AU ENGL 300 Modern English Grammar
Summer 2018
AU ENGL 300: Modern English Grammar
Consortium of Adventist Colleges and Universities

Self-Paced Full Term Courses
This is a Self-Paced Full Term course which follows the Andrews semester schedule. Self-Paced Full Term courses have four important dates: 1) a start date, 2) a midterm completion date, 3) a final completion date, and 4) a course completion date. Please note that all module prior to the midterm must be completed BEFORE the midterm and all modules between the midterm and final must be completed BEFORE the final.

Instructor Contact
Please refer to course in LearningHub for the teacher contact information.

Communication with the Instructor
It is important to remember that while the Internet is available 24 hours a day, your instructor is not. You can expect that your instructor will respond to e-mail message to you within 2 business days during the week and may not be available to respond on weekends.

Other Assistance

<table>
<thead>
<tr>
<th>Username and password assistance</th>
<th><a href="mailto:helpdesk@andrews.edu">helpdesk@andrews.edu</a></th>
<th>(269) 471-6016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment and withdrawal questions</td>
<td><a href="mailto:sderegister@andrews.edu">sderegister@andrews.edu</a></td>
<td>(269) 471-6323</td>
</tr>
<tr>
<td>Technical assistance with online courses</td>
<td><a href="mailto:dlit@andrews.edu">dlit@andrews.edu</a></td>
<td>(269) 471-3960</td>
</tr>
<tr>
<td>Exam requests and online proctoring</td>
<td><a href="mailto:sdeexams@andrews.edu">sdeexams@andrews.edu</a></td>
<td>(269) 6566</td>
</tr>
<tr>
<td>Distance Student Services - any other questions</td>
<td><a href="mailto:sdestudents@andrews.edu">sdestudents@andrews.edu</a></td>
<td>(269) 471-6566</td>
</tr>
</tbody>
</table>

Part 1: Course Information

Course Description
This course includes basic English syntax for students and future teachers, grammatical terminology, a brief history of English grammar and grammatical models, and goals and approaches to teaching grammar.

Course Prerequisites
ENGL 115

Course Learning Outcomes

B.A. English applicable Program Learning Outcomes (PO)
1. Students will demonstrate knowledge in literature, rhetoric, and language using sound academic technique in core English studies curricula.
2. Students will demonstrate competence in their chosen emphasis.

Student Learning Outcomes (SLO)
The students who have completed this class should have acquired:
1. the jargon – that is, the labels – of English grammar that will allow them to talk professionally and specifically about grammar;
2. an understanding and a working knowledge of English grammar and how the parts all fit together so that they can better help their students understand it;
3. some goals and approaches for teaching grammar in the classroom; and an appreciation of the miraculous nature of the brain we have been given that allows us to produce and understand the sentences we (and our students) create with grammar.

Required Text/Material


NOTE: Purchase textbooks through any online bookstore, such as amazon.com, which can deliver within 2 days. If you need to use financial aid to purchase textbooks, email sdestudents@andrews.edu, cutting and pasting the textbook information from syllabi, including course title and section, your full name and student ID#.

Credit Hour and Commitment
An undergraduate 3-credit course taken at Andrews University requires a total of 135 hours for course lectures, reading requirements and written assignments. For this course, the instructor estimates that this total of 135 hours will be distributed as follows:

- Viewing Lectures: 35 hours
- Readings: 55 hours
- Assignments: 45 hours

Part 2: Course Methods and Delivery

Methods of Instruction
Methods of instruction include assigned readings, video lectures, reflections and notes on the reading & lectures, quizzes, tests and two exams. Regular participation in the course is essential to good performance.

Course/Technical Requirements
- Internet connection (DSL, LAN, or cable connection desirable).

LearningHub Access
This course is delivered online through LearningHub at http://learninghub.andrews.edu.

Your username and password are your Andrews username and password. You need to activate your username and password to access LearningHub.

Please do this online here: https://vault.andrews.edu/vault/pages/activation/information.jsp if you haven’t already. If you need assistance, call or email us: (296) 471-6016 or helpdesk@andrews.edu.

If you need technical assistance at any time during the course, or to report a problem with LearningHub, please email dlit@andrews.edu or call (269)471-3960.
Part 3: Course Requirements

Important Note: Activity and assignment details will be explained in detail within each learning module. If you have any questions, please contact your instructor.

Your Schedule
In Learning Hub, you will access online lessons, course materials, and resources. This course is self-paced but with four specific dates: start date, midterm date, final date and completion date.

