></td>
</tr>
</tbody>
</table>

#### MDiv

- **Other**

<table>
<thead>
<tr>
<th>Item</th>
<th>Resident</th>
<th>Community</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time tuition</td>
<td>$1,470</td>
<td>$1,470</td>
<td>$4,200</td>
</tr>
<tr>
<td>Housing</td>
<td>2,120</td>
<td>2,120</td>
<td>2,160</td>
</tr>
<tr>
<td>Food (minimum)</td>
<td>830</td>
<td>830</td>
<td>830</td>
</tr>
<tr>
<td>General fees</td>
<td>142</td>
<td>142</td>
<td>134</td>
</tr>
<tr>
<td>Books/supplies</td>
<td>700</td>
<td>700</td>
<td>700</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$5,254</strong></td>
<td><strong>$8,024</strong></td>
<td></td>
</tr>
</tbody>
</table>

Refer to p. 51 for detailed information.

See Financial Information Index on p. 68.

### International Students must provide the following in order to receive an I-20

**Non-United States/Non-Canadian**

- Balanced Estimated Budget sheet
- $7,500 deposit (MDiv students $5,000)
- Notarized affidavit of support for all personal funds and/or sponsorships
- Six-months worth of bank documentation

**Canadian**

- Balanced Estimated Budget sheet
- Notarized affidavit of support for all personal funds and/or sponsorships
- Six-months worth of bank documentation

### WHAT IT COSTS

Students have two types of expenses while attending the university—educational (tuition, books, insurance and fees) and living (housing and meals).

The university makes every effort to maintain the costs published in this bulletin. It reserves the right, however, to make changes as necessitated by unexpected increases in living costs and inadvertent errors. Such changes are announced in advance of the semester in which they become effective.

### Financial Clearance

In order to obtain financial clearance for registration, any previous account balance (academic or housing) must be paid in full.

In order to make use of Financial-aid for financial clearance for registration, Andrews University must be listed on the FAFSA (Free Application for Student Aid) that a student sends to the Federal Government. This needs to be done by March preceding Fall registration.

To ensure timely processing of your complete financial-aid package, all documents, fully completed, must be turned in to Student Financial Services no later than 60 days prior to registration.

### Alternatives to Cash Payment

Students may be eligible for grants or loans and scholarships which are accepted in lieu of cash. These funds must be confirmed in writing by the authorizing organization(s). Included in these alternative payment methods are:

- Stafford Loan Program (formerly Guaranteed Student Loans)
- Perkins Loan (NDSL)
- Pell Grants
- Supplemental Educational Opportunity Grants
- AU Grants-in-Aid
- Scholarships, Merit Awards
- President’s Scholarship Awards
- Employer Educational Allowance
- State scholarships and grants

Loans for which proceeds have not yet been received are accepted in lieu of cash only if the promissory note is signed by all required parties before registration is completed.

### WHO TO CONTACT

The Student Financial Services Office (SFS) assists applicants in making financial arrangements to attend Andrews University, identifying costs and comparing them to available
resources. Students who need help identifying the financial assistance for which they may qualify should contact Student Financial Services. Many financial-aid programs have limited funds and have time-lines which require considerable lead time to process applications and make awards. Therefore, students must apply for financial assistance well in advance of the time of need to assure proper consideration. Students who apply before March 31 receive priority status in the processing of their applications for the following school year. To contact Student Financial Services you may use any one of the following methods.

Administration Building, Lower level
Telephone: 616-471-3334
Fax: 616-471-3228
Email: SFS@Andrews.edu

The Student Labor and Insurance Office handles the placement of students in on-campus employment opportunities and provides information regarding student accident and sickness insurance.

Administration Building, 2nd floor
Student Labor
Telephone: 616-471-3570
Email: guerrero@andrews.edu
Student Insurance
Telephone: 616-471-3097
Email: djh@andrews.edu
Fax number: 616-471-6293

MISCELLANEOUS MONEY MATTERS AND GENERAL FEES

Additional Costs. Fees charged for tuition, room, and food service do not include books, supplies, transportation, health insurance, or other personal expenses. These additional costs must also be provided for each semester. Charges including books, tuition adjustments, and certain special fees are generally billed during the first month of each semester. All other personal and miscellaneous expenses are handled on a cash basis.

