

## ANDREWS UNIVERSITY ACADEMIC CALENDAR 2003–2004

Additional calendar dates specific to departments or schools are listed under the respective departments or schools.  
Financial dates are listed in the financial section.

### SUMMER 2003

#### Summer Term 1 May 12–June 6, 2003

#### May

11	Sun	<i>New international students:</i> Orientation (9 am–5 pm)
12	Mon	Registration (8 am–5 pm). Classes begin
13	Tues	Late course registration fee in effect for Summer Term 1 classes
14	Wed	<i>Undergraduate seniors:</i> Last day to apply for August graduation. Last day to enter a class for Summer Term 1, drop a class with full tuition refund; complete a change of program without a fee or entry on permanent record; change audit to credit.
26	Mon	Memorial Day—holiday

#### June

3	Tues	Last day for Summer Term 1 students to change credit to audit or withdraw from a class with a W
6	Fri	Last day of classes for Summer Term 1

#### Summer Term 2 June 9–July 3, 2003

#### June

9	Mon	Registration. Summer Term 2 classes begin Last day to order August graduation regalia at the Bookstore
10	Tues	Late course registration fee for Summer Term 2 classes in effect <i>Graduate students:</i> Last day to apply for August graduation

11	Wed	Last day to enter a class for Summer Term 2; drop a class with full tuition refund; complete a change of program without a fee or entry on permanent academic record, change audit to credit
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26-29	Thurs–Sun	University preview weekend (College Days)
29-July 25		Intensive English: Action America
30	Mon	Last day for Summer Term 2 students to change credit to audit or withdraw from a class with a W

#### July

3	Thurs	Last day of class for Summer Term 2
4	Fri	Independence Day—holiday

#### Summer Term 3 July 7–August 1, 2003

#### July

7	Mon	Registration. Summer Term 3 classes begin
8	Tues	Late course registration fee for Summer Term 3 classes in effect
9	Wed	Last day to enter a class for Summer Term 3; drop a class with full tuition refund; complete a change of program without a fee or entry on permanent academic record, change audit to credit <i>Undergraduate seniors:</i> EXIT Testing (pm)
25	Fri	TOEFL Test (8:30 am–noon)
29	Tues	Last day for Summer Term 3 students to change credit to audit or withdraw from a class with a W

#### August

1	Fri	Last day of class for Summer Term 3
3	Sun	Summer commencement

**Registration for Fall Semester 2003 begins Monday, March 24, 2003 and ends Thursday, September 4, 2003.**

### FALL SEMESTER 2003

#### August 25–December 11, 2003

#### July

15	Tues	Financial Plan portion of Registration Central opens. Make payment plans before August 16; complete insurance information.
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#### August

14	Thurs	<i>New Faculty:</i> Orientation (8:30 am–4 pm)
15	Fri	<i>Faculty:</i> Seminar (8 am–noon) First payment due and early ID card activation for financially cleared students <i>University advisors:</i> Advisors' breakfast/ orientation (9 am–noon) Fall Fellowship (7:30 pm)
16	Sat	Fall Fellowship (continued)
17	Sun	<i>Freshmen:</i> Dorm move-in (10 am–4 pm)
18	Mon	<i>Freshmen:</i> Dorm move-in (9 am–noon)

*University advisors:* Orientation (8 am–noon)  
*Faculty:* Individual school meetings (1–4 pm)  
*Ruth Murdoch Elementary School and Andrews Academy:* School begins  
*Freshmen:* Orientation (begins Monday, 12:20 pm)  
*New international students:* Orientation (Freshman students: Monday only)  
*Faculty:* Individual school meetings—Seminary, Education (1–4 pm)  
*New international students:* English Placement Test (8:30 am–noon)  
*All schools:* All Fired Up! Orientation Conference  
*Faculty:* Departmental meetings (all day)  
*All schools:* Registration day focusing on new students (10 am–3 pm)  
*All schools:* Classes begin

18-20	Mon-Wed	
20	Wed	
21	Thurs	
21-24	Thurs-Sun	
22	Fri	
24	Sun	
25	Mon	

26 Tues *All schools:* Late registration course fee in effect  
 28 Thurs *All schools:* University Convocation (10:30 am–noon; 11:30 am classes canceled)  
 Notification of potential cancellation of low-enrollment classes

**September**

1 Mon Labor Day—holiday  
 3 Wed *All schools:* Class cancellation for students with no financial clearance and cancellation of below-minimum-enrollment classes (5 pm)  
 4 Thurs *All schools:* **End of all official registration activity.** Last day to drop a class with full tuition refund; complete a program change—without a fee or entry on permanent academic record; and change registered classes from audit to credit mode.  
 15-20 Mon-Sat University Fall Week of Spiritual Emphasis

**October**

5, 6 Sun, Mon University preview weekend (College Days)  
 8 Wed *All schools:* Last day to apply for December degree conferral  
*All undergraduate seniors:* Last day to apply for May graduation  
 13, 14 Mon, Tues *All schools except Seminary:* Fall recess  
 14 Tues *Seminary:* Regular classes resume  
 15 Wed *All other schools:* Classes resume  
 16 Thurs *Undergraduate Seniors:* EXIT Testing (pm)  
 22 Wed Mid-semester  
 23 Thurs *Undergraduate Seniors:* Major Field Testing  
 26, 27 Sun, Mon H.M.S. Richards Lectureship on Preaching

**November**

3 Mon Registration opens for Spring semester 2004  
 13-16 Thurs-Sun University preview weekend  
 17 Mon Census day  
 19 Wed *All schools:* All comprehensives must be completed for December degree conferral  
 20 Thurs *Undergraduate Seniors:* EXIT Testing (pm)  
 21 Fri TOEFL Test (8:30 am–noon)  
 23-30 Sun-Sun *Seminary:* Thanksgiving break  
 25 Tues *All schools:* Last day to change credit to audit or drop a class with a W  
 26-30 Wed-Sun *RMES/AA:* Thanksgiving break (begins at noon on Wed)  
 26-30 Wed-Sun *All schools except Seminary:* Thanksgiving break (begins **after** last scheduled class on Tues)

**December**

1 Mon *All schools:* Classes resume  
 5 Fri *All schools:* Last day of classes  
 7, 8 Sun, Mon *All schools:* Reading days (exam preparation—ends at noon, Monday)  
 8-11 Mon-Thurs *All schools:* Final semester examinations—begin Monday at 12:45 pm  
 11 Thurs *All schools:* End of Fall semester  
 16 Tues *All schools:* Fall semester grades due in Records Office (9 am)  
 18 Thurs *Andrews Academy:* End of semester  
 19-Jan 4 AA: Christmas vacation  
 20-Jan 4 *RMES:* Christmas vacation

**Registration for Spring Semester 2004 begins Monday, November 3, 2003 and ends Friday, January 16, 2004.**

**SPRING SEMESTER 2004**  
**January 5–May 2, 2004**

**January**

4 Sun *New international students:* Orientation (8 am–5 pm)  
 5 Mon *All schools:* First payment due and early ID card activation for financially cleared students  
*All schools:* Registration day focusing on new students (8 am–5 pm)  
*New international students:* English Placement Test (8:30 am–noon)  
 6 Tues *All schools:* Classes begin  
 7 Wed *All schools:* Late registration course fee in effect  
 15 Thurs *All schools:* Class cancellation for students with no financial clearance and cancellation of below-minimum-enrollment classes (5 pm)  
 16 Fri *All schools:* **End of all official registration activity.** Last day to drop a class with full tuition refund; complete a program change—without a fee or entry on permanent academic record; and change registered classes from audit to credit mode.  
 19 Mon *All university-level schools:* Martin Luther King, Jr. Day—Celebration.  
*RMES/AA:* Martin Luther King, Jr. Day—no school

20 Tues *All graduate students:* Last day to apply for May graduation  
 25, 26 Sun, Mon University preview weekend  
 26-31 Mon-Sat University Spring Week of Spiritual Emphasis

