

## CHECKLIST FOR SSBS PERU TOUR

Andrews University • School of Social & Behavioral Sciences • May 2025

### First Step

- ☐ Application
- ☐ Check Passport is valid through Nov 7, 2025

### Due by February 21, 2025

- ☐ Passport Scan/Photo
- ☐ Dietary Preferences/Restrictions

### Due by March 7, 2025

- ☐ Tour Agreement Form
- ☐ Deposit to SFS/Touchnet

### Due by April 18, 2025

- ☐ Code of Conduct Agreement
- ☐ Medical & Emergency Contact Information
- ☐ Assumption of Risk & Hold Harmless
- ☐ Proof of Insurance
- ☐ Financial Clearance form (students)
- ☐ Course Registration (students)

### Miscellaneous

- ☐ Parent/Guardian Consent (required for minors)
- ☐ Travel Medications

Everything should be submitted to Erica Bradfield at [bradfree@andrews.edu](mailto:bradfree@andrews.edu) or in person in Buller Hall 225 (inside the School of Social & Behavioral Sciences Suite - Buller 211)