



SPPA270-001

**PRECLINICAL
OBSERVATION AND
PARTICIPATION**

Spring 2016

**BULLETIN COURSE
DISCRIPTION**

Students observe and write reports on a total of 25 hours of therapy and/or diagnostic sessions in the areas of speech-language pathology and audiology. They also participate in discussions of procedures used by the professionals during therapeutic interventions.

Heather Ferguson, M.S. CCC-SLP
Associate Professor of Speech-Language Pathology

ANDREWS UNIVERSITY



Department of Speech-Language Pathology & Audiology

COURSE: SPPA 270 PRECLINICAL OBSERVATION AND PARTICIPATION
Spring 2016
Time: Arranged
Credit: 1

INSTRUCTOR: Heather Ferguson MS – CCC/SLP
Associate Professor of Speech-Language Pathology
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COURSE DESCRIPTION

Students observe and write reports on a total of 26 hours of therapy and/or diagnostic sessions in the areas of speech-language pathology and audiology. They also participate in discussions of procedures used by the professionals during therapeutic interventions.

REQUIREMENTS:

1. Each student will complete 26 hours of observation in the areas of speech-language pathology and audiology by the end of the semester. To accomplish the observations in a timely fashion 13 hours will be due at mid-semester on February 24, 2016 and the final 13 hours will be due on April 18, 2016. Observation hours completed during this semester may not be applied toward the new course if an unsatisfactory grade is given.
2. As a means of increasing availability and creating greater student access, students are able to complete ½ of the observation hours through and on-line access network. <http://masterclinician.org/>. When you complete the sign-up process you will use the access code which will be provided. By using the access code you will not be directly charged for using the site.
 - a. Once students have signed up, they are then able to observe therapy sessions by certified speech-language pathologists and audiologists. There is no need to add these hours to your manual log, it is tracked automatically through the system.

3. Students are permitted to observe any Speech Language Pathologist or Audiologist of their choosing. **However, each observation must be completed with an ASHA certified Speech-Language Pathologist and Audiologist.** Hours completed with an individual who is not ASHA certified will not count toward the 26 observation hours.
4. Students are able to observe professionals on the Andrews University Campus as well as off the University Campus. To complete off-campus observations permission must be obtained by the professional being observed as well as the patient (care-giver) being observed. Failure to obtain permission is considered a breach of confidentiality and which leaves the university and the student open to lawsuits
5. Appropriate professional dress is required for ALL observation experiences (even those in the clinic). Students must remember they are representatives of the university and must demonstrate this at all times. The following are considered inappropriate forms of dress:

- Skin tight and/or low cut tops
- Shorts
- Flip-flops
- Athletic shoes
- Bare Midriffs
- Floor length skirts or dresses
- Hats, unless used for therapy purposes
- Excessive fragrances
- Jeans
- Hats on males inside the clinic
- Slogans or graffiti shirts are not to be worn
- Any and all visible tattoos or body art must be covered
- No body piercings

The following are examples of appropriate attire:

- Collared shirts (for men)
 - Dockers slacks (for men)
 - Low-heeled comfortable shoes
 - Closed-toe shoes
 - Dresses (sleeved, appropriate length)
 - Knee-length skirts
 - Coordinated skirts and jackets
 - Slacks
 - Well-fitted Blouses, tops or shirts (no skin-tight, button-popping)
 - Lab coats may be expected in some clinical settings
 - Name badges during therapy sessions
6. Students will need to contact the clinician or facility a few days before planned observations in order to request permission to observe at a particular time, and to verify patient/clinician availability. **Please remember that these individuals are doing you a favor. Be courteous and gracious.**