Assessment Descriptions
Lecture Video and Additional Online Resources Notes
You are required to watch and take notes on the video lectures and the additional online resources associated with each Module. Your notes should follow a sequential outline of the information presented in the lecture or website in order to receive full credit. Post your notes to the drop-box on LearningHub. You can expect exam questions to employ information from the video lectures, so your notes should be helpful in your studying.

Notes must include information from the entire video or online resource. In other words, they must show evidence of your having viewed the video lecture or read the online resource from beginning to end. Notes need not be exhaustive, but they should be thorough. Examples to illustrate main points need only be included if they are important to aid your thorough understanding. You should respond to your instructor’s comments/questions on your notes.

Video/Film Assignments
There are several video assignments in this course. You are expected to watch the listed videos. After watching the video you will write a one-page reflection paper sharing your thoughts about the video and post it to the drop-box on LearningHub. Use the guideline questions provided in the Module listing the assignment to prepare your paper.

Test/Quizzes
Students are required to complete the practice exercise quizzes and the tests on LearningHub.

Rubrics
Grading scale rubric for video lecture and online extra resource note-taking
9-10 points: Notes include main points of the lecture.
7-8 points: Notes include most main points of the lecture.
5-6 points: Notes are missing some important information.
0-4 points: Notes are nearly incomplete or were not taken.

Grading scale rubric for video/film viewing reflection papers
10 points Paper is well organized, includes most of the information from the study questions, and shows thoughtful engagement with the topic of the video.
8-9 points Paper may lack organization, may include only some information from the study questions, or may only partially engage with the topic of the video.
6-7 points Paper lacks organization, doesn’t include much information from the study questions, and fails to engage thoughtfully with the topic of the video.
0-5 points Paper doesn’t show that the student has watched the entire film, thought about the study questions, or engaged with the topic of the video.
Exams
Exams must be completed in the presence of an approved proctor without the assistance of books, notes, devices or outside help unless otherwise specified in the exam review and exam directions.

Please review the current policy on approved proctors before completing the exam request form, which is linked through your course space. It is your responsibility to make arrangements for an approved proctor (unless living near the main campus) and to complete the exam request form at least two weeks prior to each exam date. Bring an official photo ID to show the proctor at the start of the exam session.

The midterm exam is worth 12.5% of your grade. You are allowed 120 minutes to complete this exam. The final exam is worth 12.5% of your grade. You are allowed 120 minutes to complete this exam.

If you cannot take your exam within the period noted in the email regarding exam arrangements, email sdeexams@andrews.edu with the reason you cannot meet this deadline, and a proposed alternate time within a week, and prior to the course end date.

Completed exams are never available to you or your proctor. Instructors provide feedback on exams other than the final exam. Exam grades can be viewed in the course space, and the final course grade is included in the University Academic Record accessible through your IVUE page.

Schedule with start, midterm, final and completion dates in RED.

<table>
<thead>
<tr>
<th>Modules</th>
<th>Lesson Topics</th>
<th>Readings and Lectures</th>
<th>Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intro</td>
<td>Introduction &amp; Orientation</td>
<td>Orientation Writing Expectations</td>
<td>Submit: Schedule Tell About Me Academic Honesty</td>
</tr>
<tr>
<td></td>
<td>Why study English Grammar?</td>
<td>Read GA pp. ix – xvi (Introduction) and Chapter 6 pp. 71-74 (Grammar Superstitions)</td>
<td>Watch, take careful notes, and post your notes about videos on YouTube at <a href="http://www.youtube.com/watch?v=o3jxC3zqkEE">http://www.youtube.com/watch?v=o3jxC3zqkEE</a> <a href="http://www.youtube.com/watch?v=BbqkjchOww8">http://www.youtube.com/watch?v=BbqkjchOww8</a></td>
</tr>
<tr>
<td></td>
<td>Prescriptive vs. Descriptive Grammar</td>
<td>Watch Intro Lecture</td>
<td>Respond to the instructor’s comments on your notes</td>
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<tr>
<td></td>
<td>Brief history of English Grammar</td>
<td></td>
<td>Study at least one of the Extra Resources, take notes on it, and post your notes.</td>
</tr>
<tr>
<td>2</td>
<td>How do we study English Grammar?</td>
<td>Read EG Chapter 2 pp. 10-20 (How Do We Study English Grammar?)</td>
<td>Take careful notes on lectures, and post your notes</td>
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<tr>
<td></td>
<td>What are the NCTE goals for teaching grammar?</td>
<td>Read GA Chapter 1 pp. 3-9 (Three Goals for Teaching Grammar)</td>
<td>Respond to the instructor’s comments on your notes</td>
</tr>
<tr>
<td></td>
<td>How can you help your students discover grammar inductively?</td>
<td>Chapter 2 pp. 10-22 (Discovering Grammar)</td>
<td>Review and study for Test #1 over material covered in Modules 1 and 2</td>
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<tr>
<td></td>
<td></td>
<td>Watch Lecture 1 &amp; 2</td>
<td>Study at least one of the Extra Resources, take notes on it, and post your notes.</td>
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<td>Take Test #1 online (over material covered in Modules 1 and 2)</td>
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</tbody>
</table>

