

LAST NAME _____ FIRST NAME _____
 SOCIAL SECURITY NUMBER _____ ANDREWS UNIVERSITY ID NUMBER _____
 STUDENT'S EMAIL ADDRESS _____ TELEPHONE/MOBILE _____

IMPORTANT! Please Read Carefully. Filing on time is very important

Remember to **complete the FAFSA online at www.fafsa.ed.gov** and list the Andrews University school code, **002238**. We are no longer allowed to accept copies of federal tax returns, so you must use the **IRS Data Retrieval Tool** on the FAFSA to link directly to the IRS database. The IRS Data Retrieval Tool will be **available 2-3 weeks after you (and your parent(s) or spouse, if applicable) have filed an electronic federal income tax return**. If you have already filed the FAFSA, you will need to log on, click on "Make a Correction," use the IRS Data Retrieval Tool, and submit the record for processing.

If you feel changes need to be made to the tax data uploaded to your FAFSA, please contact our office for further instructions. You may be selected for a process called "verification" which will require additional documentation. **If you did not or could not use the IRS Data Retrieval in the FAFSA, you will have to obtain a Tax Return Transcript** by going to www.irs.gov. Please log in to your **AU finVue** account to check for **additional requirements**.

SECTION 1—STUDENT INFORMATION

> Where will you live?

- in the residence hall (dorm)
- off-campus with parents
- off-campus without parents including University apartments
(If you are single & under 22 years old, contact Student Life at 269.471.6686 for approval.)
- Adventist Colleges Abroad _____ ⇄ *(location, ex. Argentina, Spain, France)*

> What is your program of study? Indicate level and program of study.

- Undergraduate _____
- Master's _____
- Doctoral _____
- On-line only _____

> How many & what kind of credits will you take? *List total semester credits first, then list breakdown of credits according to category.*

TERM	# TOTAL CREDITS	# REGULAR, ON-CAMPUS CREDITS	# SELF-PACED, FULL-TERM INTERACTIVE ONLINE CREDITS	# CONTINUATION CREDITS Doctoral Only
FALL 2016				
SPG 2017				
SUM 2017 <i>Grad students only</i>	<i>Grad students only</i>	<i>Grad students only</i>	<i>Grad students only</i>	<i>Grad students only</i>

NOTE: Undergraduates - Record your summer credits on Summer 2017 form; available in January 2017.

✉ STUDENT'S SIGNATURE _____ **DATE** _____

NAME _____

ID/LAST 4 DIGITS OF SSN _____

SECTION 2— ADDITIONAL INFORMATION

External Resources: Will you receive non-AU or non-government resources during 16-17 for college costs? Please list them:

_____ / amount \$ _____

Professional Judgment Request: Undergraduates-If there are special circumstances to be considered, you will need to submit a Professional Judgment Request Form. This form can be found at <http://www.andrews.edu/services/sfs/documents>.

SECTION 3—PARENT INFORMATION: DENOMINATIONAL EMPLOYEES-Select ONE Option only.

A. I am only requesting Educational Allowance for my child who is NOT filing the FAFSA.

> Please Indicate: Pastor Teacher Other _____

Parent name _____ Amount of allowance: 70% 60% 35% Other _____

Employer #1 _____ Employer #2 _____

Are you an Andrews University employee(s)? Please list your AU ID(s) # _____ / _____

B. I am requesting Educational Allowance for my child who IS filing the FAFSA.

> Please Indicate: Pastor Teacher Other _____

If you are an ordained minister and/or the educational allowance for your dependents is taxable, you must submit a copy of the 2015 Worker's/W2 Detail Report or an official statement from Payroll/Treasury Department listing parsonage exclusion and the taxable educational allowance amounts.

Parent name _____ Amount of allowance: 70% 60% 35% Other _____

Employer #1 _____ Employer #2 _____

Are you an Andrews University employee(s)? Please list your AU ID(s) # _____ / _____

PARENT'S SIGNATURE _____

DATE _____

Many questions regarding financial aid can be answered by visiting our SFS website at www.andrews.edu/sf

Mail to: Andrews University
Office of Student Financial Services
4150 Administration Drive
Berrien Springs, MI 49104-0750

Fax to: 269.471.3228
Phone: 269.471.3334
Web: www.andrews.edu/sf
Email: sfs@andrews.edu