7. **Each student must have at least 5 hours in any specific discipline.** This means that when students are completing their observation they must have at least 5 hours of speech observation or audiology. Please ask for clarification of this if it is not clear.
8. **Punctuality** for all observation sessions is extremely important. It is suggested that a student arrive at least 15 minutes before the session is expected to begin. Please refer to professional being observed for further guidance. If students arrive after the session has begun the student will not be permitted to observe the session.
9. For face to face observation – Each student will be required to record their observation on a department approved record form. The hours must be recorded in **black or blue ink only (no pencil, no colored pen)**. **The use of whiteout is not allowed.** Each observation should be accompanied by a summary sheet. Observation hours turned in without a summary sheet will not be counted toward the 26 hours needed to complete this course. Be sure to use proper spelling and grammar on both forms. A copy of the completed form will be made and returned to the student noting the total observation hours to date. Please recheck the calculations as errors in calculation are possible.
10. Each face to face observation must be accompanied by the appropriate summary form. Online observations have the summary form at the end of the observation online so you do not need to do a hardcopy form for online observations. However, there are three different forms that can be completed for observing patients in the clinic or at another facility. Those are:
 - a. Speech-Language Pathology Therapy Session
 - b. Diagnostic Speech-Language Pathology Session
 - c. Audiology Session
11. All observation hours and reports are due on **Friday April 17, 2014**. Once hours are reviewed and verified, a copy of each student's observation hours will be kept on file in the department. **Each student is required to keep the original observations with noted signature and ASHA numbers.** These hours are extremely important. They will be needed for permission to complete practicum experience. These hours will also be needed for permission to begin practicum. These hours must be completed to begin practicum in graduate school as well. This is an ASHA requirement.
12. Students may request a list of clinicians/facilities in the Berrien County area where you may observe.

GRADING SCALE

S = Satisfactory

U = Unsatisfactory

ADDITIONAL INFORMATION AND COURSE POLICIES:

- Any sessions observed, information heard or read about a client in any facility is strictly **CONFIDENTIAL**. The client is legally entitled to this confidentiality. If students wish to discuss a client this should be conducted with a member of the staff only.
- When observing therapy sessions in the student observation room, headphones must be used at all times. Not wearing headphones breaches the universities confidentiality agreement.

- While observing therapy sessions in the student observation room, it is important to keep conversations to a minimum and keep in mind that sound does travel and families and patients are often able to hear conversation coming from the room.
- Be aware that clinic staff cannot guarantee that patients will keep their appointments or allow students to observe. For this reason it is important that students allow enough time during the semester to complete observations.
- **Cell phones:** Cell phones are to be turned off during ALL observations. Ringing and/or vibrating cell phones are a distraction to professionals and clients being observed. **If this is reported by any professional the students may receive an unsatisfactory grade and be required to repeat the course.**
- **Academic Integrity:** In harmony with the mission statement of Andrews University, it is expected that all students will demonstrate moral integrity. Therefore, plagiarism, copying other students work, stealing quizzes or exams is a serious offense. Possible consequences are a warning, reduced or failing grade, suspension or dismissal from the class, expulsion from the university, and/or degree cancellation.
- **American Disabilities Act:** If you qualify for accommodations under this act, please see the instructor as soon as possible for referral and assistance in arranging such accommodation.

Things to Remember

- You need a total of 26 hours.
- The person observed must be ASHA certified. They must have their Certificate of Clinical Competence.
- 13 hours can be completed on Master Clinician Network
- 13 hours must be live observation hours with either a speech-language pathologist or audiologist.
- Please use blue/black ink only.
- Be sure all entries are signed. Hours that are not signed will not be counted.
- There are three different forms for live observation. Become familiar with those forms and the differences.

	Dates	Hours
AU Clinic Opens	January 19, 2016	Please check with dept. staff
AU Clinic Closes	April 14, 2016	
Hours Due	February 24 th	13 hours due
	April 18 th	13 hours due



Clinical Observation Hours

This Certificate Verifies that

 Allison Ferguson
 Andrews University

Has Successfully Completed the Following Clinical Observations on Master Clinician Network:

Video	Duration	Date	Status	Reviewed by	ASHA #
<u>Jennifer Dennis - Rebecca</u>	0:51	11/30/2015	APPROVED	Heather Ferguson	12002208
<u>Tammy Cook - Ali</u>	0:43	11/29/2015	APPROVED	Heather Ferguson	12002208
<u>Kerry Mandulak - Penelope (2 of 2 sessions)</u>	0:22	11/26/2015	APPROVED	Heather Ferguson	12002208
<u>Susie Roach Stewart - Anna (2 of 2 Sessions)</u>	0:51	11/26/2015	APPROVED	Heather Ferguson	12002208
<u>Susie Roach Stewart - Anna (1 of 2 Sessions)</u>	0:58	11/24/2015	APPROVED	Heather Ferguson	12002208
<u>Glen Weybright - JJ (2 of 3 Sessions)</u>	0:26	11/22/2015	APPROVED	Heather Ferguson	12002208
<u>Molly Burger - Clair</u>	0:38	11/19/2015	APPROVED	Heather Ferguson	12002208
<u>Bob Buckendorf - Christian (3 of 3 Sessions)</u>	0:57	10/26/2015	APPROVED	Heather Ferguson	12002208
<u>Glen Weybright - Kaitlyn</u>	0:19	10/26/2015	APPROVED	Heather Ferguson	12002208
<u>Susie Roach Stewart - Jackson (2 of 2 Sessions)</u>	1:04	10/26/2015	APPROVED	Heather Ferguson	12002208
<u>Glen Weybright - WL (1 of 4 Sessions)</u>	0:26	10/26/2015	APPROVED	Heather Ferguson	12002208

