



JUL 22 2014

STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

RICK SNYDER
GOVERNOR

MICHAEL P. FLANAGAN
STATE SUPERINTENDENT

July 17, 2014

Dr. Jim Jeffrey, Dean
School of Education
Andrews University
Berrien Springs, MI 49104

Dear Dr. Jeffrey:

The Michigan Department of Education is pleased to inform you Andrews University's (Andrews) application to prepare school administrators for a principal K-12 level designation (ES) has been granted initial approval. This may be offered as a master's program, and certificate only option.

Andrews is required to collect data related to the claims using key assessments for four years to determine the program efficacy. Any program changes or modifications based on annual data analysis initiated during initial approval must be reported to the Office of Professional Preparation Services. After four years, Andrews will submit a letter requesting full approval, which includes a report on fulfillment of the program claims, as well as any program changes or modifications made in response to analysis of key assessment data. This letter and report will be due **June 30, 2018**, and must be submitted through educatorprograms@michigan.gov.

Should you have questions regarding this approval or other aspects of this program, please contact Mr. Rajah Smart, Education Consultant, at smartr@michigan.gov.

Sincerely,

Flora L. Jenkins, Ph.D.
Director
Office of Professional Preparation Services

Enclosure

cc: Lee Davidson

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**Initial Approval of Principal
Preparation Program**

**Recommendations from Review Panel Regarding Programs to Prepare
School Principals**

April 29, 2014

Institution: Andrews University				
Program Level	Masters X	Specialist	Ed.D.	Ph.D.
Source of Standards/Guidelines: State Board of Education			Pub. Date: May 7, 2013	
Program Assessment Summary/Recommendation				
X	Meets all standards and requirements		Not all standards and requirements are met	
				Insufficient documentation for program review
X	Approval		Program is not Approvable as Presented	
Standards/Requirements Not Met:				
Additional information needed/action to be taken:				
Comments: Continue to develop a more systematic approach to the continuous improvement component of your program. Currently, the components the program uses to report improvement are disjointed, and need to be organized to better represent the program data.				