Application Fee—undergraduate non-refundable $30
Application Fee—graduate non-refundable $40

Auditing a Class. The cost of auditing a class is the same as the cost of enrolling for credit.

Carrying Charge. 1% per month is charged on all unpaid balances. The carrying charge is based on the previous month’s principal balance less all credits during the current month.

Change of Registration $15
Dropping/adding a course, changing from credit to audit or audit to credit after “last day to enter any class” as published in the academic calendar

Credit Balances may be withdrawn by or at the direction of the person responsible for the student’s account after the final statement is issued - usually thirty days after leaving school.

Credit Card Payments will be accepted to pay account balances, but cannot be accepted in order for a student to then make a cash withdrawal from his/her account. Secure payment can be made via the Andrews student web at www.andrews.edu/students. This requires a login and password. The following information is required:

Student Name:
Student ID #:
Type of card: (Visa/MC/Discovery)
Card #:
Expiration Date:
Name on Card:
Phone #:

Credit by Examination Fees
CLEP exam fee—per test $43
CLEP exam fee—per credit 20
Administrative fee—per test 10
Departmental examination—per credit 20
Examination fee 5

Distance Education Delivery Fee. Students enrolling for distance courses (except those who pay a student activity fee) will be assessed a $10 per credit distance education delivery fee, not to exceed $50 per semester.

Ending Balance. When a student leaves the university, any balance of $5 or less is neither collected nor refunded after 90 days.

Examination Fees
Freshmen testing (COPS and math placement) $30
Special administration of any test 35
Language Proficiency examinations (each) 35
Other than CLEP for seminary, graduate school (reading examinations), and undergraduate students.
Graduate Record Examination as announced

Financial Clearance is required in order to
- Register at the beginning of each semester
- Graduate or receive a certificate or diploma
- Receive a transcript or other certification of academic achievement.

Free Class for university employees—refer to section 4:6-100 of the Employee Handbook
Free Class for university salaried employee spouse—refer to section 2:726 AU Working Policy
General Fee—refer to Student Activity Fee

GENESIS Single Parent Program Scholarship—refer to p. 60.

Graduation Fee - All students from affiliated and extension programs, as well as any student not paying the regular semester activity fee, will be charged a graduation fee.
Undergraduate $60
Graduate 70

Identification Card—for a replacement card $15

Immunization Costs as required
Certain classes require immunization
(i.e., allied health, biology, nursing, physical therapy, and speech pathology). Immunization costs are charged to the student’s account.

Improper Residence-Hall Check Out $100
Plus an additional charge for cleaning, depending on time involved.

Incomplete grade $15
Insurance—Sickness/Accident
Single student premium (approximately) $688
Family premium (approximately) $2,475
A student registered for 6 or more credit hours is required to have sickness/accident insurance, which will be charged to the student’s account and is due at registration.

International students are required to have insurance irrespective of their class load.
The premium is charged to the student’s first monthly statement. A student may waive the university plan by presenting proof of coverage, such as a copy of an insurance card or verification letter from an employer, and signing a waiver card at registration time.
Michigan Medicaid is considered proof of insurance for U.S. Citizens and Permanent Residents. Current proof of Michigan Medicaid must be submitted for each registration period. If proof of coverage is not provided within 30 days of registration, insurance monies charged cannot be refunded.

Late Registration—service fee $50
Non-Current Student Accounts on which no payments are being made, may be turned over for third party collection. Students whose accounts are non-current must pay the account in full before they may register for any additional coursework.

NSF (Not Sufficient Funds) Checks. A $15 fee is charged for returned checks.

Organization Fees
BSCF (per semester) $10.00
Ministerial Club 13.50
Annual fee charged during first semester—required for religion and pre-seminary majors
Teacher Preparation Membership 5.00
Annual fee charged during first semester
J.N. Andrews Honors Society 25.00
One-time, non-refundable application fee
Pi Lambda Theta Membership 40.00
One-time, non-refundable application fee payable at the time of induction
School of Education—Pre-professional—Non-refundable 50.00
MENC Collegiate Chapter Membership Fee 20.00
Professional membership fee required for all Bachelor of Music Education majors

Payment Plans
A. Tuition Guarantee Plan—Undergraduate Student Cash Plan. Pay in cash the full estimated charges for the undergraduate year (tuition, room, board, books, and fees) on or before each fall semester registration. By taking advantage of this plan, tuition is “pegged” at the same rate for the next three consecutive school years. The only financial aid available under this plan may be a Federal Plus Loan, merit aid, and external scholarships. The first year’s charges will be discounted 5%; tuition for years 2, 3, and 4 will be discounted to equal the undiscounted rate of the first year.

