## **CHECKLIST FOR CIDP MADAGASCAR TOUR**

Andrews University • School of Social & Behavioral Sciences • CIDP • May 2025

| First Step                                  | Due by April 18, 2025                         |
|---|---|
| Application                                 | Code of Conduct Agreement                     |
| Check Passport is valid through Nov 7, 2025 | Medical & Emergency Contact Information       |
|   | Assumption of Risk & Hold Harmless            |
| Due by March 4, 2025                        | Proof of Insurance                            |
| Passport Scan/Photo                         | Financial Clearance form (students)           |
| ☐ Dietary Preferences/Restrictions          | Course Registration (students)                |
|   |   |
| Due by March 15, 2025                       | Miscellaneous                                 |
| ☐ Tour Agreement Form                       | Parent/Guardian Consent (required for minors) |
| Deposit \$200 to SFS/Touchnet               | Travel Medications                            |

Everything should be submitted to Marlena Maier at cidp@andrews.edu or in person in Buller Hall 205