



School of
Distance Education
Andrews University



SYLLABUS

SOCI 119 Principles of Sociology

202141

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School of Distance Education

Self-Paced Format

This course follows a self-paced online format. You have 180 days from your selected start date to complete the course. The last day to withdraw with a full refund is 15 days after your start date.

Instructor Contact

Please refer to course in Learning Hub for the teacher contact information.

Communication with the Instructor

It is important to remember that while the Internet is available 24 hours a day, your instructor is not. You can expect that your instructor will respond to e-mail message to you within *2 business days* during the week and may not be available to respond on weekends.

Other Assistance

Username and password assistance	helpdesk@andrews.edu	(269) 471-6016
Enrollment and withdrawal questions	sderegister@andrews.edu	(269) 471-6323
Technical assistance with online courses	dlit@andrews.edu	(269) 471-3960
Exam requests and online proctoring	sdeexams@andrews.edu	(269) 471-6566
Distance Student Services - any other questions	sdestudents@andrews.edu	(269) 471-6566

Part 1: Course Information

Course Descriptions

A study of the development of sociology as a social science, some concepts and ideas associated with the study of human behavior, and an overview of the principles, terms, and concepts in the discipline.

Required Text/Material

Note: Textbooks for online courses may be purchased from any supplier. For financial aid in payment, contact your financial advisor at the university where you are completing your degree. Andrews University degree students who have confirmed that funds are available will then purchase the books themselves and send receipts to their financial advisor for reimbursement.

Henslin, James M., *Revel for Sociology: A Down-To-Earth Approach*, 14th Edition, 2019.
Print ISBN 9780134736570 eText ISBN 9780134740027

Credit Hour and Commitment

This course is offered for 3 semester credits; therefore it is expected that you will spend 135 hours total on this course. This course has 16 modules with 14 lessons, 2 exams, 2 research summaries, 5 active learning assignments, 9 blogs and 10 quizzes. Each module represents a week of a typical semester course. It is recommended that you budget 9 hours for studying and completing the activities for each module. There are suggested schedules to accomplish this work included in this syllabus.

Institutional Outcomes

- 1.a. Demonstrate competence in intellectual, affective, and practical skills to prepare for careers in the twenty-first century, lifelong learning and service.
- 1.b. Select and apply intellectual, affective, and practical skills from their field of study to solve meaningful problems. The identified transferable skills for undergraduate students are: information literacy, quantitative literacy, engaging diverse perspectives, ethical reasoning, analytical inquiry in the form of problem solving and creative thinking, communication, wellness and transferable life skills.
- 2.b. Pursue enduring questions through study in core fields and explore the connections between those fields.

Student Learning Outcomes

Following this course, students will be able to:

1. Recognize the power of human relationships and describe environmental factors that influence human behavior.
2. Define concepts, terminology, and recognize the contributions of major figures in the field of sociology.
3. Define, compare, and contrast the three basic theoretical approaches of sociology—the functionalist, conflict theory, and symbolic interactionist perspectives.
4. Apply basic sociological research approaches in developing knowledge of human behavior.
5. Demonstrate increased self-awareness and an enhanced understanding of the people in their environment.

Part 2: Course Methods and Delivery

Methods of Instruction

Methods of instruction include assigned readings from the textbook and the course material, tutorials in the form of power point presentations, terminology reviews, short essays and reflections on the reading, short open book quizzes on the readings, active learning activities which will be shared with your classmates, research summaries, and two exams. Regular participation in the course is essential to good performance.

Technical Requirements

- Computer: PC (Win 10 or newer) or MAC (10.14 or better)
- A webcam with microphone, and speakers (or plug in headset)
- Internet: 2.4 Mbps or faster DSL, cable or Wi-Fi connection
- Browser: Current version of Chrome or Firefox
- Software: Office 2013 or newer ([Office 365 available here](#))

LearningHub Access

This course is delivered online through LearningHub at <http://learninghub.andrews.edu>

Your username and password are your Andrews username and password. You need to activate your username and password to access LearningHub. Please do this online here:

<https://vault.andrews.edu/vault/pages/activation/information.jsp> if you haven't already. If you need assistance, call or email us: (296) 471-6016 or <mailto:helpdesk@andrews.edu>.