B. 5% Discount Plan. Pay total yearly estimated charges (tuition, room, board, books, and fees) on or before fall semester registration and receive a 5% discount on expenses not covered by financial aid. 2% Discount Plan. Pay total semester’s estimated charges (tuition, room, board, books, and fees) on or before each semester’s registration and receive a 2% discount on expenses not covered by financial aid.

C. Installment Plan. Sign up to make installment payments towards estimated ‘out-of-pocket’ expenses for the semester.

This plan requires that several conditions be met in order to participate.
1. All previous account balances (including installment plan balances) must be paid in full.
2. The installment plan is not to exceed more than 60% of the estimated ‘out-of-pocket’ expenses for the semester.
3. Installment payments are to zero the account by the end of the semester to which the plan applies.
4. A $25 service fee must be paid with the application. When you choose to make payment on the account via EFT (Electronic Funds Transfer) this service fee will be waived.
5. Late payments will incur a late payment fee of $25.
6. A 1% monthly (12% per annum) interest charge will be added to the installment amount.

Post-Dated Checks are not accepted.

Prior Accounts. Students may register only when accounts with other schools have been paid and the necessary funds are deposited at the university. Refer to payment plans, p. 48.

Prior Learning Assessment (PLA) Special Tuition Rate. The regular tuition rate is charged for the first 2 credits granted based on the PLA basis. One-third of the normal tuition rate is charged for additional PLA credits (above the 2 credits at regular rate).

Reduced Tuition Fee. Seminary Spouse, refer to p. 278 in the SDA Theological Seminary section of this bulletin. Spouse of full-time AU student may receive 33% discount on CIEP courses, refer to section on Undergraduate and Graduate Assistance.

Rescheduling senior exit tests and major field tests $40
Senior exit tests are scheduled once fall and summer semesters and twice during spring semester. Major field tests are scheduled for summer, fall, and spring semesters. Students who must reschedule are charged an additional fee.

Room Deposit $100

Scholarships. Students are encouraged to approach their dean’s office to request scholarship information. Enrollment Services also provides information on scholarships for which students can apply. Applications for the coming year need to be turned in by the end of February.

Student Activity Fees. Activity fees are payable each semester at registration by all students taking 5 or more credits:

Undergraduate students $158.00
Seminary students 128.00
Graduate students—non-seminary 120.50
Summer school students 34.00

Student Financial Services (SFS) Approval is required for
• Taskforce and Student Missionary appointees
• Adventist Colleges Abroad applicants
• Off-campus tour applicants (e.g., Berlin Studio Tour, European Study Tour, Art/Architecture European Study Tour, Archaeological Digs).
Account balances must be paid in full before students leave the United States. When a student on tour is sent home for medical, financial, or citizenship reasons, all travel costs must be paid by the student and/or family.

Student Status. Student status is achieved only after a student is both academically and financially cleared. Only then may students attend classes, take examinations, and participate in graduation exercises.
Textbooks $700
The estimated semester cost of textbooks is $700. Students are charged only the actual amount of their bookstore purchases.

Thesis/Dissertation Fees
- Binding (each volume) $19
- Copyright (optional) 45
- Microfilming (dissertations only) 68
- Copyediting (thesis) 75
- Copyediting (doctoral dissertations) 150

Transcripts and Diploma. Students may not receive a transcript or diploma under any one of the following circumstances:
- Owing a student or housing account
- Having a remaining balance or having defaulted on an institutional loan (MNB or AU loan)
- Being in default on a government student loan—refer to p. 65.

Transcript Fees
- Charge for each transcript Free
- Charge for rush 24 hour service $10

Transcript Exceptions. Students may ask that a transcript be sent to an employer or an organization for scholarship or licensure purposes. Official documentation must be supplied to Student Financial Services showing that the employment offer or scholarship application needs a copy of the transcript before this exception can be authorized.