<u>Cary Curtis Aleitia</u>	0:53	10/19/2015	APPROVED	Heather Ferguson	12002208
<u>Susie Roach Stewart - Abigail (1 of 3 Sessions)</u>	0:58	10/19/2015	APPROVED	Heather Ferguson	12002208
<u>Michael Susca - Shawn</u>	0:59	10/19/2015	APPROVED	Heather Ferguson	12002208
<u>Glen Weybright - Fox (1 of 3 Sessions)</u>	0:33	10/19/2015	APPROVED	Heather Ferguson	12002208
<u>Susie Roach Stewart - Abigail (3 of 3 Sessions)</u>	0:54	10/18/2015	APPROVED	Heather Ferguson	12002208

Total Observation hours: APPROVED 11:59 PENDING 0:00

Approved by: Heather Ferguson Signature:  Date: 11/10/15 ASHA # 12002208

Master Clinician Network
Masterclinician.org

Example



Department of Speech-Language Pathology & Audiology
Andrews University

Bell Hall, Suite 114
Bertien Springs, MI 49104
Phone: (269) 471-3468
Fax: (269) 471-3045
speech@andrews.edu

Record of Observation Hours in Speech-Language Pathology/Audiology

Name: Jane Doe SPPA 270 Preclinical Participation

Facility Name / Location	Observation Date	Client Age / Disorder	Activity Observed	Begin - End Time	Total Time	Clinician Signature / Certification #
AU Clinic	8/6/16	5/Speech	therapy	1:00-1:45	45 mins	<i>[Signature]</i> MSLCUSTP 12002208
Lakeland Hosp	4/9/16	65/dysarthria	therapy	9:00-9:25	25 min	<i>[Signature]</i> MSLCUSTP 12002208

Observation Time Grand Total: _____

Last Updated: August 21, 2014



SPPA 270

Report of Audiology Observation

Your Name: _____	Date: _____
Place of observation: _____	Time (total): _____
Clinician Observed: _____	Client's Age: _____
Complaint: _____	Activity Observed: _____

Summary of History:

Procedures Employed:

Summary of Results:

Recommendations:

Impression, Observations, Remarks about the session/clinician:



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SPPA270 – Preclinical Participation

Report: Speech-Language Pathology **Therapy Session**

Your Name: _____	Date: _____
Location: _____	Time (total): _____
Clinician: _____	Client Age: _____
Disorder/Background Information: _____	

Clinician Information:

- a) The goals and objectives were clearly identifiable (Explain):

- b) The therapy activities were developmentally appropriate (Explain):

- c) The clinician collected data using a reliable and valid method (Explain):

- d) The clinician adapted to unexpected changes during therapy (Explain):

- e) The clinician provided treatment that was fluid and well paced (Explain):

- f) The clinician exhibited an empathetic (caring, compassionate) attitude (Explain):

- g) The clinician displayed a professional and appropriate appearance (Explain):



SPPA270 – Preclinical Participation

Report: Diagnostic Speech-Language Pathology Session

Your Name: _____	Date: _____
Location: _____	Time (total): _____
Clinician: _____	Client Age: _____
Disorder: _____	

Formal Observations:

- a) Complete names of specific diagnostic tests and/or procedures:

- b) Examples of clinician's instructions to and actions with client (minimum of 5):

- c) Examples of client's responses (minimum of 5):

- d) Known results and recommendations (consult with clinician):

Informal Observations

- a) Client's verbal behaviors:

- b) Client's non-verbal behaviors:

What I Learned: