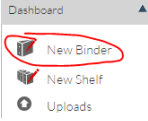
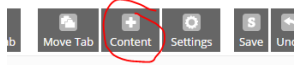
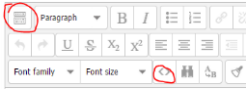



Learning Hub Quick Reference Guide: LiveBinders



<p>□ What is LiveBinders</p>	<p>Information: LiveBinders is an electronic 3-Ring Binder.</p>
<p>□ What could I use Doodle for in my class</p>	<p>Information: LiveBinders can be used the class as a way to store websites, documents, movies, and images just to name a few.</p>
<p>□ How do I sign up for LiveBinders</p>	<p>How to:</p> <ol style="list-style-type: none"> 1. Go to: http://www.livebinders.com/welcome/home 2. Click on Sign Up Button – upper right side 3. Click Sign Up when done – follow any additional instructions
<p>□ How do I create a LiveBinders</p>	<p>How to:</p> <ol style="list-style-type: none"> 1. Click on New Binder to the left in the area called Dashboard  2. Fill out the form <ol style="list-style-type: none"> a. Choose the Education Category b. Keep the binder Private c. Put in an Access Key d. Click Create New Binder 3. Create the Tab names by clicking on the “Tab 1”, “Tab 2”, etc 4. Click on “Content” to add to each tab  5. Click on settings to change the colors and add an image to the front of the binder
<p>□ How do I put the LiveBinders into my course</p>	<p>How to:</p> <ol style="list-style-type: none"> 1. In LiveBinders, Click on Share 2. Select Link or Embed 3. Copy the Embed Code for Open Binder 4. Go into the course in Learninghub/Moodle 5. Turn editing on 6. Add a label 7. Click on Toolbar Toggle 8. Click on HTML link  9. Paste the embed code 10. Click update 11. Click save and return to course
<p>□ How do my students use LiveBinders</p>	<p>How to:</p> <ol style="list-style-type: none"> 1. Click on the binder in the course 2. Click on edit binder 3. Now they can add content to the binder 
<p>□ How do I see the changes that were made in LiveBinders</p>	<p>How to:</p> <ol style="list-style-type: none"> 1. Go to the course 2. Click on the link 3. The changes will show on the binder