Updating Course Work Fee—20% of graduate credit

Wiring Funds. The following details enable students to send funds electronically to Andrews University:
- OKBKUS33
- Old Kent Bank & Trust
- Grand Rapids, MI
- ABA#072400052
- Old Kent Bank Southwest
- Andrews University
- Acct. # 02112175
- Student’s Name:
- Student’s ID # :

MOUNT OF DIVINITY PROGRAM
The semester fee is due at registration. Any credits (over 16) are charged at the regular per-credit master’s tuition rate. Approved courses taken outside the seminary are charged at the established tuition rate. In some cases the student may request a 50% discount. A per-credit Recording Fee is charged by the university for Clinical Pastoral Education (CPE) credits earned in approved centers not connected with a graduate-level school. (See the Seminary chaplain for further information about this program.)

IDENTIFICATION CARDS
Each Andrews University student is issued an identification card that remains the property of the university. The original card is free, but a $10 fee is charged to replace a lost or damaged card. Students return their identification cards to the Collections department in Student Financial Services as part of their Exit or Graduation Procedures.

EXIT PROCEDURES
Check-out procedures must be followed when a student leaves Andrews University without the graduation process. Students should ask for Check-out Forms from the Student Services Office in the Campus Center. All required signatures on the form must be obtained to ensure that the necessary information has been given both to the student and the departments listed on the form.

RESIDENCE HALL AND MEAL PLAN CHARGES

 Residence-Hall Charges Each Semester
- Double Occupancy Package Plan* $1145
- Single Occupancy (+45%) 1660
- Triple Occupancy (-15%) 973
  Reduction for students required to live three to a room due to crowded conditions.
  *The regular residence-hall package includes room and limited health care. It does not include books, supplies, transportation, health insurance, food, or other miscellaneous expenses.

Dormitory Room Deposit $100
Students who make the deposit and then do not attend Andrews must reclaim their deposit within 24 months. Unclaimed deposits after 24 months become the property of the university.

Improper Residence-Hall Check Out $100
Students are charged a fee if they leave the university without proper check out. An extra charge is made for cleaning, depending on time involved.

Residence Hall Non-returned Key and Lock Change Fees
- Men’s residence halls $60
- Women’s residence halls 50

Personal-Effects Insurance. The university does not provide personal-effects insurance coverage. It is not responsible for the loss or damage, from any cause, of personal belongings brought to the campus. This is true even though students are required by the university to purchase certain items or to keep them in a specified place. The university recommends that students purchase their own personal-effects insurance coverage.

Meal Plan Charges for Each Semester—Declining Balance Meal Plan min. $785
Undergraduate residence-hall students under age 22 are required to participate in the Declining Balance Meal Plan. There are five plans from which to choose according to individual lifestyle and schedule needs. The declining balance account may be used for meals at the Terrace Café, Gazebo Restaurant, and campus vending machines. All food prices are a la carte.

Community/Graduate Meal Plan Charges—The CAFÉ Account (min. deposit) $50
The Café account is a safe, convenient, tax-free plan for students not living in a dormitory to use their ID card to purchase cafeteria meals without cash. Café accounts may be opened with cash or check, or charged to the student account if there is a credit balance.

INTERNATIONAL STUDENTS
Advance Deposit/Documentation. Applicants from outside the United States and Canada must make an advance deposit of $7,500. (MDiv students must make an advance deposit of $5,000). This deposit must be sent with a notarized affidavit of support for all personal funds and/or sponsorships. Bank documentation covering six previous months is needed to prove financial ability to sustain educational expenses. This documentation must be sent to the university directly from the bank. Once these documents and the deposit are received and accepted, the university authorizes
the issuance of an I-20 Form needed to secure a U.S. student visa. The deposit is allocated as follows:

- $2,000 of the deposit is held until the student’s enrollment at Andrews University is terminated. This $2,000 is not available to cover registration expenses; however the $2,000 earns interest during the time the student is enrolled. The $2,000 plus interest is refunded when the student’s enrollment is terminated; alternatively it can be used as partial payment for the final semester of registration.
- The remaining $5,500 ($3,000 for MDiv students) is applied directly to the student’s account.

For all subsequent semesters international students must make payments in accordance with the payment plan of their choice. (Refer to Payment Plans.)