If you need technical assistance at any time during the course, or to report a problem with LearningHub, please email dlit@andrews.edu or call (269) 471-3960.

Part 3: Course Requirements

Important Note: Activity and assignment details will be explained in detail within each learning module. If you have any questions, please contact your instructor.

Your Schedule

In Learning Hub, you will access online lessons, course materials, and resources. This course is self-paced. You must complete the course within 180 days. This is the Consortium policy. You may have a stricter deadline imposed by graduation, financial aid, or other restrictions.

Start by creating a schedule for completion of the course.

- Determine your deadline. Do you need a transcript sent to your home institution?
- Working from your deadline, count backwards. Allow 2 weeks after you take your final exam for your final grade to be calculated. Allow another 2 weeks for the transcript to be processed and sent.
- Now use the suggested schedules to create a schedule for yourself that ensures completion 4 weeks before your deadline.

Submit your course plan to your instructor within Learning Hub AND discipline yourself to make regular progress.

Assessment Descriptions

Your grade will be determined by points from the following activities and assessments:

Quizzes – You will be quizzed over the terminology from the book.

Active learning assignments - Throughout the course, you will complete five active learning assignments. You will be expected to share your experiences with the class a discussion board forum. More information will be given in the individual chapters to which they pertain. 20 points each.

Research summary - Instead of a research paper, you will complete 2 research summaries in the duration of the course. More information will be given in the individual chapters to which they pertain. 20 points each.

Blog forum - Pertinent questions will be posted for reflection. You are expected to respond to these questions using a minimum of 250 words. 50 points each.

Exams - There will be two exams; a midterm and a final exam. More information will be given in the sections that pertain to them, in the course schedule.

Rubrics**Rubric for Active Learning Assignments**

Required Item	Points Possible	Full Points	Partial Points	No Points
Active Learning Assignment	5 points	Active learning assignment is completed and a “selfie” of the student completing the activity is submitted to the professor/shared with the class.	Active learning assignment is completed but no “selfie” is submitted.	Active learning assignment is not completed.
Write-up Description	5 points	½ page write-up including a detailed description of active learning assignment completed.	Write-up is less than ½ a page detailing active learning assignment.	No description of active learning assignment included.
Write-up Application	10 points	½ page write-up applying active learning assignment to chapter, including a concise explanation as to why this particular topic matters in society today.	Write-up is less than ½ a page <i>or</i> does not apply active learning assignment to chapter <i>or</i> include a concise explanation as to why this particular topic matters in society today.	No application of active learning assignment included.
TOTAL POINTS	20 points			

Rubric for Research Summaries

Required Item	Points Possible	Full Points	Partial Points	No Points
Full citation in APA format	2 points	Citation is written in correct APA formatting	Citation is listed but is not in APA formatting	Citation is not listed
Abstract Summary	2 points	A complete summary of the study abstract is written in the student’s own words, in paragraph form.	A partial summary of the study abstract is listed <i>or</i> is not written in the student’s own words <i>or</i> a complete abstract is written but is not in paragraph form.	An abstract summary is not present.
Topic	2 points	The topic of the research study is clearly defined and explained in paragraph form.	The topic of study is defined but not explained <i>or</i> is not written in paragraph form.	The topic of study is not defined.
Methods	4 points	Research methods are clearly defined and explained in paragraph form.	Research methods are defined but not explained <i>or</i> are not written in paragraph form.	Research methods are not defined.
Sample size	2 points	The sample size is clearly defined and explained in paragraph form.	The sample size is defined but not explained <i>or</i> is not written in paragraph form.	The sample size is not defined.
Sampling methods	2 points	Sampling methods are clearly defined and explained in paragraph form.	Sampling methods are defined but not explained <i>or</i> are not written in paragraph form.	Sampling methods are not defined.
Findings	2 points	Study findings are clearly explained in the student’s own words, in paragraph form.	Study findings are mentioned but not clearly explained <i>or</i> is not written in the student’s own words <i>or</i> are not written in paragraph form.	Study findings are not explained.
Application	4 points	Study findings are clearly applied to the chapter to which they apply and exhibit a concise explanation as to why this particular topic matters in society today.	Study findings are applied to the chapter but not tied into current society <i>or</i> are not applied to the chapter but are linked to society today.	Study application is missing.
TOTAL	20 points			

