Internship Presentation Guidelines

The Internship Presentation should be a breakdown of your internship portfolio. Portfolio is to be completed prior to the Internship Presentation. Please follow the Internship Report Format for your final presentation. See Internship Portfolio for more information.

Presentation time: 30 minutes

Expectations: be interactive whenever possible; use PowerPoint (or similar presentation programs if installed on or presented from a personal laptop computer, e.g. Keynote, etc.), provide handouts, etc.

Internship Report Format:

- Self-introduction
- Explain why you chose this particular agency/organization for your internship
- Purpose of your internship: (your goals & objectives before your left Berrien Springs, MI)
- Introduction of the organization: Mission statement and background of the host organization.
- Project Presentation: An overview of the project(s) you worked on during your internship
- Methods, Skills, & Technology Used: Describe the methods, skills, and any new technologies you learned about and/or used to carry out the work or project/s assigned to you.
- Goals & Objective of Internship:
  
  Did you achieve the program’s following objectives: (1) Application, (2) knowledge, (3) exploration, (4) identification, (5) innovation, (6) engagement, (7) evaluation, (8) demonstration and/or (9) cross-cutting issues.

  ➢ If yes, how were these objectives implemented?
  ➢ If no, explain why not.

- Results: Discuss the overall results of the internship (intended & unintended consequences). For example, discussion of new insights into the field; challenges in theoretical versus practical application; observations of organizational functions; the interaction between scientists; how this internship has changed your views of the community development field as well as your chosen professional focus; etc.