All new international students who enter the U.S. on an Andrews University I-20 are considered Andrews University students and are expected to report immediately to the international student office and register for the upcoming academic semester. The international student has to study at Andrews University for at least one complete semester before he/she is eligible to transfer to any other school in the country. If the international student does not come directly to Andrews University and enrolls to study at another school in the U.S., he/she is responsible to:

1. Return his/her I-20 to Andrews University as it is considered Andrews property.
2. A payment of $175 will be charged to the non-enrolling student as a fee for the work involved in processing and awarding them with an I-20. This amount will be deducted from their deposit of $2,000.

**Church Organization Sponsorships.** These sponsorships are for students attending Andrews on a J-1 Study Visa. A written statement must be sent by the treasurer of the division or of the employing organization stating that the organization is responsible for such items as living expenses, tuition, fees, and apartment rent. This statement may be accepted in place of a portion of the required deposit. This authorization must be cleared through the General Conference. All requirements must be met before official acceptance is granted.

**TUITION ADJUSTMENT POLICIES**

Tuition refunds are given to students who withdraw from school or drop individual courses during the academic semester. These tuition adjustments are based on the date when all the appropriate forms with all the required signatures are completed and filed with the Academic Records Office.

**Fall and Spring Semester adjustments**

<table>
<thead>
<tr>
<th>Percentage</th>
<th>1st - 10th calendar day</th>
<th>11th - 17th calendar day</th>
<th>18th - 24th calendar day</th>
<th>25th - last day of semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>100%</td>
<td>1st - 10th calendar day</td>
<td>11th - 17th calendar day</td>
<td>18th - 24th calendar day</td>
<td>25th - last day of semester</td>
</tr>
</tbody>
</table>

**Summer Session adjustments**

<table>
<thead>
<tr>
<th>Percentage</th>
<th>1st - 3rd calendar day</th>
<th>4th - 10th calendar day</th>
<th>11th - last day of term</th>
</tr>
</thead>
<tbody>
<tr>
<td>100%</td>
<td>1st - 3rd calendar day</td>
<td>4th - 10th calendar day</td>
<td>11th - last day of term</td>
</tr>
</tbody>
</table>

**Course Fees.** Individual course fees are adjusted on the same basis as tuition, to a minimum of $1.

**Courses with Special Schedules.** When courses are scheduled for irregular periods of time, adjustments are based on the ratio of the length of the course to the length of the academic period for that course.

**Financial Assistance Adjustments.** Federal and State regulations require the university to return a portion of any refund adjustment made affecting the program(s) involved when a student drops any classes or withdraws from school after receiving financial assistance under any Federal Title IV program (other than College Work-Study). (See Financial-aid Refund Policy, p. 65.)

**UNIVERSITY HOUSING CHARGES**

**University Apartments**

**Application Fee**

The application fee is divided as follows:

- Security Deposit—$200
- Cleaning Fee, non-refundable—$100
- Processing Fee, non-refundable—$20

**Rental Rates (each month)**

- Efficiency Apartments $355-365
- One-bedroom Apartments $431-453
- Two-bedroom Apartments $453-550
- Three-bedroom Apartments $533-630
- Four-bedroom Apartments $624
- House Apartments 193-633

**University-Owned Houses**

**Application Fee—non-refundable** $20

Before possession the following is required:

- Security Deposit $300
- Cleaning Fee, non refundable $100

**Rental Rates each month**

Unfurnished houses, no utilities $453-615

The Housing Office provides apartment descriptions and application forms upon request. If notice of cancellation is received four weeks before the date of stated occupancy, the application fee is refunded minus the $20 processing fee. Apartments or houses are assigned from the processing list in the order in which the application fee is received.

A student’s immediate family includes husband, wife, and children only. Any other relatives (parents, in-laws, brothers, sisters, etc.) who desire to live with students must first receive permission from the housing manager. Rent is increased by $20 for each person each month.

**Rent Payments.** Although the first month’s rent is prorated to the date of occupancy, students are required to pay one month’s rent in advance. Thereafter, rent is due each month in advance on the 1st of each month. A late fee of $10 is charged for any payment made after the 10th of the month. Pay at the Housing Office in person or by mail. Address all payments and inquiries to University Housing, Garland G Building, Andrews University, Berrien Springs, MI 49103-0920 USA.

