

FIELD INSTRUCTOR APPLICATION

Last Name:		First Name:		Middle Initial:		Date:
Email:			Cell Phone:			
MSW Degree Year Granted:		MSW Degree Institution:				
Other Graduate Degrees:		Other Degree Institution:				
Professional Credentials (ACSW, BCD, LMFT, etc.):						
Check the practice method(s) and practice area(s) in which you are best prepared to provide field instruction:						
Practice Methods			Practice Areas			
<input type="checkbox"/> Community Organization			<input type="checkbox"/> Aging in Families & Society			
<input type="checkbox"/> Interpersonal Practice			<input type="checkbox"/> Children, Youth in Families & Society			
<input type="checkbox"/> Management of Human			<input type="checkbox"/> Community & Social Systems			
<input type="checkbox"/> Social Policy & Evaluation			<input type="checkbox"/> Health			
			<input type="checkbox"/> Mental Health			
Agency/Program name & address where mail for you can be directed:				Work Phone:		
				Work Fax:		
License Information:				State:		License Perm ID#
				Issue Date:		Expiration Date:

Please submit this completed application, a current resume for approval as an Andrews University Department of Social Work field instructor. Please contact sowkfield@andrews.edu with questions.

My signature below indicates that:

- I will complete a Field Instructor Orientation and training and/or consult with my assigned Field Liaison
- I will provide at least one hour per week (minimum) of scheduled supervision to my assigned student(s)
- I am familiar with the malpractice and safety policies for students as described in the Field Manual (http://www.andrews.edu/cas/socialwork/field/field_manual_highlights_updated_8-9-13.pdf)
- I agree to assist my student in developing their Learning Plans and will complete the evaluation protocol
- I will abide by the National Association of Social Workers Code of Ethics (<http://www.socialworkers.org/pubs/code/default.asp>)
- I will abide by the Andrews University non-discrimination statement as follows:

"Andrews University is committed to the same policy of nondiscrimination in education, research and all aspects of faculty, staff, student and alumni relations. All personnel policies, including all matters affecting compensation, benefits, promotions and employee discipline, are administered without regard to race, color, creed, ethnic background, country of origin, age, sex, height, weight, physical handicap, marital status, political preference, gender, sexual orientation or past military service."

Signature: _____

Date: _____