**February**

5 Thurs *Undergraduate seniors:* EXIT Testing (pm)  
 16 Mon Presidents' Day—holiday

**March**

3 Wed Mid-semester  
 12-21 Fri-Sun *University-level schools:* Spring semester break  
 15-19 Mon-Fri *RMES/AA:* Spring break  
 22 Mon *All schools:* Classes resume  
 Registration opens for Summer and Fall semesters 2004  
 24-27 Wed-Sat 2004 McElmurry Ethics in Society Lectureship  
 25 Thurs *Undergraduate seniors:* EXIT Testing (pm)  
 28, 29 Sun, Mon University preview weekend for secondary-school Juniors

**April**

2 Fri *All schools:* Last day for all comprehensives to be completed for May degree conferral  
 4-10 Sun-Sat International Student Week  
 5 Mon Census Day  
 8 Thurs *Undergraduate seniors:* Major Field Testing  
 11 Sun Easter

13	Tues	<i>All schools:</i> Last day to change credit to audit or withdraw from a class with a W	30-May 2	Fri-Sun	University Commencement weekend
15-18	Thurs-Sun	Alumni Weekend	<b>May</b>		
16	Fri	TOEFL Test (8:30 am-noon)	4	Tues	<i>All schools:</i> Spring semester grades due in Records Office (9 am)
16, 19	Fri, Mon	<i>RMES:</i> No school	21	Fri	<i>AA:</i> Last day of school
22	Thurs	<i>All schools:</i> Last day of classes	21-23	Fri-Sun	<i>AA:</i> Graduation weekend
23	Fri	<i>All schools:</i> Reading day (exam preparation)	24	Mon	<i>RMES:</i> Memorial Day
25-28	Sun-Wed	<i>All schools:</i> Final semester examinations—begin Sunday at 12:45 pm	26	Wed	<i>RMES:</i> Last day of school; graduation
28	Wed	<i>All schools:</i> Spring semester ends			
29	Thurs	<i>All schools:</i> Senior grades due in Records Office for May graduation (3 pm)			

**SUMMER 2004**

**Summer Term 1  
May 10-June 4, 2004**

**May**

9	Sun	<i>New international students:</i> Orientation (9 am-5 pm)
10	Mon	Registration (8 am-5 pm). Classes begin
11	Tues	Late course registration fee for Summer Term 1 classes in effect
12	Wed	Last day to enter a class for Summer Term 1; drop a class with full tuition refund; complete a change of program without a fee or entry on permanent academic record; change audit to credit. <i>Undergraduate seniors:</i> Last day to apply for August graduation
24	Mon	Memorial Day—holiday

**June**

1	Tues	Last day for Summer Term 1 students to change credit to audit or withdraw from a class with a W
4	Fri	Last day for Summer Term 1 classes

**Summer Term 2  
June 7-July 2, 2004**

**June**

7	Mon	Registration. Summer Term 2 classes begin Last day to order August graduation regalia at the Bookstore
8	Tues	Late course registration fee for Summer Term 2 classes in effect <i>Graduate students:</i> Last day to apply for August graduation
9	Wed	Last day to enter a class for Summer Term 2; drop a class with full tuition refund; complete a change of program without a fee or entry on permanent academic record; change audit to credit
27-July 23		Intensive English: Action America
28	Mon	Last day for Summer Term 2 students to change credit to audit or withdraw from a class with a W
30	Wed	<i>Undergraduate seniors:</i> EXIT Testing (pm)

**July**

2	Fri	Last day of Summer Term 2
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**Summer Term 3  
July 6-30, 2004**

**July**

4	Sun	Independence Day
5	Mon	Celebration of Independence Day—holiday
6	Tues	Registration. Summer Term 3 classes begin
7	Wed	Late course registration fee for Summer Term 3 classes in effect
8	Thurs	Last day for Summer Term 3 to enter a class; drop a class with full tuition refund; complete a change of program without a fee or entry on permanent academic record; change audit to credit
15	Thurs	Financial Plan portion of Registration Central opens; make payment plans before August 16; complete insurance information
23	Fri	TOEFL Test (8:30 am-noon)
27	Tues	Last day for Summer Term 3 students to change from credit to audit or to withdraw from a class with a W
30	Fri	Last class of Summer Term 3

**August**

1	Sun	Summer Commencement
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