

**CONSORTIUM**  
*of Adventist Colleges & Universities*

# SYLLABUS



**AU SOCI 119 Principles of Sociology**  
**Summer 2018**

# AU SOCI 119 Principles of Sociology

## Consortium of Adventist Colleges and Universities

### Self-Paced Full Term Courses

This is a Self-Paced Full Term course which follows the Andrews semester schedule. Self-Paced Full Term courses have four important dates: 1) a start date, 2) a midterm completion date, 3) a final completion date, and 4) a course completion date. Please note that all module prior to the midterm must be completed BEFORE the midterm and all modules between the midterm and final must be completed BEFORE the final.

### Instructor Contact

Please refer to course in Learning Hub for the teacher contact information.

### Communication with the Instructor

It is important to remember that while the Internet is available 24 hours a day, your instructor is not. You can expect that your instructor will respond to e-mail message to you within *2 business days* during the week and may not be available to respond on weekends.

### Other Assistance

Username and password assistance	<a href="mailto:helpdesk@andrews.edu">helpdesk@andrews.edu</a>	(269) 471-6016
Enrollment and withdrawal questions	<a href="mailto:sderegister@andrews.edu">sderegister@andrews.edu</a>	(269) 471-6323
Technical assistance with online courses	<a href="mailto:dlit@andrews.edu">dlit@andrews.edu</a>	(269) 471-3960
Exam requests and online proctoring	<a href="mailto:sdeexams@andrews.edu">sdeexams@andrews.edu</a>	(269) 471-6566
Distance Student Services - any other questions	<a href="mailto:sdestudents@andrews.edu">sdestudents@andrews.edu</a>	(269) 471-6566

## Part 1: Course Information

### Course Descriptions

A study of the development of sociology as a social science, some concepts and ideas associated with the study of human behavior, and an overview of the principles, terms, and concepts in the discipline.

### Course Learning Outcomes

Following this course, students will be able to:

1. Recognize the power of human relationships and describe environmental factors that influence human behavior.
2. Define concepts, terminology, and recognize the contributions of major figures in the field of sociology.
3. Define, compare, and contrast the three basic theoretical approaches of sociology—the functionalist, conflict theory, and symbolic interactionist perspectives.
4. Apply basic sociological research approaches in developing knowledge of human behavior
5. Demonstrate increased self-awareness and an enhanced understanding of the people in their environment.

**Required Text/Material**

Henslin, James M., *Sociology: A Down-to-Earth Approach*, 13<sup>th</sup> Edition, 2017, ISBN 978-0134205571.

**NOTE:** Purchase textbooks through any online bookstore, such as [amazon.com](http://amazon.com), which can deliver within 2 days. If you need to use financial aid to purchase textbooks, email [sdestudents@andrews.edu](mailto:sdestudents@andrews.edu), cutting and pasting the textbook information from syllabi, including course title and section, your full name and student ID#.

**Credit Hour and Commitment**

135 hours total on this course. This course has 10 assignments, 10 quizzes, 5 Research Summaries, 5 Active Learning Activities, and 2 exams; therefore, it is recommended that you budget about 7 hours for studying and preparing for each assignment or exam. Suggested schedule(s) to accomplish this work are included in this syllabus.

**Part 2: Course Methods and Delivery****Methods of Instruction**

Methods of instruction include assigned readings from the textbook and the course material, tutorials in the form of power point presentations, terminology reviews, short essays and reflections on the reading, short open book quizzes on the readings, active learning activities which will be shared with your classmates, research summaries, and two exams. Regular participation in the course is essential to good performance.

**Technical Requirements**

- Internet connection (DSL, LAN, or cable connection desirable).

**LearningHub Access**

This course is delivered online through LearningHub at <http://learninghub.andrews.edu>

Your username and password are your Andrews username and password. You need to activate your username and password to access LearningHub.

Please do this online here:

<https://vault.andrews.edu/vault/pages/activation/information.jsp> if you haven't already. If you need assistance, call or email us: (296) 471-6016 or [helpdesk@andrews.edu](mailto:helpdesk@andrews.edu).

If you need technical assistance at any time during the course, or to report a problem with LearningHub, please email [dlit@andrews.edu](mailto:dlit@andrews.edu) or call (269) 471-3960.

## Part 3: Course Requirements

**Important Note:** Activity and assignment details will be explained in detail within each learning module. If you have any questions, please contact your instructor.