Rubric for Blog forums

Criteria	Exceptional	Very Good	Acceptable	Needs Improvement	No Submission
Frequency & Quantity	(10 points) 3 or more posts EACH week.	(8 points) At least 2 posts EACH week.	(7 points) At least 1 post EACH week.	(6 points) 1 post total or does not post in all weeks discussion is current.	(0 points) No Submission
Quality	(15 points) All posts use course terms and concepts accurately, focus on the topic, and show critical thinking.	(12 points) Majority of posts use course terms and concepts accurately, focus on the topic, and show critical thinking.	(10.5 points) Less than half of posts use course terms and concepts accurately, focus on the topic, and show critical thinking.	(9 points) No posts use course terms and concepts accurately, focus on the topic, or show critical thinking. Or, posts only once the entire discussion.	(0 points) No Submission
Community	(15 points) All posts acknowledge posts of others and expand the discussion using examples from reading, Web research, or personal experience as appropriate.	(12 points) Majority of posts acknowledge posts of others and expand the discussion using examples from reading, Web research, or personal experience as appropriate.	(10.5 points) Less than half of posts acknowledge posts of others and expand the discussion using examples from reading, Web research, or personal experience as appropriate.	(9 points) One or more posts violate Mutual Respect Policy and/or no posts acknowledge the contributions and ideas of class peers. Or, posts only once the entire discussion.	(0 points) No Submission
Citation	(5 points) All posts use accurate citation in APA format where appropriate.	(4 points) Majority of posts use accurate citation in APA format where appropriate.	(3.5 points) Less than half of posts use accurate citation in APA format where appropriate.	(0 points) One or more posts are plagiarized. <i>[This may be grounds for a zero!]</i> Or, posts only once per discussion.	(0 points) No Submission
Length	(5 points) All posts are a reasonable length (250-300 words).	(4 points) Majority of posts are a reasonable length (250-300 words).	(3.5 points) Less than half of posts are a reasonable length (250-300 words).	(3 points) All posts exceed word limit or fail to meet word limit. Or, posts only once the entire discussion.	(0 points) No Submission

Exams

The Midterm exam is worth 17.5% of your grade. You are allowed 120 minutes to complete this exam. The Final exam is worth 20% of your grade. You are allowed 120 minutes to complete this exam.

Both exams must be taken under supervision of a proctor. Follow prompts in the course space to set up your exam session. In each module that contains an exam, you will find what to review and what materials are allowed (if any) during the exam.

Please read the important information about taking exams and how online proctoring works at www.andrews.edu/distance/students/exams.html. Follow the instructions that apply to your situation on the [exam request form](#) to set up your exam session.

Please note that an exam code is never released to the student. All students must present photo identification before each exam session. Exams can only be proctored after a deadline with approval directly from the instructor to the Testing Center (sdeexams@andrews.edu or 269-471-6566). No exam is returned to the student for review. To aid studying for future exams, you may request the instructor to provide summary feedback on an exam.

Suggested schedule for completion in 8 weeks:

Module	Lessons	Readings	Assignments	Outcomes Met
Intro	These items will need to be completed before you will have access to the rest of the course	Orientation Course Overview Introductions Academic Integrity	Schedule Introduce Yourself Academic Integrity Quiz Academic Integrity Statement	
1	Lesson 1: Chapter 1 - The Sociological Perspective; Chapter 2 - Culture	pp. 1-32 pp. 33-62	Blog 1 Quiz 1	SLO2, SLO3 SLO1, SLO2, SLO5
	Lesson 2: Chapter 4 - Social Structure and Social Interaction	pp. 96-127	Blog 2 Quiz 2	SLO2, SLO3 SLO2, SLO3
2	Lesson 3: Chapter 5 - How Sociologists Do Research; Chapter 6 - Societies to Social Networks	pp. 128-148 pp. 149-174	Blog 3 Quiz 3	SLO4 SLO2, SLO3
	Lesson 4: Chapter 7 - Bureaucracy and Formal Organizations	pp. 175-198	ALA 1: Meme Quiz 4	SLO1, SLO4 SLO2, SLO3
3	Lesson 5: Chapter 8 - Deviance and Social Control	pp. 199-231	Blog 4 Quiz 5	SLO1, SLO5 SLO2, SLO3
	Lesson 6: Chapter 10 - Social Class in the United States	pp. 265-299	Research Summary 1 Blog 5	SLO4 SLO2, SLO4, SLO5
4	Lesson 7: Chapter 11 - Sex and Gender	pp. 300-332	Blog 6 Quiz 6 Study for Midterm Exam	SLO1 SLO2, SLO3
	PROCTORED MIDTERM EXAM			
5	Lesson 8: Chapter 12 - Race and Ethnicity; Chapter 14 - The Economy	pp. 333-372 pp. 401-435	ALA 2: Picture Analysis Blog 7	SLO1, SLO5 SLO2, SLO3, SLO4
	Lesson 9: Chapter 16 - Marriage and Family	pp. 468-501	ALA 3: Reflection on advertisements Quiz 7	SLO1, SLO2, SLO3, SLO5
6	Lesson 10: Chapter 17 - Education	pp. 502-529	ALA 4: Video Comparison Quiz 8	SLO1 SLO2, SLO3
	Lesson 11: Chapter 18 - Religion	pp. 530-562	ALA 5: Reflection on Interfaith Research Summary 2	SLO2, SLO4, SLO4
7	Lesson 12: Chapter 19 - Medicine and Health	pp. 563-594	Blog 8 Quiz 9	SLO2, SLO3 SLO2, SLO3, SLO5
	Lesson 13: Chapter 20 - Population and Urbanization	pp. 595-631	Blog 9	SLO1, SLO2, SLO5
8	Lesson 14: Chapter 21 - Collective Behavior and Social Movements	pp. 632-659	Quiz 10 Study for Final Exam	SLO2, SLO3
	PROCTORED FINAL EXAM			

Suggested schedule for completion in 16 weeks:

Module	Lessons	Readings	Assignments	Outcomes Met
Intro	These items will need to be completed before you will have access to the rest of the course	Orientation Course Overview Introductions Academic Integrity	Schedule Introduce Yourself Academic Integrity Quiz Academic Integrity Statement	
1	Lesson 1: Chapter 1 - The Sociological Perspective; Chapter 2 - Culture	pp. 1-32 pp. 33-62	Blog 1 Quiz 1	SLO2, SLO3 SLO1, SLO2, SLO5
2	Lesson 2: Chapter 4 - Social Structure and Social Interaction	pp. 96-127	Blog 2 Quiz 2	SLO2, SLO3 SLO2, SLO3
3	Lesson 3: Chapter 5 - How Sociologists Do Research; Chapter 6 - Societies to Social Networks	pp. 128-148 pp. 149-174	Blog 3 Quiz 3	SLO4 SLO2, SLO3
4	Lesson 4: Chapter 7 - Bureaucracy and Formal Organizations	pp. 175-198	ALA 1: Meme Quiz 4	SLO1, SLO4 SLO2, SLO3
5	Lesson 5: Chapter 8 - Deviance and Social Control	pp. 199-231	Blog 4 Quiz 5	SLO1, SLO5 SLO2, SLO3
6	Lesson 6: Chapter 10 - Social Class in the United States	pp. 265-299	Research Summary 1 Blog 5	SLO4 SLO2, SLO4, SLO5
7	Lesson 7: Chapter 11 - Sex and Gender	pp. 300-332	Blog 6 Quiz 6 Study for Midterm Exam	SLO1 SLO2, SLO3
8	PROCTORED MIDTERM EXAM			
9	Lesson 8: Chapter 12 - Race and Ethnicity; Chapter 14 - The Economy	pp. 333-372 pp. 401-435	ALA 2: Picture Analysis Blog 7	SLO1, SLO5 SLO2, SLO3, SLO4
10	Lesson 9: Chapter 16 - Marriage and Family	pp. 468-501	ALA 3: Reflection on advertisements Quiz 7	SLO1, SLO2, SLO3, SLO5
11	Lesson 10: Chapter 17 - Education	pp. 502-529	ALA 4: Video Comparison Quiz 8	SLO1 SLO2, SLO3
12	Lesson 11: Chapter 18 - Religion	pp. 530-562	ALA 5: Reflection on Interfaith Research Summary 2	SLO2, SLO4, SLO4
13	Lesson 12: Chapter 19 - Medicine and Health	pp. 563-594	Blog 8 Quiz 9	SLO2, SLO3 SLO2, SLO3, SLO5
14	Lesson 13: Chapter 20 - Population and Urbanization	pp. 595-631	Blog 9	SLO1, SLO2, SLO5
15	Lesson 14: Chapter 21 - Collective Behavior and Social Movements	pp. 632-659	Quiz 10 Study for Final Exam	SLO2, SLO3
16	PROCTORED FINAL EXAM			

