



# SYLLABUS

**RELG 225 Foundations of Missions**

202021

# RELG 225 Foundations of Missions

## Consortium of Adventist Colleges and Universities

### Self-Paced Format

This course follows a self-paced online format. You have 180 days from your selected start date to complete the course. The last day to withdraw with a full refund is 15 days after your start date.

### Instructor Contact

Please refer to course in LearningHub for the teacher contact information.

### Other Assistance

Username and password assistance	<a href="mailto:helpdesk@andrews.edu">helpdesk@andrews.edu</a>	(269) 471-6016
Enrollment and withdrawal questions	<a href="mailto:sderegister@andrews.edu">sderegister@andrews.edu</a>	(269) 471-6323
Technical assistance with online courses	<a href="mailto:dlit@andrews.edu">dlit@andrews.edu</a>	(269) 471-3960
Exam requests and online proctoring	<a href="mailto:sdeexams@andrews.edu">sdeexams@andrews.edu</a>	(269) 471-6566
Distance Student Services - any other questions	<a href="mailto:sdestudents@andrews.edu">sdestudents@andrews.edu</a>	(269) 471-6566

## Part 1: Course Information

### Course Descriptions

RELG225 Foundations of Mission is a 3-credit undergraduate religion course which explores the theology and practice of missions. The general objective of the course is to understand God's mission in our world and experience personal involvement in that mission. A long-term goal of the course is to create an experience through which God can inspire students to a lifetime of service and missions.

### Required Text/Material

Introduction to Adventist Mission. Gordon R. Doss. Institute of World Mission, Silver Spring, MD.2018. ISBN 978-0996030564

**NOTE:** Purchase textbooks through any online bookstore, such as [amazon.com](https://www.amazon.com), which can deliver within 2 days. If you need to use financial aid to purchase textbooks, email [sdestudents@andrews.edu](mailto:sdestudents@andrews.edu), cutting and pasting the textbook information from syllabi, including course title and section, your full name and student ID#.

### Optional Text/Material

There are several short assignments from the book *Gospel Workers*, Ellen White. A free ebook is provided with the course or the student can read the assignments online at:

[https://egwwritings.org/?ref=en\\_GW.6&para=35.7](https://egwwritings.org/?ref=en_GW.6&para=35.7)

### Credit Hour and Commitment

This course is offered for 3 semester credits; therefore it is expected that you will spend 135 total hours on this course. This translates to a steady 9 hours each week. You'll spend your time reading, accessing instructional materials, completing assignments, interacting with your instructor and classmates, and taking quizzes and tests.

A recommended weekly 9 hour schedule may be divided as follows:

Readings: 3 1/2 hours

Lectures: 2 hours

Interactive Discussions: 1/2 hour

Quizzes: 1 hour

Weekly work on assignments: 1 hour

Studying for Upcoming Exams: 1 hour

### Program Learning Outcomes

#### Relation to the BA in Theology or BA in Religion

University Mission	Program Outcome Objective (BA in Theology)		RELG225 Foundations of Missions
	Goal#	At the end of the program the graduate should:	
Seek Knowledge	1	Possess a <b>foundational knowledge</b> of in the areas of Bible, history, and theology, from an SDA perspective.	The class incorporates and applies foundational knowledge of scripture and mission.
Affirm Faith	3	Expression of faith: In the context of present society, history, and theology, be able to articulate the Seventh-day Adventist view of life both orally and in writing	The class requires expression of faith on a high level through the commitment to and the communication of the gospel in a missions context.
	4	Exhibit growth in Christian <b>life skills</b>	Interaction with non-Adventists employs a high level in interpersonal relationship skills and personal faith.
Change the World	5	Document experience & skills in personal <b>ministry</b> and evangelism on the level of local church and community and in a cross- cultural context	The class contains high level service and evangelism principles and practice in a missions context.

### Student Learning Outcomes

1. Articulate core biblical and theological foundations for global missions.
2. Summarize the historical development of missions.
3. Discern the inter-relationships between mission and culture and recognize appropriate contextualization.
4. Apply biblical criteria to evaluate methods and trends in missions
5. Identify the fundamental experiences and challenges of being a cross-cultural missionary.
6. Explore the implications and opportunities of being a global Seventh-day Adventist Christian
7. Recognize God's call to mission and synthesize their own personal response through participation in the unfinished contemporary task of missions.