**Termination of Occupancy.** When tenants plan to move, they must notify the Housing Office 30 days before the planned move-out date. Rent for thirty days is charged from the day this notice is received. A late-departure fee of $10 per day is charged to those who exceed the 30-day notice period.

**COLLEGE OF ARTS AND SCIENCES CHARGES**

**Allied Health—Senior clinical year**

Clinical Laboratory Science—Fall/Spring $300

Summer 200
Center for Intensive English Programs

**English Language Institute**
- Each semester for each non-credit hour $200
- Students at the Basic level register for 24 non-credit hours, at a total cost of $4,800 each semester. Students at the Intermediate level register for 16 non-credit hours, at a total cost of $3,200 each semester. In addition, Intermediate students may take one regular college class at the regular college tuition rate. Students at the Advanced level are required to take ENSL115 (3 credits) and ENSL116 (4 credits) at the regular college tuition rate, in addition to regular college or graduate classes. Advanced students may be required to take additional non-credit ELI classes.

**Action America**
- Per four-week session $2,000
- This fee covers tuition, lodging, food, entrance fees for activities, transportation to and from the South Bend airport, and the Institutional TOEFL (Test of English as a Foreign Language).

**Adventist Colleges Abroad—English as a Second Language Program**
- Each semester $375 (in addition to the ELI tuition listed above)

**International Language Studies**
- Reading examination in French or German for MA and doctoral candidates in the Seminary and the School of Graduate Studies $40
- Credit by examination other than CLEP (College Level Examination Program) test for undergraduate students (each examination and each course) $40
- Credit by examination other than CLEP test for undergraduates who want to have the language requirements of the College of Arts and Sciences waived (no credits are given)

**Music**
- Students wishing to charge private lessons or non-credit music classes to their account must receive authorization from Student Financial Services, prior to signing up for the lessons.
- Private music lessons (non-credit) $240
  - Fourteen half-hour lessons.
  - Non-credit music class $240
  - Fourteen 50-minute sessions with a minimum of four students.
- Offered on demand. No tuition charged.

**Music ensemble fee adjustments**
- Half tuition rate for students who register for music ensemble for credit and whose combined load exceeds 16 credits
- No tuition for students who audit music ensemble and whose combined load exceeds 16 credits

**Music organization uniform**, approx. $125
- Wind Symphony, Chamber Singers, Ladies’ Chorus, Men’s Chorus, University Singers

**Nursing**
- Nursing senior-year examination $50
- Departmental credit by examination 100

**Lab and clinical fees**
- Sophomore — Fall $150
- Spring $225
- Junior — Fall $150
- Spring $225
- Senior — Fall $300
- Spring $225
- Graduate annual fee $250

**Nutrition**
- Application fee for Dietetics Internship Program $50
- Dietetic internship professional fee each semester 250
- Practicum (FDNT594-02), each semester 1,725

**Physical Therapy Professional Entry Programs—MPT and MSPT**
- Application fee—non-refundable $80
- Confirmation deposit fee $300
- This interest-earning deposit confirms for the accepted student a position in the new class beginning the same year. The principle plus interest will be credited to the successful student’s tuition account following registration for the second academic term of the program.
- Students completing the first academic term of the physical therapy program on academic probation need to clear probation before receiving the confirmation deposit credit into their tuition account.
- This can occur during the next academic term following their return to good and regular standing. This fee is otherwise forfeited.
- Transportation costs—Students are expected to travel to all clinical and some class/laboratory assignments at their expense.
- MSPT program on Berrien Springs campus— $400
- professional education fee, for each module.
- Lab fee for graduate elective PHTH569 $40
- Course discounts: Program courses offered at the undergraduate level are not available at the discount rate for students already holding a baccalaureate degree.
- MPT program on Dayton campus— $6,666
- two-year MPT program tuition/fee package each semester.
- This package does not include fees for tests, insurance, books, or graduation.

**Professional Advancement Program**
- CEU—Workshop fees variable
- Academic Credit—Additional fees variable
- Fees are based on the length of course (3–6 days) and number of credits.