Course Objectives Met

PO 1, 2 SLO 3, 4
<table>
<thead>
<tr>
<th>Modules</th>
<th>Lesson Topics</th>
<th>Readings and Lectures</th>
<th>Assignments</th>
<th>Course Objectives Met</th>
</tr>
</thead>
</table>
| 3       | The language of grammar and parts of speech definitions using form, frame, and function as well as meaning | Read GA Chapter 3 pp. 23-36 (Teaching the Language of Grammar)  
Read GA Chapter 7 pp. 75-79 (Diagramming Sentences)  
Watch Lectures 3a, 3b, and 4 | Take careful notes on lectures, and post your notes  
Study at least one of the Extra Resources, take notes on it, and post your notes. | PO 1, 2  
SLO 1, 2 |
| 4       | Nouns and Noun Phrases                           | Read EG Chapter 3 pp. 21-45 (Nouns and Noun Phrases)  
Watch Lecture 5 | Take careful notes on lecture, and post your notes  
Respond to the instructor's comments on your notes  
Study at least one of the Extra Resources, take notes on it, and post your notes.  
Do the Chapter 3 practice exercise quiz online.  
Take Test #2 online (over material covered in Modules 3 and 4) | PO 1, 2  
SLO 1, 2, 3 |
| 5       | Verbs and Verb Phrases                           | Read EG Chapter 4 pp. 46 – 57 (Verbs and Verb Phrases)  
Watch Lecture 6 | Take careful notes on lecture, and post your notes  
Respond to the instructor's comments on your notes  
Study at least one of the Extra Resources, take notes on it, and post your notes.  
Do odd-numbered practice exercises 1-4 for Chapter 4 (EG pp. 76-77) with answers in the back of the book for practice and learning.  
Confer with instructor about any questions. | PO 1, 2  
SLO 1, 2 |
| 6       | Verbs and Verb Phrases (continued)               | Read EG Chapter 4 pp. 57-79  
Watch Lecture 7 | Take careful notes on lecture, and post your notes.  
Respond to instructor’s comments on your notes.  
Study the Extra Resources, take notes on it, and post your notes.  
Do odd-numbered practice exercises 5-11 for Chapter 4 (EG pp. 77-79) with answers in the back of the book for practice and learning.  
Confer with instructor about any questions.  
Do the Chapter 4 practice exercise quiz online. | PO 1, 2  
SLO 1, 2 |
| 7       | Pronouns                                         | Read EG Chapter 5 pp. 80-102 (Pronouns)  
Watch Lecture 8 | Take Midterm Exam online (over material covered in Modules 1-6)  
Take careful notes on lecture, and post your notes.  
Respond to instructor’s comments on your notes.  
Study at least one of the Extra Resources, take notes on it, and post your notes.  
Confer with instructor about any questions.  
Do the Chapter 5 practice exercise quiz online | PO 1, 2  
SLO 1, 2 |
<table>
<thead>
<tr>
<th>Modules</th>
<th>Lesson Topics</th>
<th>Readings and Lectures</th>
<th>Assignments</th>
<th>Course Objectives Met</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>Adjectives and Adverbs</td>
<td>Read EG Chapter 6 pp. 103-119 (Adjectives and Adverbs) Watch Lecture 9</td>
<td>Take careful notes on lecture, and post your notes. Respond to instructor’s comments on your notes. Study at least one of the Extra Resources, take notes on it, and post your notes. Do odd-numbered practice exercises for Chapter 6 (EG pp. 117-119) with answers in the back of the book for practice and learning. Confer with instructor about any questions. Do the Chapter 6 practice exercise <strong>quiz online</strong>. Take <strong>Test #3</strong> (over material covered in Modules 7 and 8.)</td>
<td>PO 1, 2 SLO 1, 2</td>
</tr>
<tr>
<td>9</td>
<td>Prepositions and Participles</td>
<td>Read EG Chapter 7 pp. 120-130 (Prepositions and Particles) Watch Lecture 10</td>
