

Andrews University

HIST/PLSC 101-001
INTRODUCTION TO HISTORY & POLITICAL SCIENCE (HPSC)
FALL SEMESTER 2016
BULLER 106
F 12:30-1:20 PM
CREDITS: 1.0

Instructor:	Stephanie Carpenter, PhD
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Email:	carpenter@andrews.edu
Office location:	Buller 126
Office hours:	by appointment; as Department chair, meetings pop up on my calendar daily; it would be prudent to make an appointment with me or my Assistant at Buller 135 to ensure an appointment.

Course Description: Course is designed to assist students in their transition to Andrews University while also introducing students to the study of History & Political Science. Content includes orientation to the major/department; university procedures, policies, and resources; strategies for personal and academic success, and extracurricular opportunities including, but not limited to guest lectures, field presentations, and projects. Introductory seminar for all first semester HPSC majors.

Course Materials:

Please purchase a 3-ring binder for the course.

Readings as assigned and distributed.

HPSC History Program Outcomes:

1. Demonstrate an understanding of knowledge and context of key historical facts, values, and ideas;
2. Discuss the development of historiography and contemporary theoretical issues, including Christian perspectives on the discipline;
3. Pursue original research and synthesize it into well-written reports;
4. Develop relationships and engage in professional development with department faculty, staff, and fellow majors;
5. Students will critically examine and evaluate historical developments from an SDA/Christian worldview.

Student Learning Outcomes (SLO):

- Students will develop a working knowledge of the AU Academic Bulletin and understand their program;
- Students will investigate the fields of History or Political Science and engage with department faculty, staff, and fellow majors;
- Students will integrate spiritual understanding within the subject matter.

Course Outline: Syllabus subject to change. The information included below is a general course outline. Inasmuch as deviation from it may be necessary to meet the needs of the class, the right is reserved to make adjustments where necessary. Adjustments made will be based on reasonable discretion and consistent with fundamental fairness.

Our first five weeks will be devoted to succeeding in college and at Andrews. Reading and discussion will cover the topics related to student success. Beginning in October we will begin speaking about specialized skills and careers within the fields of history, law, political science, and social studies.

Semester Schedule:

August 26	Starting out on the Right Foot Introduction to AU, HPSC, and fellow department majors/minors Lunch and a Movie
September 2	Time Management
September 9	Discussion: When to Relax, When to Sleep, and When to Study Understanding How You Learn and Getting the Most Out of Class Guest lecture:
September 16	Week of Prayer: Staying Healthy: Spiritually, Physically, Mentally Guest:
September 23	Reading for Success, Studying, and Taking Tests Guest: Student Success Center
September 30	No Class; Alumni Homecoming Weekend
October 7	Thinking Critically
October 14	Information Literacy and Communication Library Tour: Using the Library, using the Internet, and using Integrity in Assignments
October 21	Understanding Financial Aid
October 28	Connecting with Others in a Diverse World and Diversity
November 4	Considering Majors & Careers
November 11	Considering Majors & Careers
November 18	Wrap up to Semester
December 2	No Class; "Dead Friday" (Exam Preparation Day/Reading Day)

Grading Criteria: Grades will be assigned as Satisfactory or Unsatisfactory (S-U). This is a required course for graduation; students must complete the course requirements.

Course Requirements: College-level courses estimate that for every hour you spend in the class, you will spend (at least) two additional hours doing required work (reading and assignments); to that end, an undergraduate 1-credit course requires a total of 45 hours for course lectures, reading requirements, and written assignments. I estimate the following for this course (this is only an estimate and does not account for the speed in which students read and/or write):

- o Class lectures: 15 hours
- o Reading: 15 hours
- o Writing assignments and other class activities: 15 hours

Discussion and reflective writing assignments: Class discussion will be assigned for each class period. In addition, three reflective writing assignments of two pages will be assigned during the semester; beginning, midpoint, and final. Requirements for the assignments will be posted on LearningHub in advance. Students must submit the assignment via LearningHub and bring a hard copy to class on due date. Late assignments will not be accepted.

Attendance: Attendance is required; unless absence is approved in advance. Please send Dr. Carpenter an email if you are ill. Two absences will result in a grade of Unsatisfactory (U).

Class Policies:

Student Responsibility: Email is the official form of communication at Andrews University. Students are responsible for checking their AU email, Moodle, and iVue alerts regularly.

Professionalism: To prepare students for the professional world, certain behaviors/activities are not allowed in the classroom.