## Part 2: Course Methods and Delivery

### Methods of Instruction

Methods of instruction include assigned video lectures, readings from the textbook and the course material, short essays and reflections on the reading, weekly quizzes on the video lectures and readings, specific assignments and interactions with the instructor via discussion and exams. Regular participation in the course is essential to good performance.

### Technical Requirements

- Internet connection (DSL, LAN, or cable connection desirable).

### LearningHub Access

This course is delivered online through LearningHub at <http://learninghub.andrews.edu>

Your username and password are your Andrews username and password. You need to activate your username and password to access LearningHub.

Please do this online here: <https://vault.andrews.edu/vault/pages/activation/information.jsp> if you haven't already. If you need assistance, call or email us: (296) 471-6016 or <mailto:helpdesk@andrews.edu>.

If you need technical assistance at any time during the course, or to report a problem with LearningHub, please email [dlit@andrews.edu](mailto:dlit@andrews.edu) or call (269) 471-3960.

## Part 3: Course Requirements

**Important Note:** Activity and assignment details will be explained in detail within each learning module. If you have any questions, please contact your instructor.

### Your Schedule

In Learning Hub, you will access online lessons, course materials, and resources. This course is self-paced. You must complete the course within 180 days. This is the Consortium policy. You may have a stricter deadline imposed by graduation, financial aid, or other restrictions.

Start by creating a schedule for completion of the course.

- Determine your deadline. Do you need a transcript sent to your home institution?
- Working from your deadline, count backwards. Allow 2 weeks after you take your final exam for your final grade to be calculated. Allow another 2 weeks for the transcript to be processed and sent.
- Now use the suggested schedules to create a schedule for yourself that ensures completion 4 weeks before your deadline.

Submit your course plan to your instructor within Learning Hub AND discipline yourself to make regular progress.

## **Assessment Descriptions:**

### **Supplemental Readings and Videos**

Description: Select your three resources, read them or view them carefully. For each of the resources chosen then write a two or three paragraph response including the following:

- Identify the resource chosen (name of article or video)
- Summary of the content
- Your response to two key ideas in the material you read or watched.

### **Blog entries**

For this course you will have one blog per Unit (7 for the entire course). After reading the Unit assignments and watching the online videos, you should enter your post for that Unit. For each blog, each student should submit a response that is 300 – 400 words.

### **Missionary or Immigrant Interview**

One of the assignments for Unit 1 is to interview a missionary, a recent immigrant or a refugee. The purpose of this assignment is to learn about the cultural and spiritual challenges and adjustments when moving from one culture to another.

### **Case Study**

Read the case study document carefully then outline and develop your written response. Write a thoughtful three or four paragraph response to the dilemma.

### **Area Study: “What if”**

This assignment requires you to choose a location somewhere in the world and imagine “What If...” you went there as a missionary. The assignment involves researching that specific location and missionary context. Complete and submit the fillable Word document included in the course materials.

### **Adventist Missions Resource file**

An important takeaway from this class is your Adventist Missions resource file. This file is an annotated list of at least 20 online missions sources for mission materials (articles, blogs, videos, etc) that you can use in ministry and missions.

### **Hymn Application**

This assignment involves your creative use of the mission hymn, “Facing A Task Unfinished,” as part of a worship experience at home (or small group) and at church.

### **Reflective Essay**

This course assignment is a final comprehensive and reflective essay looking back over all the ideas and concepts you have learned in this course. You will write a thoughtful, cohesive essay exploring what you have learned and how it applies to your context of service to God.



**Rubrics:****Discussion rubric:**

Objectives	Low Performance	At or Below Average	Above Average	Exemplary	Points earned
Student response to the discussion question	<b>0-1 point</b> Response fails to address the discussion question – Or an unacceptable response	<b>2 or 3 points</b> Response has a minimal or merely adequate response to the discussion question	<b>4 points</b> Response indicates clear understanding and analysis of the discussion question.	<b>5 points</b> Response indicates an excellent, reflective, insightful response to the question.	
Student response to another student's post	<b>0-1 point</b> Failure to respond to another student's post – Or an unacceptable response.	<b>2 or 3 points</b> Minimal response or response is merely adequate response another student's post	<b>4 points</b> Response another student is clear and respectful and adds perspective to the discussion.	<b>5 points</b> Clear, respectful response which demonstrated excellent grasp of the topic.	
<b>Total points (10 possible)</b>					