**Social Work Professional Fees**
- (each semester, excluding summer) Freshmen and sophomores $35
- Juniors and seniors $75
- Graduate students $200

**COLLEGE OF TECHNOLOGY CHARGES**

**Aeronautical Technology**
- All Aeronautical Technology Majors taking AFLT courses will receive a 40% rebate on the tuition paid for these AFLT courses only. These funds will be applied to the student’s flight account.
- Aeronautical Technology majors will be required to pay the regular price when these funds are gone. Non-majors taking AFLT104 will receive 1 hour of dual instruction for each semester credit enrolled.

**Private Pilot Certificate**
- Instructor
  - 35 hrs dual @ $24/hr $840
  - 10 hrs ground @ $24/hr 240
  - Aircraft—55 hrs (2 pass) @ $47/h 2,585
  - FAA exams 245
- **Total Cost** $3,910

**Instrument Rating and Commercial Pilot**
- Instructor
  - 75 hrs dual @ $24/hr 1,800
30 hrs ground @ $24/hr 720
Aircraft
105 hrs (2 pass) @ $47/hr $4,935
10 hrs complex @ $73/hr 730
FAA exams 490
Total Cost $8,675

Multi-engine Rating
Instructor
15 hrs dual @ $24/hr $360
10 hrs ground @ $24/hr 240
Aircraft
15 hrs twin-engine @ $176/hr 2,640
FAA exams 175
Total Cost $3,415

Flight Instructor Course
Instructor
15 hrs dual @ $24/hr $360
25 hrs ground @ $24/hr 600
Aircraft
5 hrs (2 pass) @ $47/hr 235
10 hrs complex @ $73/hr 730
FAA exams 315
Total Cost $2,240

Instrument Flight Instructor Course
Instructor
15 hrs dual @ $24/hr $360
25 hrs ground @ $24/hr 600
Aircraft
15 hrs (2 pass) @ $47/hr 705
FAA exams 245
Total Cost $1,910

Multi-engine Instructor Rating
Instructor
15 hrs dual @ $24/hr $360
25 hrs ground @ $24/hr 600
Aircraft
15 hrs twin-engine @ $176/hr 2,640
FAA exams 175
Total Cost $3,775

Mission Pilot Preparation
Instructor
20 hrs dual @ $24/hr $480
15 hrs ground @ $24/hr 360
Aircraft
20 hrs Cessna 152 Tailwheel @ $49/hr 980
Total Cost $1,820

Airline Transport Pilot Certificate
Instructor
20 hrs dual @ $24/hr $480
25 hrs ground @ $24/hr 600
Aircraft—20 hrs complex @ $73/hr 1,460
FAA exams 70
Total Cost $2,610

Ground School
Class instruction $130
Private, commercial, instrument licenses—non-credit instruction
Private instruction arranged

Aviation Maintenance
Required minimum tool set $2,100

Laboratory Usage (per semester)
Airframe & Power Plant students $100
FAA exams 435

Aircraft Rental Rates per hour
Cessna 152 $47
Cessna 150 Tailwheel 49
Cessna 172 61
Koliber PZ-150 53
Cessna 172 RG 73
Cessna 1725 91
Piper Aztec Twin-engine 176

DIVISION OF ARCHITECTURE CHARGES
Professional program application $40
Professional education fees
  Pre-professional year 1 250
  Pre-professional year 2 410
  Professional years 3 and 4 410
  Professional year 5 495
  Charges per semester
Fees for lab, woodshop, and equipment
  Woodshop and computer (each semester) 115
  Drafting desk, stool & lamp 14
Deposit Fees
  Mayline ruler $95
  Key for drafting desk 10
  Board Cover 40
  Cleaning fee 25

Other departmental charges for individual courses are listed in the Class Schedule. These charges, which may be significant, are added to tuition.

STUDENT AID AND OTHER TYPES OF FINANCIAL ASSISTANCE

Many of the financial-aid programs presented in this bulletin are governed by federal and state regulations. Every attempt has been made to be accurate in the program description at the time of printing. Changes, however, may be made over which the university has no control.

DEFINING FINANCIAL NEED

When figuring eligibility for financial aid, need is determined by using the following equation, commonly referred to as the Financial-aid Formula:

\[
\text{Educational Need} = \text{Cost of Attendance} - \text{Less Family Contribution (EFC)} - \text{Less Resources}
\]

ANDREWS UNIVERSITY