

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_  
SOCIAL SECURITY NUMBER \_\_\_\_\_ ANDREWS UNIVERSITY ID NUMBER \_\_\_\_\_  
EMAIL \_\_\_\_\_ TELEPHONE/MOBILE \_\_\_\_\_

**PLEASE READ CAREFULLY. NEW FILING TIME!**

Starting this year, the Free Application for Federal Student Aid (FAFSA) will be available on **October 1, 2016**. For the first time, applicants will use prior-prior year (PPY) tax information when reporting personal and family income.

**FOR THE 2017-18 AWARD YEAR, YOU WILL USE 2015 TAXES, WHICH HAVE ALREADY BEEN SUBMITTED TO THE IRS.**

Remember to **complete the FAFSA online** at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) and list the Andrews University school code, **002238**. You will need to manually enter your 2015 tax information. If necessary, a summary of a previously filed tax return, called a **Tax Return Transcript**, may be viewed and downloaded from [www.irs.gov/transcript](http://www.irs.gov/transcript) at Get Transcript Online, with the proper identity verification. Additionally, Get Transcript by Mail can be accessed online, or the taxpayer can call 1-800-908-9946, and a transcript will be delivered to the address of record within five to 10 days.

- ▶ If you feel changes need to be made to the tax data uploaded to your FAFSA, contact our office for further instructions.
- ▶ You may be selected for a process called “**verification**”. If selected, additional documentation will be requested.

**SECTION 1—UNDERGRADUATE STUDENT INFORMATION-*Select ONE Option only.***

From the three options listed below, select the academic situation that most closely applies:

1. ☐ I will be taking classes on the Berrien Springs Campus.
2. ☐ I will be taking classes in the Adventist Colleges Abroad (ACA) program.

ACA location \_\_\_\_\_ ⇐ (ex. Argentina, Spain, France)

3. ☐ I will be earning a distance degree.

List below how many **Self-Paced Full Term Online\*** credits you will take.

\*Section 902 courses only. Section 901 courses are not eligible for Federal Financial Aid.

Fall 2017 \_\_\_\_\_ Spring 2018 \_\_\_\_\_ *List summer credits on the Summer 2018 form; available January 2018.*



Log in to your [AU finVue](#) account to monitor & satisfy any additional requirements as they occur.

☒ STUDENT'S SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

## 2017-2018: UNDERGRADUATE FINANCIAL INFORMATION SHEET

PRINT NAME \_\_\_\_\_ ANDREWS UNIVERSITY ID \_\_\_\_\_

### SECTION 2— SPECIAL CIRCUMSTANCES

#### Professional Judgment Request:

If there are special circumstances to be considered, you will need to submit a Professional Judgment Request Form. This form can be found at <http://www.andrews.edu/services/sfs/documents>.

### SECTION 3— PARENT'S EMPLOYER INFORMATION

THIS SECTION IS FOR PARENTS WHO RECEIVE A TUITION ALLOWANCE/SCHOLARSHIP FOR THEIR DEPENDENTS AS A BENEFIT FROM THEIR EMPLOYER(S). IF THIS SITUATION DOES NOT APPLY, PLEASE IGNORE THIS SECTION.

**Please note:** If receiving educational allowance from both parents' employers, please list all required information on the form for both parents, or email [sfstracking@andrews.edu](mailto:sfstracking@andrews.edu) with details.

A. ☐ I am only requesting Educational Allowance for my child who is **NOT** filing the FAFSA.

B. ☐ I am requesting Educational Allowance for my child who **IS** filing the FAFSA.

If you are an ordained minister and/or the educational allowance for your dependents is taxable, you must submit a copy of the **2015 Worker's/W2 Reconciliation Detail Report** or an official statement from Payroll/Treasury Department listing parsonage exclusion and the taxable educational allowance amounts.

Employment type: ☐ Pastor ☐ Teacher ☐ Other \_\_\_\_\_

Parent name \_\_\_\_\_ Amount of allowance: ☐ 70% ☐ 60% ☐ 35% ☐ Other \_\_\_\_\_

Employer name \_\_\_\_\_ If Andrews University employee\*, list your AU ID # \_\_\_\_\_

Parent name \_\_\_\_\_ Amount of allowance: ☐ 70% ☐ 60% ☐ 35% ☐ Other \_\_\_\_\_

Employer name \_\_\_\_\_ If Andrews University employee\*, list your AU ID # \_\_\_\_\_

\*AU employees must also complete the Tuition Assistance Form and submit it for approval to AU Human Resources.

✉ PARENT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Many questions regarding financial aid can be answered by visiting our SFS website at [www.andrews.edu/sfs](http://www.andrews.edu/sfs)

**Mail to:** Andrews University  
**Office of Student Financial Services**  
4150 Administration Drive  
Berrien Springs, MI 49104-0750

**Fax to:** 269.471.3228  
**Phone:** 269.471.3334  
**Web:** [www.andrews.edu/sfs](http://www.andrews.edu/sfs)  
**Email:** [sfs@andrews.edu](mailto:sfs@andrews.edu)