**Interview Rubric:**

Grade rubric	Low Performance	At or Below Average	Above Average	Exemplary	Points earned
	<b>0-8 points</b> Interview report failed to cover the majority of the questions for the interview and contained minimal analysis.	<b>8-22 points</b> Interview report provided merely adequate responses and analysis. Lacked significant analysis or insight.	<b>23-26 points</b> The interview report indicates a clear summary and includes a good understanding of the cross-cultural dynamics.	<b>27-30 points</b> The interview report included a clear summary of the responses and cohesively presents an insightful analysis of the interview content.	
<b>Total points (30)</b>					

**Area Study Rubric:**

A	Completed a minimum of 90% of the entries for the area study. Excellent content
B	Completed a minimum of 80% of the entries for the area study. Good content
C	Completed a minimum of 70% of the entries. Basic information, not much more.
D	Completed a minimum of 60% of the entries. Left significant entries uncompleted.
F	Completed less than 50% of the entries. Failure to meet assignment requirements

**Adventist Mission Resource file rubric**

A	Excellent answers to all components for each website. Excellent content
B	Clear answers to all components for 80% of the websites. Good content
C	Basic answers for 70% of the entries. Basic information. Some content insufficiencies
D	Completed less than 60% of website component entries. Major content insufficiencies
F	Completed less than 50% of website component entries.

**Reflective Essay Rubric:**

<b>Exceptional: A (75-85 points)</b>	<b>Above Average: B</b>	<b>Meets Basic Expectations: C</b>	<b>Below Expectations: D or F</b>
<p><b>Content and Reflective Thinking:</b> (22-25 points) The essay clearly identifies and explains 5 major concepts from the course and provides biblical support. The reflection conveys a clear understanding of course content and Biblical support.</p>	<p><b>Content and Reflective Thinking:</b> (20-21 points) The essay identifies and explains at least 4 major concepts from the course and provides some biblical support. The reflection conveys an understanding of course content and Biblical support.</p>	<p><b>Content and Reflective Thinking:</b> (17-21 points) The essay articulates a minimum explanation of the key concepts and provide little biblical support. The essay has some good ideas but is vague and/or unclear about the meaning of these concepts.</p>	<p><b>Content and Reflective Thinking:</b> (0-16 points) The reflection does not address concepts from the course as related to the topic of the essay and/or the essay lacks biblical support for the ideas.</p>
<p><b>Analysis:</b> (22-25 points) The reflection essay is an in-depth analysis of the learning experience. The essay includes specific content from the course and demonstrates a clear understanding of the concepts and the implications of these ideas.</p>	<p><b>Analysis:</b> (20-21 points) The reflection essay includes substantive content from the course. Articulated and developed some key concepts and ideas.</p>	<p><b>Analysis:</b> (17-21 points) The essay present basic analysis but little insight beyond course content. Contains some important concepts but lack significant development of these ideas.</p>	<p><b>Analysis</b> (0-16 points) The essay does not contain significant analysis or development of idea. Lacks content and development of thought.</p>
<p><b>Application: Making Connections</b> (22-25 points) The reflection articulates multiple connections between this learning experience. Clear well-defined applications of the ideas to their life and ministry context</p>	<p><b>Application: Making Connections</b> (20-21 points) The reflection articulates numerous connections between this learning experience and course content.</p>	<p><b>Application: Making Connections</b> (17-21 points) The essay minimally connects the course content to the student's experience or their context of ministry. Connections and applications are vague and limited.</p>	<p><b>Application: Making Connections</b> (0-16 points) The essay fails to articulate significant connections between course content, the student's experience and their ministry context. .</p>
<p><b>Writing:</b> (9-10 points) Cohesive well-written essay with clear flow and development of content.</p>	<p><b>Writing:</b> (8 points) Generally well-written essay with content generally developed effectively.</p>	<p><b>Writing:</b> (7 points) Writing lacks cohesive flow and development of ideas.</p>	<p><b>Writing:</b> (1-6 points) Writing does not meet minimum standards.</p>

**Exams**

The mid-term exam is worth 15% of your grade. You are allowed 60 minutes to complete this exam.

All exams in this course require proctoring. Students living outside of the United States must schedule their exams to be proctored online through the Testing Center. Students living in the United States may choose online or local proctoring. Appointments for proctoring in or online through the Testing Center are set up online at [calendly.com/sde-exams/online](https://calendly.com/sde-exams/online).