### Your Schedule

In Learning Hub, you will access online lessons, course materials, and resources. This course is self-paced but with four specific dates: start date, midterm date, final date and completion date.

### Assessment Descriptions

Your grade will be determined by points from the following activities and assessments:

**Quizzes** – You will be quizzed over the terminology from the book.

**Active learning assignments** - Throughout the course, you will complete five active learning assignments. You will be expected to share your experiences with the class a discussion board forum. More information will be given in the individual chapters to which they pertain. 20 points each.

**Research summary** - Instead of a research paper, you will complete 2 research summaries in the duration of the course. More information will be given in the individual chapters to which they pertain. 20 points each.

**Blog forum** - Pertinent questions will be posted for reflection. You are expected to respond to these questions using a minimum of 250 words. 50 points each.

**Exams** - There will be two exams; a midterm and a final exam. More information will be given in the sections that pertain to them, in the course schedule.

### Rubrics

#### Rubric for Active Learning Assignments

Required Item	Points Possible	Full Points	Partial Points	No Points
Active Learning Assignment	5 points	Active learning assignment is completed and a “selfie” of the student completing the activity is submitted to the professor/shared with the class.	Active learning assignment is completed but no “selfie” is submitted.	Active learning assignment is not completed.
Write-up Description	5 points	1/2 page write-up including a detailed description of active learning assignment completed.	Write-up is less than 1/2 a page detailing active learning assignment.	No description of active learning assignment included.
Write-up Application	10 points	1/2 page write-up applying active learning assignment to chapter, including a concise explanation as to why this particular topic matters in society today.	Write-up is less than 1/2 a page <i>or</i> does not apply active learning assignment to chapter <i>or</i> include a concise explanation as to why this particular topic matters in society today.	No application of active learning assignment included.
<b>TOTAL POINTS</b>	<b>20 points</b>			

**Rubric for Research Summaries**

Required Item	Points Possible	Full Points	Partial Points	No Points
Full citation in APA format	2 points	Citation is written in correct APA formatting	Citation is listed but is not in APA formatting	Citation is not listed
Abstract Summary	2 points	A complete summary of the study abstract is written in the student's own words, in paragraph form.	A partial summary of the study abstract is listed <i>or</i> is not written in the student's own words <i>or</i> a complete abstract is written but is not in paragraph form.	An abstract summary is not present.
Topic	2 points	The topic of the research study is clearly defined and explained in paragraph form.	The topic of study is defined but not explained <i>or</i> is not written in paragraph form.	The topic of study is not defined.
Methods	4 points	Research methods are clearly defined and explained in paragraph form.	Research methods are defined but not explained <i>or</i> are not written in paragraph form.	Research methods are not defined.
Sample size	2 points	The sample size is clearly defined and explained in paragraph form.	The sample size is defined but not explained <i>or</i> is not written in paragraph form.	The sample size is not defined.
Sampling methods	2 points	Sampling methods are clearly defined and explained in paragraph form.	Sampling methods are defined but not explained <i>or</i> are not written in paragraph form.	Sampling methods are not defined.
Findings	2 points	Study findings are clearly explained in the student's own words, in paragraph form.	Study findings are mentioned but not clearly explained <i>or</i> is not written in the student's own words <i>or</i> are not written in paragraph form.	Study findings are not explained.
Application	4 points	Study findings are clearly applied to the chapter to which they apply and exhibit a concise explanation as to why this particular topic matters in society today.	Study findings are applied to the chapter but not tied into current society <i>or</i> are not applied to the chapter but are linked to society today.	Study application is missing.
<b>TOTAL</b>	<b>20 points</b>			

**Rubric for Blogs**

Criteria	Exceptional	Very Good	Acceptable	Needs Improvement	No Submission
Frequency & Quantity	(10 points) 3 or more posts EACH week.	(8 points) At least 2 posts EACH week.	(7 points) At least 1 post EACH week.	(6 points) 1 post total or does not post in all weeks discussion is current.	(0 points) No Submission
Quality	(15 points) All posts use course terms and concepts accurately, focus on the topic, and show critical thinking.	(12 points) Majority of posts use course terms and concepts accurately, focus on the topic, and show critical thinking.	(10.5 points) Less than half of posts use course terms and concepts accurately, focus on the topic, and show critical thinking.	(9 points) No posts use course terms and concepts accurately, focus on the topic, or show critical thinking. Or, posts only once the entire discussion.	(0 points) No Submission
Community	(15 points) All posts acknowledge posts of others and expand the discussion using examples from reading, Web research, or personal experience as appropriate.	(12 points) Majority of posts acknowledge posts of others and expand the discussion using examples from reading, Web research, or personal experience as appropriate.	(10.5 points) Less than half of posts acknowledge posts of others and expand the discussion using examples from reading, Web research, or personal experience as appropriate.	(9 points) One or more posts violate Mutual Respect Policy and/or no posts acknowledge the contributions and ideas of class peers. Or, posts only once the entire discussion.	(0 points) No Submission