<td>Take careful notes on lecture, and post your notes. Respond to instructor’s comments on your notes. Study at least one of the Extra Resources, take notes on it, and post your notes. Do odd-numbered practice exercises for Chapter 7 (EG pp. 128-130) with answers in the back of the book for learning and practice. Confer with instructor about any questions. Do the Chapter 7 practice exercise <strong>quiz online</strong>.</td>
<td>PO 1, 2 SLO 1, 2</td>
</tr>
<tr>
<td>10</td>
<td>Types of Negation</td>
<td>Read EG Chapter 8 pp. 131-143 (Negation) Watch Lecture 11a</td>
<td>Take careful notes on lecture, and post your notes. Respond to instructor’s comments on your notes. Study at least one of the Extra Resources, take notes on it, and post your notes. Do odd-numbered practice exercises for Chapter 8 (EG pp. 140-143) with answers in the back of the book for learning and practice. Confer with instructor about any questions. Do the Chapter 8 practice exercise <strong>quiz online</strong>. Take <strong>Test #4 online</strong> (over material covered in Modules 9 and 10.)</td>
<td>PO 1, 2 SLO 1, 2, 4</td>
</tr>
<tr>
<td>11</td>
<td>Grammatical Voice</td>
<td>Read EG Chapter 9 pp. 144-155 (Voice) Watch Lecture 12</td>
<td>Take careful notes on lecture, and post your notes. Respond to instructor’s comments on your notes. Study at least one of the Extra Resources, take notes on it, and post your notes. Do odd-numbered practice exercises for Chapter 9 (EG pp. 153-155) with answers in the back of the book for learning and practice. Confer with instructor about any questions. Do the Chapter 9 practice exercise <strong>quiz online</strong>.</td>
<td>PO 1, 2 SLO 1, 2, 4</td>
</tr>
<tr>
<td>Modules</td>
<td>Lesson Topics</td>
<td>Readings and Lectures</td>
<td>Assignments</td>
<td>Course Objectives Met</td>
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<tr>
<td>12</td>
<td>Discourse Function</td>
<td>Read EG Chapter 10 pp. 156-178 (Discourse Function)</td>
<td>Take careful notes on lecture, and post your notes. Respond to instructor’s comments on your notes. Watch the film from the Human Language Series #2. Use response sheet, answer question and upload on LH. Study the topic in the Extra Resources, take notes on it, and post your notes. Do odd-numbered practice exercises for Chapter 10 (EG pp. 175-178) with answers in the back of the book for learning and practice. Confer with instructor about any questions. Do the Chapter 10 practice exercise quiz online.</td>
<td>PO 1, 2 SLO 2, 3, 4</td>
</tr>
<tr>
<td>13</td>
<td>Sentence-level Grammar – Combining clauses with coordination and subordination</td>
<td>Read GA Chapter 4 pp. 37-49 (Flexing the Students’ Sentence Sense)</td>
<td>Take careful notes on lecture, and post your notes. Respond to instructor’s comments on your notes. Study at least one of the Extra Resources, take notes on it, and post your notes. Do odd-numbered practice exercises for Chapters 11 and 12 (EG pp. 186-188, 210-214) with answers in the back of the book for learning and practice. Confer with instructor about any questions. Do the Chapters 11 and 12 practice exercise quizzes online.</td>
<td>PO 1, 2 SLO 2, 3, 4</td>
</tr>
<tr>
<td>14</td>
<td>Special considerations with non-native speakers in the English classroom</td>
<td>Read GA Chapter 5 pp. 50-67 (Non-native speakers in the English classroom)</td>
<td>Take careful notes on lecture, and post your notes. Respond to instructor’s comments on your notes. Study at least one of the Extra Resources, take notes on it, and post your notes.</td>
<td>PO 1, 2 SLO 3, 4</td>
</tr>
<tr>
<td>15</td>
<td>An overview of linguistic grammar</td>
<td>Read GA Chapter 8 pp. 80-96 (An Overview of Linguistic Grammar)</td>
<td>Take careful notes on the lecture, and post your notes. Respond to instructor’s comments on your notes.</td>
<td>PO 1, 2 SLO 1, 2, 3, 4</td>
</tr>
<tr>
<td>16</td>
<td>July 29-August 2</td>
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</tbody>
</table>