For local proctoring, complete the exam request form linked in the course space to enter proctor information. Please do so two weeks before each exam deadline to allow adequate time for proctor approval. Approved local proctors include university, college or school faculty and teachers, student service workers, advisors, counselors and librarians, as well as educational, military, and workplace testing centers. Have the proctor's full name, position/title, employer name, phone and email available to fill in on the exam request form.

Note that an exam code is never released to the student, and cannot be sent to a proctor who has the same address as the student unless the address is known to be that of a school or mission facility. All students must present photo identification at the start of each exam session.

If you cannot take your exam by the deadline date, email specific reasons and your recovery plan to your instructor before the deadline. Your exam cannot be proctored after the exam deadline without email or phone approval directly from the instructor to the Testing Center ([sdeexams@andrews.edu](mailto:sdeexams@andrews.edu) or 269-471-6566). The Testing Center will then work with a local proctor if needed.

No exam is returned to the student. Instructor feedback on exams prior to the final exam will be provided to aid studying for future exams.

For more details on taking exams and how online proctoring works, please see [www.andrews.edu/distance/students/exams.html](http://www.andrews.edu/distance/students/exams.html)



**Suggested schedule for completion in 8 weeks:**

Module	Lessons	Readings & Videos IAM – Introduction to Adventist Mission GW – Gospel Workers	Assignments	Outcomes Met
Intro	These items will need to be completed before you will have access to the rest of the course	Orientation Course Overview Introductions Academic Integrity	Schedule Introduction Yourself Academic Integrity Quiz Academic Integrity Statement	
1	Unit 1: Biblical and Theological Foundations For Mission	<b>Videos:</b> Introduction Video Mission Dei: Mission in the Old Testament <b>Readings:</b> Introduction to the Study of Mission – IAM Ch 1 The Bible as Grand Narrative of God’s Mission: Old Testament – IAM Ch 2	Quiz 1	SK.FND.1.
		<b>Videos:</b> Mission in the New Testament <b>Readings:</b> The Bible as Grand Narrative of God’s Mission: New Testament – IAM Ch 3	Quiz 2	SK.FND.1. FI.FND.1.
2		<b>Videos:</b> Acts: Mission and The Holy Spirit, Ordinary People: Theology of the Laity and Mission <b>Readings:</b> God, the Source of Mission – IAM Ch 4	Quiz 3	EC.FND.1. SK.FND.1.
		<b>Videos:</b> Foundational Principles of Mission Food and Culture <b>Readings:</b> The Church and Mission – IAM Ch 5 Varied Gifts GW p.420 Unity in Diversity GW p. 422	Quiz 4 Blog 1 Missionary, Immigrant or Refugee Interview	AL.FND.1. SK.FND.1.
3	Unit 2: Historical Development of Mission	<b>Videos:</b> Mission in Acts The Church in Antioch and Adventism <b>Readings:</b> An Overview of Mission History – IAM Ch 7	Quiz 5	SK.FND.1.
		Video: Christian Missions AD 30-1500 <b>Readings:</b> Phases of Adventist Mission - IAM Ch 8 The Field is the World-GW p. 22 The Gospel to All Countries-GW p. 23-26	Quiz 6. (Note that Quiz 6 will include material from IAM ch. 7 & 8)	SK.FND.1.
4		<b>Videos:</b> Protestant Missions 1500-1950 Lessons from Paul’s Missionary Journeys <b>Readings:</b> Economy in Mission Work - GW p. 401-405 The Regions Beyond - GW p. 406 Home Churches to Help - GW p. 408 Methods of Labor in Foreign Fields - GW p. 409	Quiz 7 Blog 2	FI.FND.2. SK.FND.1.
<b>Proctored Midterm Exam</b>				