Citation	(5 points) All posts use accurate citation in APA format where appropriate.	(4 points) Majority of posts use accurate citation in APA format where appropriate.	(3.5 points) Less than half of posts use accurate citation in APA format where appropriate.	(0 points) One or more posts are plagiarized. <i>[This may be grounds for a zero!]</i> Or, posts only once per discussion.	(0 points) No Submission
Length	(5 points) All posts are a reasonable length (250-300 words).	(4 points) Majority of posts are a reasonable length (250-300 words).	(3.5 points) Less than half of posts are a reasonable length (250-300 words).	(3 points) All posts exceed word limit or fail to meet word limit. Or, posts only once the entire discussion.	(0 points) No Submission

### Exams

Exams must be completed in the presence of an approved proctor without the assistance of books, notes, devices or outside help unless otherwise specified in the exam review and exam directions.

Please review the [current policy on approved proctors](#) before completing the exam request form, which is linked through your course space. It is your responsibility to make arrangements for an approved proctor (unless living near the main campus) and to complete the exam request form at least two weeks prior to each exam date. Bring an official photo ID to show the proctor at the start of the exam session.

The Midterm exam is worth 17.5% of your grade. You are allowed 120 minutes to complete this exam.

The Final exam is worth 20% of your grade. You are allowed 120 minutes to complete this exam.

If you cannot take your exam within the period noted in the email regarding exam arrangements, email [sdeexams@andrews.edu](mailto:sdeexams@andrews.edu) with the reason you cannot meet this deadline, and a proposed alternate time within a week, and prior to the course end date.

Completed exams are never available to you or your proctor. Instructors provide feedback on exams other than the final exam. Exam grades can be viewed in the course space, and the final course grade is included in the University Academic Record accessible through your IVUE page.

**Schedule with start, midterm, final and completion dates in RED.**

Module	Lessons/Chapters	Readings	Assignments	Course Objectives Met
Intro	Introductory information and orientation	Meet Your Professor and each other Course overview Knowledge check	- All About Me  - Knowledge Quiz	
1 May 14 - 20	Lesson 1: Chapter 1 - The Sociological Perspective; Chapter 2 - Culture	Page 1-33 Page 34-62	- Blog 1 - Quiz 1	- CO2, CO3 - CO1, CO2, CO5
2	Lesson 2: Chapter 4 - Social Structure and Social Interaction	Page 96-126	- Blog 2 - Quiz 2	- CO2, CO3 -CO2, CO3
3	Lesson 3: Chapter 5 - How Sociologists Do Research; Chapter 6 - Societies to Social Networks	Page 127-147 Page 148-173	- Blog 3 - Quiz 3	- CO4 - CO2, CO3
4	Lesson 4: Chapter 7 - Bureaucracy and Formal Organizations	Page 174-195	- ALA 1: Meme - Quiz 4	- CO1, CO4 - CO2, CO3
5	Lesson 5: Chapter 8 - Deviance and Social Control	Page 196-227	- Blog 4 - Quiz 5	- CO1, CO5 - CO2, CO3
6	Lesson 6: Chapter 10 - Social Class in the United States	Page 261-293	- Research Summary 1 - Blog 5	- CO4 - CO2, CO4, CO5
7	Lesson 7: Chapter 11 - Sex and Gender	Page 294-325	- Blog 6 - Quiz 6 - Study for Midterm Exam	- CO1 - CO2, CO3
8 June 17 - 21	<b>MIDTERM EXAM</b> (Needs to be completed by Thursday, June 21, by 11:59 PM)			
9	Lesson 8: Chapter 12 - Race and Ethnicity; Chapter 14 - The Economy	Page 326-364 Page 394-426	- ALA 2: Picture Analysis - Blog 7	- CO1, CO5 - CO2, CO3, CO4
10	Lesson 9: Chapter 16 - Marriage and Family	Page 459-492	- ALA 3: Reflection on advertisements - Quiz 7	- CO1, CO5 - CO2, CO3
11	Lesson 10: Chapter 17 - Education	Page 493-519	- ALA 4: Video Comparison - Quiz 8	- CO1 - CO2, CO3
12	Lesson 11: Chapter 18 - Religion	Page 520-554	- ALA 5: Reflection on Interfaith - Research Summary 2	- CO2, CO4, - CO4
13	Lesson 12: Chapter 19 - Medicine and Health	Page 555-586	- Blog 8 - Quiz 9	- CO2, CO3 - CO2, CO3, CO5
14	Lesson 13: Chapter 20 - Population and Urbanization	Page 587-621	- Blog 9	Co1, CO2, CO5
15	Lesson 14: Chapter 21 - Collective Behavior and Social Movements	Page 622-647	- Quiz 10 - Study for Final Exam	- CO2, CO3
16 July 29 – August 2 (11:59 pm)	<b>FINAL EXAM</b> (Needs to be completed by Thursday, August 2, by 11:59 PM)			