**Completing Assignments**

All assignments for this course will be submitted electronically through LearningHub unless otherwise instructed.
Part 4: Grading Policy

Graded Course Activities

<table>
<thead>
<tr>
<th>Description</th>
<th>Percent %</th>
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</thead>
<tbody>
<tr>
<td>Lecture and Extra Resource Notes &amp; Video Reflections</td>
<td>25%</td>
</tr>
<tr>
<td>Practice exercise quizzes</td>
<td>25%</td>
</tr>
<tr>
<td>Tests</td>
<td>25%</td>
</tr>
<tr>
<td>Midterm and Final Exams</td>
<td>25%</td>
</tr>
<tr>
<td>Total Percent Possible</td>
<td>100%</td>
</tr>
</tbody>
</table>

Viewing Grades in Learning Hub
- Click into the course.
- Click on the Grades link in the Settings Box to the left of the main course page.

Letter Grade Assignment

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>94-100%</td>
</tr>
<tr>
<td>A-</td>
<td>90-93%</td>
</tr>
<tr>
<td>B+</td>
<td>88-89%</td>
</tr>
<tr>
<td>B</td>
<td>83-87%</td>
</tr>
<tr>
<td>B-</td>
<td>80-82%</td>
</tr>
<tr>
<td>C+</td>
<td>78-79%</td>
</tr>
<tr>
<td>C</td>
<td>73-77%</td>
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<tr>
<td>C-</td>
<td>70-72%</td>
</tr>
<tr>
<td>D</td>
<td>60-69%</td>
</tr>
<tr>
<td>F</td>
<td>0-59%</td>
</tr>
</tbody>
</table>

Part 5: Course Policies

Withdrawal and Incomplete Policies
The current withdrawal policy can be found online at https://www.andrews.edu/distance/students/gradplus/withdrawal.html. The incomplete policy is found online at http://www.andrews.edu/weblmsc/moodle/public/incompletes.html.

Maintain Professional Conduct Both in the Classroom and Online
The classroom is a professional environment where academic debate and learning take place. Your instructor will make every effort to make this environment safe for you to share your opinions, ideas, and beliefs. In return, you are expected to respect the opinions, ideas, and beliefs of other students—both in the face-to-face classroom and online communication.
Students have the right and privilege to learn in the class, free from harassment and disruption.

Academic Accommodations
Students who require accommodations may request an academic adjustment as follows:
1. Read the Andrews University Disability Accommodation information at https://www.andrews.edu/services/sscenter/disability/
2. Download and fill in the disability form at [http://www.andrews.edu/services/sscenter/disability/accommodationsreqform.pdf](http://www.andrews.edu/services/sscenter/disability/accommodationsreqform.pdf). Preferably type answers. To save a digital copy, 1) print to file and save or 2) print and scan. Email the completed form and disability documentation (if any) to success@andrews.edu or fax it to (269)471-8407.

3. Email sdestudents@andrews.edu to inform the School of Distance Education that a disability has been reported to Student Success.

**Commit to Integrity**
As a student in this course (and at this university) you are expected to maintain high degrees of professionalism, commitment to active learning and participation in this class, and integrity in your behavior in and out of the classroom.

**Commit to Excellence**
You deserve a standing ovation based on your decision to enroll in, and effectively complete this course. Along with your pledge of “commitment to Integrity” you are expected to adhere to a “commitment to excellence.” Andrews University has established high academic standards that will truly enhance your writing and communication skills across the disciplines and in diverse milieu with many discourse communities in the workplace.

**Honesty**
Using the work of another student or allowing work to be used by another student jeopardizes not only the teacher-student relationship but also the student’s academic standing. Lessons may be discussed with other students, tutors may help to guide a student’s work, and textbooks, encyclopedias and other resource materials may be used for additional assistance, but the actual response must be the student’s own work.

Exams must be completed in the presence of an approved supervisor without the assistance of books, notes, devices or outside help unless otherwise specified in the exam directions. The student should have no access to the exam either before or after it is taken. A student who gives information to another student to be used in a dishonest way is equally guilty of dishonesty.

Any violation of this policy will be taken before the Higher Education Academic and Curriculum Committee for appropriate punitive action.

**Part 6: Bibliography**

The plan for this course and the video lectures were prepared and presented by Asta Sakala LaBianca, M.A., Assistant Professor of English in the Department of English and the Center for Intensive English at Andrews University.