Module	Lessons	Readings & Videos IAM – Introduction to Adventist Mission GW – Gospel Workers	Assignments	Outcomes Met
5	Unit 3: Culture and Missions	<b>Videos:</b> Culture and Missions part 1 Culture and Missions part 2 <b>Readings:</b> Cultural Anthropology and Mission - IAM Ch 9	Quiz 8	CG.FND.1. SK.FND.1.
		<b>Videos:</b> Models for Understanding Culture Hofstede’s 6 Cultural Dimensions Guilt Shame Fear Three paradigms <b>Readings:</b> Worldview and Mission - IAM Ch 10	Quiz 9	SK.FND.1.
6	Unit 3: Culture and Missions – Cont.	<b>Videos:</b> Foreign to Familiar part 1 and part 2 Conversion and Worldviews – part 1 and part 2	Quiz 10 Blog 3 Case Study: Wine and Witness	SK.FND.2. FI.FND.2.
	Unit 4: Missions, Culture and Scripture	<b>Videos:</b> Missional Hermeneutics Contextualization: An Introduction Bible, Mission and Culture – Andrew Tompkins <b>Readings:</b> Culture and Contextualization – IAM Ch 11	Quiz 11	SK.FND.1.
7	Unit 5: Missionary Life	<b>Videos:</b> Divine Appointments: Acts 8 Acts 17: Contextualization & Redemptive Analogies pt 1 & 2. <b>Readings:</b> Encountering the World Religions” – IAM Ch 15	Quiz 12 Blog 4	FI.FND.2. SK.FND.1.
		<b>Videos:</b> Conflict and Mission: Acts 6 Conflict Resolution Principles Cross-Cultural Friendship Principles <b>Readings:</b> Mission Among Creative Access People - IAM Ch 16 Mission and Animism - IAM Ch 17	Quiz 13 Blog 5	FI.FND.2. SK.FND.1.
8	Unit 6: Becoming Glocal Thinking globally; acting locally	<b>Videos:</b> Unreached people groups “Your Work As Your Mission” Tentmaking - Wagner Kuhn <b>Readings:</b> “The Global Context of World Mission” - IAM Ch 12 “Toward an Adventist Theology of Urban Mission” - Gary Krause article	Quiz 14 Blog 6 Area Study: What if...? Adventist Mission Resource File	FI.FND.2. SK.FND.1.
	Unit 7: “Lord Send Me”	<b>Videos:</b> “We’re Going! Missionary Testimony” “Missionary Testimony” <b>Readings:</b> Unity in Diversity – GW p. 422-424	Blog 7 Supplemental Readings and Videos Assignment Personal Response: “Letter to God” – your response to the call to missions Facing A Task Unfinished – Hymn application Reflective Essay: “Looking At This Course In the Rear-view Mirror”	FI.FND.2.&5 SK.FND.1.

**Suggested schedule for completion in 16 weeks:**

<b>Module</b>	<b>Lessons</b>	<b>Readings &amp; Videos</b> IAM – Introduction to Adventist Mission GW – Gospel Workers	<b>Assignments</b>	<b>Outcomes Met</b>
Intro	These items will need to be completed before you will have access to the rest of the course	Orientation Course Overview Introductions Academic Integrity	Schedule Introduction Yourself Academic Integrity Quiz Academic Integrity Statement	
1	Unit 1: Biblical and Theological Foundations For Mission	<b>Videos:</b> Introduction Video Mission Dei: Mission in the Old Testament <b>Readings:</b> Introduction to the Study of Mission – IAM Ch 1 The Bible as Grand Narrative of God’s Mission: Old Testament – IAM Ch 2	Quiz 1	SK.FND.1.
2		<b>Videos:</b> Mission in the New Testament <b>Readings:</b> The Bible as Grand Narrative of God’s Mission: New Testament – IAM Ch 3	Quiz 2	SK.FND.1. FI.FND.1.
3		<b>Videos:</b> Acts: Mission and The Holy Spirt, Ordinary People: Theology of the Laity and Mission <b>Readings:</b> God, the Source of Mission – IAM Ch 4	Quiz 3	EC.FND.1. SK.FND.1.
4		<b>Videos:</b> Foundational Principles of Mission Food and Culture <b>Readings:</b> The Church and Mission – IAM Ch 5 Varied Gifts GW p.420 Unity in Diversity GW p. 422	Quiz 4 Blog 1 Missionary, Immigrant or Refugee Interview	AL.FND.1. SK.FND.1.
5		Unit 2: Historical Development of Mission	<b>Videos:</b> Mission in Acts The Church in Antioch and Adventism <b>Readings:</b> An Overview of Mission History – IAM Ch 7	Quiz 5
6		<b>Video:</b> Christian Missions AD 30-1500 <b>Readings:</b> Phases of Adventist Mission - IAM Ch 8 The Field is the World-GW p. 22 The Gospel to All Countries-GW p. 23-26	Quiz 6. (Note that Quiz 6 will include material from IAM ch. 7 & 8)	SK.FND.1.
7		<b>Videos:</b> Protestant Missions 1500-1950 Lessons from Paul’s Missionary Journeys <b>Readings:</b> Economy in Mission Work - GW p. 401-405 The Regions Beyond - GW p. 406 Home Churches to Help - GW p. 408 Methods of Labor in Foreign Fields - GW p. 409	Quiz 7 Blog 2	FI.FND.2. SK.FND.1.
8	<b>Proctored Midterm Exam</b>			