Completing Assignments

All assignments for this course will be submitted electronically through LearningHub unless otherwise instructed. Assignments and exams must be completed **within 180 days** of course registration date. This timeframe is subject to change depending on deadlines set by your home institution.

Part 4: Grading Policy

Graded Course Activities

Percent %	Description
10	Quizzes
10	Research Summaries
22.5	Blogs
20	Active Learning Assignments
17.5	Midterm Exam
20	Semester Exam
100	Total Percent Possible

Viewing Grades in Moodle

- Click into the course.
- Click on the **Grades** link in Administration Block to the left of the main course page.

Letter Grade Assignment

Letter Grade	Percentage
A	93-100%
A-	90-92%
B+	88-89%
B	83-87%
B-	80-82%
C+	78-79%
C	73-77%
C-	70-72%
D	60-69%
F	0-59%

Part 5: Course Policies

Withdrawal and Incomplete Policies

The current withdrawal policy can be found online at <https://www.andrews.edu/distance/students/gradplus/withdrawal.html>. The incomplete policy is found online at <http://www.andrews.edu/web/mvc/moodle/public/incompletes.html>.

Maintain Professional Conduct Both in the Classroom and Online

The classroom is a professional environment where academic debate and learning take place. Your instructor will make every effort to make this environment safe for you to share your opinions, ideas, and beliefs. In return, you are expected to respect the opinions, ideas, and beliefs of other students—both in the face-to-face classroom and online communication. Students have the right and privilege to learn in the class, free from harassment and disruption.

Academic Accommodations

Students who require accommodations may request an academic adjustment as follows:

1. Read the Andrews University Disability Accommodation information at <https://www.andrews.edu/services/sscenter/disability/>
2. Download and fill in the disability form at <http://www.andrews.edu/services/sscenter/disability/accommodationsreqform.pdf>. Preferably type answers. To save a digital copy, 1) print to file and save or 2) print and scan. Email the completed form and disability documentation (if any) to success@andrews.edu or fax it to (269) 471-8407.
3. Email sdestudents@andrews.edu to inform the School of Distance Education that a disability has been reported to Student Success.

Commitment to Integrity

As a student in this course, and at the university, you are expected to maintain high degrees of professionalism, commitment to active learning, participation in this course, and integrity in your behavior in and out of this online classroom.

Commitment to Excellence

You deserve a standing ovation based on your decision to enroll in, and effectively complete this course. Along with your pledge of “commitment to Integrity” you are expected to adhere to a “commitment to excellence.” Andrews University has established high academic standards that will truly enhance your writing and communication skills across the disciplines and in diverse milieu with many discourse communities in the workplace.

Honesty

Using the work of another student or allowing work to be used by another student jeopardizes not only the teacher-student relationship but also the student’s academic standing. Lessons may be discussed with other students, tutors may help to guide a student’s work, and textbooks, encyclopedias and other resource materials may be used for additional assistance, but the actual response must be the student’s own work. A student who gives information to another student to be used in a dishonest way is equally guilty of dishonesty.

Any violation of this policy will be taken before the Higher Education Academic and Curriculum Committee for appropriate punitive action.

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