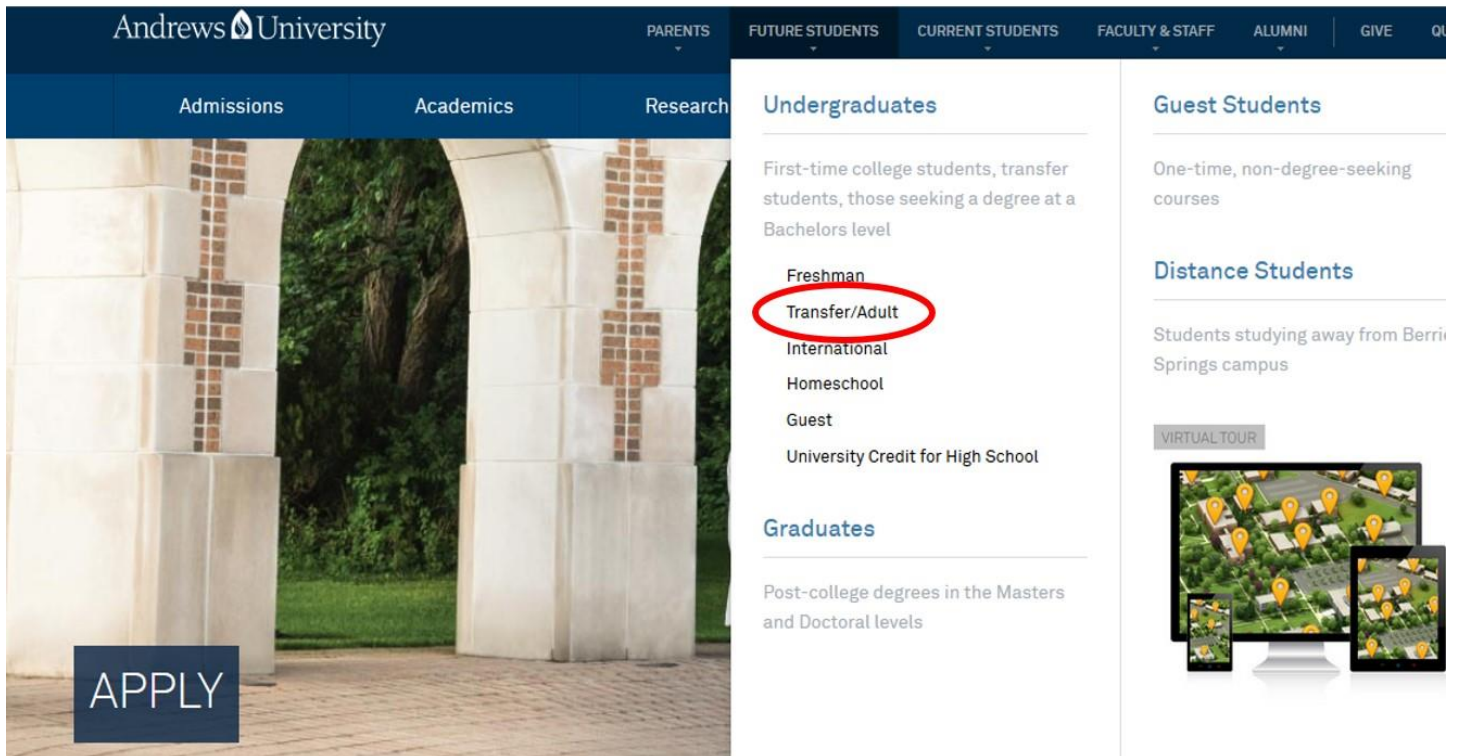


Steps to Completing & Submitting a Clinical Year Application

Updated: 1/30/2018

AU Students (Applying to the MLS Clinical Year)

1. Go to www.andrews.edu/apply/
2. At the top of the screen go to **Future Students** and under the Undergraduates section click on **Transfer/Adult**.



The screenshot displays the Andrews University website's navigation and application options. The top navigation bar includes links for PARENTS, FUTURE STUDENTS, CURRENT STUDENTS, FACULTY & STAFF, ALUMNI, and GIVE. Below this, a secondary navigation bar features Admissions, Academics, and Research. The main content area is divided into three columns. The left column shows a large image of a stone archway with a blue 'APPLY' button overlaid at the bottom. The middle column, titled 'Undergraduates', lists various student categories: Freshman, Transfer/Adult (circled in red), International, Homeschool, Guest, and University Credit for High School. The right column, titled 'Graduates', lists Post-college degrees in the Masters and Doctoral levels. To the right of the Graduates section, there are sections for 'Guest Students' (One-time, non-degree-seeking courses) and 'Distance Students' (Students studying away from Berri Springs campus), along with a 'VIRTUAL TOUR' button and a corresponding image of a virtual tour interface.