Module	Lessons	Readings & Videos IAM – Introduction to Adventist Mission GW – Gospel Workers	Assignments	Outcomes Met
9	Unit 3: Culture and Missions	<b>Videos:</b> Culture and Missions part 1 Culture and Missions part 2  <b>Readings:</b> Cultural Anthropology and Mission - IAM Ch 9	Quiz 8	CG.FND.1. SK.FND.1.
10		<b>Videos:</b> Models for Understanding Culture Hofstede's 6 Cultural Dimensions Guilt Shame Fear Three paradigms  <b>Readings:</b> Worldview and Mission - IAM Ch 10	Quiz 9	SK.FND.1.
11	Unit 3: Culture and Missions – Cont.	<b>Videos:</b> Foreign to Familiar part 1 and part 2 Conversion and Worldviews – part 1 and part 2	Quiz 10 Blog 3 Case Study: Wine and Witness	SK.FND.2. FI.FND.2.
12	Unit 4: Missions, Culture and Scripture	<b>Videos:</b> Missional Hermeneutics Contextualization: An Introduction Bible, Mission and Culture – Andrew Tompkins  <b>Readings:</b> Culture and Contextualization – IAM Ch 11	Quiz 11	SK.FND.1.
13		<b>Videos:</b> Divine Appointments: Acts 8 Acts 17: Contextualization & Redemptive Analogies pt 1 & 2.  <b>Readings:</b> Encountering the World Religions” – IAM Ch 15	Quiz 12 Blog 4	FI.FND.2. SK.FND.1.
14	Unit 5: Missionary Life	<b>Videos:</b> Conflict and Mission: Acts 6 Conflict Resolution Principles Cross-Cultural Friendship Principles  <b>Readings:</b> Mission Among Creative Access People - IAM Ch 16 Mission and Animism - IAM Ch 17	Quiz 13 Blog 5	FI.FND.2. SK.FND.1.
15	Unit 6: Becoming Glocal Thinking globally; acting locally	<b>Videos:</b> Unreached people groups “Your Work As Your Mission” Tentmaking - Wagner Kuhn  <b>Readings:</b> “The Global Context of World Mission” - IAM Ch 12 “Toward an Adventist Theology of Urban Mission”- Gary Krause article	Quiz 14 Blog 6 Area Study: What if...? Adventist Mission Resource File	FI.FND.2. SK.FND.1.
16	Unit 7: “Lord Send Me”	<b>Videos:</b> “We’re Going! Missionary Testimony” “Missionary Testimony”  <b>Readings:</b> Unity in Diversity – GW p. 422-424	Blog 7 Supplemental Readings and Videos Assignment Personal Response: “Letter to God” – your response to the call to missions Facing A Task Unfinished – Hymn application Reflective Essay: “Looking At This Course In the Rear-view Mirror”	FI.FND.2.&5 SK.FND.1.

## Completing Assignments

All assignments for this course will be submitted electronically through LearningHub unless otherwise instructed. Assignments and exams must be completed **within 180 days** of course registration date. This timeframe is subject to change depending on deadlines set by your home institution.

## Part 4: Grading Policy

### Graded Course Activities

Percent %	Description and (point value)
5	Supplemental Readings (30 points)
12	Blogs (7 x 10 points each = 70 points total)
28	Assignments (165 points total) Interview (30); Case study (20); Area Study (30) Resource File (40); Hymn Application (30); Letter to God (15)
15	Midterm Exam (82 points)
25	Weekly Quizzes (10 x 14 = 140 plus 5 pt for one quiz = 145 total)
15	Reflective Essay (85)
<b>100</b>	<b>Total Percent Possible</b>

### Viewing Grades in Moodle

- Click into the course.
- Click on the Grades link in Administration Block to the left of the main course page.