- Cell Phones, Personal Laptops, and Recording devices: Cell phones should be turned off before entering the classroom. Students who choose to text during class will be marked absent for the day. Picture-taking during class is not allowed. Recording devices are allowed only if pre-approved by instructor, and if approved, under no circumstance are recordings—visual or verbal—to be posted on a public website;
- Laptops should not be used for surfing the web or watching movies during class. It is disrespectful and unprofessional to use these devices inappropriately during class;
- Late Assignments are unacceptable unless prearranged with instructor;
- Tardiness; is disruptive and disrespectful to the class and instructor;
- Eating in class: Please do not bring food or beverages to class. Water is permitted.

Additional Policies: CHEATING in any form (including plagiarism) is not allowed. Plagiarism is a serious matter and cause for an F in the course. Cheating, plagiarism, or doing work for another person which will receive academic credit are all impermissible. This includes the use of unauthorized books, notebooks, or other sources in order to secure or give help during an examination, the unauthorized copying of examinations, assignments, reports, or term papers, or the presentation of unacknowledged material as if it were the student's own work.

Disability Accommodations:

If you qualify for accommodation under the American Disabilities Act, please contact Student Success in Nethery Hall 100 (disabilities@andrews.edu or 269-471-6096) as soon as possible so that accommodations can be arranged.

Academic Integrity:

University learning thrives on the rigor of individual investigation, the authentic exchange of ideas, and a corporate commitment to integrity and mutual respect. University learning requires all members of the academic community to behave honestly. Andrews University anchors its practices in the teachings of the Bible as well as in widely established and honorable academic traditions. As the apostle Paul calls us to authenticity in our Christian walk, so the educational institution demands of its participant's true and accurate self-representation. In Ephesians, Paul invites believers "to be renewed in the spirit of your minds, and to clothe yourselves with the new self, created according to the likeness of God in true righteousness and holiness" (Eph. 4:23-24, NRSV). As scholars and as Christ servants, we build His living body through our honesty in all things, both small and great. To that end, Andrews University's faculty and students pledge to learn and grow together, committing to the following Standards and affirming honesty as a core component of an Andrews University education.

Andrews University is a community of scholars where academic honesty is the expected norm for faculty and students. All members of this community are expected to exhibit academic honesty in keeping with the policy outlined in the University bulletin. In addition, the student is expected to comply with ethical and scientific standards in research as recognized by the US Office of Human Subjects Protection and the US Office of Research Integrity. It is expected that members of the scholarly community will act with integrity at all times, however, should an individual choose to demonstrate dishonesty, it should be understood that acts of academic dishonesty are taken extremely seriously. Acts of dishonesty are classified by level and reported centrally. The consequences of academic dishonesty will be determined by the instructor unless a student's record demonstrates repeated offenses (either three level-one offenses or two level-two offenses, or a level

three and any other level violation). In the situation where the student record demonstrates such repeated violations, or where the student is accused of a level-four violation, the case will be referred to an Academic Integrity Panel for resolution. Serious or repeated violations can result in the issuance of an “XF” grade by Academic Integrity Panels, which indicates that the student failed the class for breach of academic integrity. The XF is placed on the student’s permanent record and can only be removed under certain circumstances (see the University Bulletin).”

Standards for Faculty

Because academic integrity grows out of a partnership between faculty, staff involved in academic endeavors, and students, faculty members of Andrews University promise to:

- Model academic integrity both in the classroom and in the course of research activities and publication;
- Cultivate academic honesty in each course, using the following means as deemed appropriate:
 - Make the Academic Integrity Policy available to students,
 - Communicate clearly in the syllabus the expectations of the course, including what academic integrity means within the context of the course,
 - Explain acceptable source citation practices within the specific course or discipline,
 - Encourage use of campus learning resource;
- Intervene when academic integrity is breached and report intentional violations.

Standards for Students

The Andrews University faculty pledge to promote classroom experiences that foster academic integrity. In the same way, students commit to do their part to build a community of honesty. Students promise to:

- Present assignments, lab reports, and research findings that are not falsified in any way;
- Respect copyrighted and/or licensed material (whether it be directly quoted or paraphrased) by citing print or electronic sources as appropriate;
- Follow the source citation guidelines outlined by the course professor;
- Submit work that is solely created by the person to whom it is assigned;
- Contribute equitably when participating group-work;
- Prepare for quizzes and examinations by study and review without stealing, accepting, or using unauthorized quizzes or examination materials;
- Follow the professor’s instructions regarding allowable aids during a quiz or examination;
- Complete quizzes and tests without seeking answers from or sharing answers with other students or unauthorized sources;
- Encourage others to high standards of integrity by refusing to assist in acts of academic dishonesty.

Emergency Protocol: Andrews University takes the safety of its student seriously. Signs identifying emergency protocol are posted throughout buildings. Instructors will provide guidance and direction to students in the classroom in the event of an emergency affecting that specific location. It is important that you follow these instructions and stay with your instructor during any evacuation or sheltering emergency.