3. Click **Apply Online**.



TRANSFER/ADULT STUDENTS

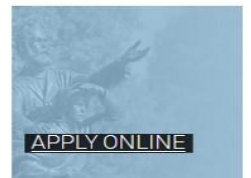
Imagine yourself finishing your degree here at Andrews University, where you can Seek Knowledge, Affirm Faith and Change the World

- Welcome
- Welcome
- Application & Admissions
- Finance & Scholarships
- Transferring Credits

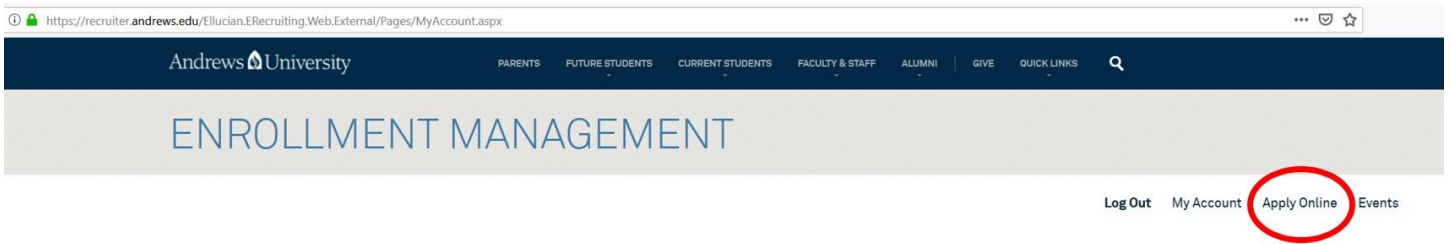
Welcome

Imagine learning at a place that is culturally vast. Imagine developing your faith among peers and mentors who care about your spiritual growth. Imagine making lifelong memories and lifelong friends.

If you are looking to choose a place to finish your degree, choose Andrews. We offer a quality environment with excellent academic opportunities where students

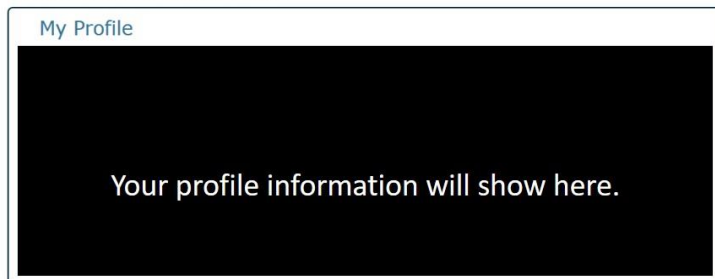


4. Create a Recruit account. **Log In** your newly created account information.
5. Once you log into your Recruit Account, Click **Apply Online**. You will go into Applications and Click *Undergraduate* to complete the Application Form.

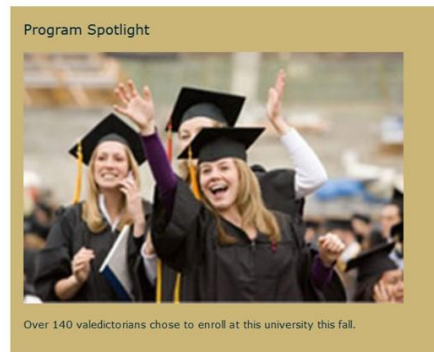


My Account

Welcome, Shanna, to one of the nation's leading universities! At Andrews, we offer countless opportunities to Seek, Knowledge, Affirm Faith and Change the World. We believe you'll discover it's a place that will inspire the development of your mind, body, and spirit and Live Holly, Explore Intentionally to discover God's plans for your life, Learn Deeply through creativity and research and Engage Globally to help you better understand our world. We hope you can join us!



[Update Profile](#) [Change Password](#)



6. Select **Undergraduate: Associates, Bachelors, Certificate, ESL**

https://recruiter.andrews.edu/Ellucian.ERecruiting.Web.External/Pages/applicationlist.aspx

Andrews University

PARENTS FUTURE STUDENTS CURRENT STUDENTS FACULTY & STAFF ALUMNI GIVE QUICK LINKS

ENROLLMENT MANAGEMENT

Log Out My Account Apply Online Events

Application Listing

Your New Career awaits

Undergraduate: Associates, Bachelors, Certificates, ESL

Graduate: Masters, Doctoral, Certificates, ESL

Guest Students: Take courses, not pursuing a degree

7. Enter the following information on the fields below (Undergraduate; Main Campus; Anticipated Entry Term). Click **Submit**. This will load up the appropriate application form.

https://recruiter.andrews.edu/Ellucian.ERecruiting.Web.External/Pages/application.aspx?type=datatel_applicationforadmission

Andrews University

PARENTS FUTURE STUDENTS CURRENT STUDENTS FACULTY & STAFF ALUMNI GIVE QUICK LINKS - KAREN

ENROLLMENT MANAGEMENT

Log Out My Account Apply

Online Application

When would you like to start?

Are you interested in undergraduate or graduate studies? *

Undergraduate

Please select campus location

Berrien Springs, Michigan (Main Campus)

Anticipated Entry Term

Fall Semester 2019 (August)

Submit

8. Welcome to the Andrews University Online Application Form! Verify that all the information is correct. (Contact Information; About You; Academics; Additional Information). Under **Academics – What type of student are you?** From the drop menu Choose **Continuing**.

Online Application

What are your academic goals?

Contact Information

About You

Academics

Activities

Additional Information

What type of student are you? *

What type of student are you?

First-time Freshman: if you have never attended another college/university. You may have "dual-enrollment" credits that you received in high school that still qualify you as a Freshman.

Transfer: if you attended another college/university before applying to Andrews.

Continuing: if you previously attended Andrews, but left for one or more semesters (without taking classes at another college/university).

Seeking Second Bachelors: if you previously completed a degree at Andrews or another institution and are interested in starting a second (or third) undergraduate degree.

Continuing

9. Under **Academics – What Major are you interested in?** From the drop menu, choose **Medical Laboratory Science, BSMLS in Medical Laboratory Science (Clinical Program)**. **Do not choose Medical Laboratory Science (Pre-Clinical)**. Once you have completed the application Click **Submit Application**.

Where do you want to study?

Campus Location *

Berrien Springs, Michigan

When do you want to start? Pick a semester. *

Fall Semester 2019 (Aug)

What major are you interested in? *

Medical Laboratory Scien