### Letter Grade Assignment

Letter Grade	Percentage
A	93-100%
A-	90-92%
B+	88-89%
B	83-87%
B-	80-82%
C+	78-79%
C	73-77%
C-	70-72%
D	60-69%
F	0-59%

## Part 5: Course Policies

### Withdrawal and Incomplete Policies

The current withdrawal policy can be found online at <https://www.andrews.edu/distance/students/gradplus/withdrawal.html>. The incomplete policy is found online at <http://www.andrews.edu/web/ims/moodle/public/incompletes.html>.

### Maintain Professional Conduct Both in the Classroom and Online

The classroom is a professional environment where academic debate and learning take place. Your instructor will make every effort to make this environment safe for you to share your opinions, ideas, and beliefs. In return, you are expected to respect the opinions, ideas, and beliefs of other students—both in the face-to-face classroom and online communication. Students have the right and privilege to learn in the class, free from harassment and disruption.

### Academic Accommodations

Students who require accommodations may request an academic adjustment as follows:

1. Read the Andrews University Disability Accommodation information at <https://www.andrews.edu/services/sscenter/disability/>
2. Download and fill in the disability form at <http://www.andrews.edu/services/sscenter/disability/accommodationsreqform.pdf>. Preferably type answers. To save a digital copy, 1) print to file and save or 2) print and scan. Email the completed form and disability documentation (if any) to [success@andrews.edu](mailto:success@andrews.edu) or fax it to (269) 471-8407.
3. Email [sdestudents@andrews.edu](mailto:sdestudents@andrews.edu) to inform the School of Distance Education that a disability has been reported to Student Success.

### Commitment to Integrity

As a student in this course, and at the university, you are expected to maintain high degrees of professionalism, commitment to active learning, participation in this course, and integrity in your behavior in and out of this online classroom.

### Commitment to Excellence

You deserve a standing ovation based on your decision to enroll in, and effectively complete this course. Along with your pledge of “commitment to Integrity” you are expected to adhere to a “commitment to excellence.” Andrews University has established high academic standards that will truly enhance your writing and communication skills across the disciplines and in diverse milieu with many discourse communities in the workplace.

### Honesty

Using the work of another student or allowing work to be used by another student jeopardizes not only the teacher-student relationship but also the student’s academic standing. Lessons may be discussed with other students, tutors may help to guide a student’s work, and textbooks, encyclopedias and other resource materials may be used for additional assistance, but the actual response must be the student’s own work. A student who gives information to another student to be used in a dishonest way is equally guilty of dishonesty.



Any violation of this policy will be taken before the Higher Education Academic and Curriculum Committee for appropriate punitive action.

## Part 6: Bibliography

Glenn Russell was born in Egypt to missionary parents and his formative years were spent living in Beirut, Lebanon. He graduated from Columbia Union College, later graduated with a Masters of Divinity degree from the Andrews University Theological Seminary. He earned a Doctor of Ministry degree from Trinity International University with an emphasis on missions and ministry. Dr. Russell is the chair of the Department of Religion and Biblical Languages and teaches courses in pastoral ministry, practical ministry, world religions and missions. He has also taught on campuses in Romania, Honduras, Kenya, Zimbabwe and Lebanon. He frequently speaks at academies, universities, camp meetings and youth congresses. One of his passions is missions and his mission work has taken him to Honduras, Lebanon, Fiji, Romania, Kenya, Zimbabwe, Jordan, Egypt. His doctoral research focused upon developing missiologically and biblically based short-term missions in the context of long-term missions. He conducts at least two mission trips per year for students at Andrews University.



Dr. Russell is married to Sharon Russell, a reading specialist and mentoring coordinator in the Benton Harbor public school system. They have two adult children and one precious granddaughter Gemma. Pastor Russell spent 10 years pastoring in Virginia and Maryland and then 15 years serving as the Bible teacher at Andrews Academy. He has authored two books in the secondary Bible curriculum for North America. He is the host of the weekly media program “Scriptural Pursuit” and has recorded a series of television programs for 3ABN on the gospel according to Matthew. In his limited spare time, he enjoys playing the guitar, playing soccer, and learning about being a global Christian in the more than 20 countries where he has served. Most importantly Glenn Russell is a sinner saved by the marvelous grace of Jesus Christ.

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