**Completing Assignments**

All assignments for this course will be submitted electronically through LearningHub unless otherwise instructed.

## Part 4: Grading Policy

### Graded Course Activities

Percent %	Description
10	Quizzes
10	Research Summaries
22.5	Blogs
20	Active Learning Assignments
17.5	Midterm Exam
20	Semester Exam
<b>100</b>	<b>Total Percent Possible</b>

### Viewing Grades in Moodle

- Click into the course.
- Click on the **Grades** link in Administration Block to the left of the main course page.

### Letter Grade Assignment

Letter Grade	Percentage
A	93-100%
A-	90-92%
B+	88-89%
B	83-87%
B-	80-82%
C+	78-79%
C	73-77%
C-	70-72%
D	60-69%
F	0-59%

## Part 5: Course Policies

### Withdrawal and Incomplete Policies

The current withdrawal policy can be found online at

<https://www.andrews.edu/distance/students/gradplus/withdrawal.html>. The incomplete policy is found online at <http://www.andrews.edu/web/msc/moodle/public/incompletes.html>.

### Maintain Professional Conduct Both in the Classroom and Online

The classroom is a professional environment where academic debate and learning take place. Your instructor will make every effort to make this environment safe for you to share your opinions, ideas, and beliefs. In return, you are expected to respect the opinions, ideas, and



beliefs of other students—both in the face-to-face classroom and online communication. Students have the right and privilege to learn in the class, free from harassment and disruption.

### **Academic Accommodations**

Students who require accommodations may request an academic adjustment as follows:

1. Read the Andrews University Disability Accommodation information at <https://www.andrews.edu/services/sscenter/disability/>
2. Download and fill in the disability form at <http://www.andrews.edu/services/sscenter/disability/accommodationsreqform.pdf> . Preferably type answers. To save a digital copy, 1) print to file and save or 2) print and scan. Email the completed form and disability documentation (if any) to [success@andrews.edu](mailto:success@andrews.edu) or fax it to (269) 471-8407.
3. Email [sdestudents@andrews.edu](mailto:sdestudents@andrews.edu) to inform the School of Distance Education that a disability has been reported to Student Success.

### **Commitment to Integrity**

As a student in this course, and at the university, you are expected to maintain high degrees of professionalism, commitment to active learning, participation in this course, and integrity in your behavior in and out of this online classroom.

### **Commit to Excellence**

You deserve a standing ovation based on your decision to enroll in, and effectively complete this course. Along with your pledge of “commitment to Integrity” you are expected to adhere to a “commitment to excellence.” Andrews University has established high academic standards that will truly enhance your writing and communication skills across the disciplines and in diverse milieu with many discourse communities in the workplace.

### **Honesty**

Using the work of another student or allowing work to be used by another student jeopardizes not only the teacher-student relationship but also the student’s academic standing. Lessons may be discussed with other students, tutors may help to guide a student’s work, and textbooks, encyclopedias and other resource materials may be used for additional assistance, but the actual response must be the student’s own work.

Exams must be completed in the presence of an approved supervisor without the assistance of books, notes, devices or outside help unless otherwise specified in the exam directions. The student should have no access to the exam either before or after it is taken. A student who gives information to another student to be used in a dishonest way is equally guilty of dishonesty.

Any violation of this policy will be taken before the Higher Education Academic and Curriculum Committee for appropriate punitive action.

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