# 2017-2018: V5-VERIFICATION SHEET (1/2)

LAST NAME

FIRST NAME

LAST 4 DIGITS OF SOCIAL SECURITY NUMBER

STUDENT'S EMAIL ADDRESS

ANDREWS UNIVERSITY ID NUMBER \_\_\_\_\_

TELEPHONE/MOBILE \_\_\_\_

**A WORD FROM STUDENT FINANCIAL SERVICES:** Your application was selected for review in a process called "Verification." In this process, we will be comparing information from your application with 2015 Federal Tax Return, and/or with W2s or other financial documents. The U.S. Dept. of Education requires us to collect this information before awarding federal aid. If there are differences between your application information and your financial documents, corrections may need to be made to your FAFSA. Complete this form and submit it to the Office of Student Financial Services as soon as possible to ensure prompt processing. **Warning:** If you purposely give false or misleading information on this sheet, you may be fined, and/or be sentenced to jail by the federal government.

# SECTION 1-HOUSEHOLD INFORMATION

### > Were you required to provide parent information on FAFSA?

- **NO.** Then you are classified as Independent. Include the following people in the box below:
- > yourself, your spouse if you have one, and
- > your children, if you will provide more than half of their support from July 1, 2017 through June 30, 2018 and
- > other people, if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2017 through June 30, 2018.

**YES.** Then you are classified as Dependent. *Include the following people in the box below:* 

- > yourself and your custodial parent(s), and
- > your custodial parent(s)' other children, if (a) your parent(s) will provide more than half of their support from July 1, 2017 through June 30, 2018, or (b) the children would be required to provide parental information if completing a FAFSA for 2017-18, and
- > other people if they now live with your parent(s), and your parent(s) provide more than half of their support and will continue to provide more than half of their support from July 1, 2017 through June 30, 2018.

**NOT SURE?** To determine who is considered a **custodial parent** for purposes of this form, see below:

- > If your parents are living together and/or married to each other, include them both in the household listing.
- > If your parent is widowed or single, list this parent. If your widowed parent is remarried as of the day you completed the FAFSA, also include the person whom your parent married, i.e. your stepparent.
- > If your parents have divorced or separated, only include in the household listing the parent with whom you live the most. If you did not live with one parent more than the other, only include the parent who provides more financial support to you. If this parent has remarried as of the day you completed the FAFSA, also include the person whom your parent married, i.e. your stepparent.

Full names of ALL household members	Age	Relationship to student	Will he/she be enrolled in a degree program at a college/university at		If enrolled, what type of program?		Name of
			least half-tim	UG	GRAD	college/university	
		Self	🗆 Yes	□ No			
			🗆 Yes	□ No			
			🗆 Yes	□ No			
			🗆 Yes	□ No			
			🗆 Yes	□ No			
			🗆 Yes	□ No			
			🗆 Yes	□ No			

### ID/ LAST 4 DIGITS OF SSN

# **SECTION 2-TAX INFORMATION**

Your application requires IRS tax data. You will need to provide a Tax Return Transcript for you and your custodial parent(s) or spouse. You may download your transcript online at www.irs.gov/transcript or call 1-800-908-9946 and request a copy to be mailed. In place of a Tax Return Transcript, you may submit a signed copy of your IRS Form 1040. You may also need to submit copies of all W-2s and/or 1099 forms for 2015.

Foreign, US territory, or commonwealth residents: Please submit a copy of your tax transcript. If no taxes were filed, we can accept a Wage & Tax Statement or its equivalent from each employer indicating total income earned and taxes paid during January – December 2015.

### > Check the situations below as they apply to you (the student) and your parent(s)/spouse:

	<u>Student</u>	Parent/Spouse
Will submit 2015 Tax Return Transcript(s) or a signed copy of my IRS Form 1040.		
Did work in 2015, but did not file taxes. I am not required to file a 2015 federal tax return.		
Did NOT work in 2015, did not file taxes. I am not required to file a 2015 federal tax return.		
Did NOT file taxes, but had income in 2015 not reported on a W2. Submit 1099 and/or a signed statement of incom	ne. 🗆	

# **SECTION 3-ADDITIONAL FINANCIAL INFORMATION**

### > Did you report an unusually low household income on the FAFSA?

If yes, submit a separate statement describing how your household was supported through 2015. List support sources & specific dollar amounts.

### > Did you receive any funds in 2015 that was untaxed income?

Please list below. Do not leave any lines blank. Enter ø or N/A if an item does not apply.

<b>Student/Spouse</b> See Student Financial Information Section, Question 45 on FAFSA		<b>Parent</b> See Parent Financial Information Section, Question 94 on FAFSA		
Sources of untaxed income	Total received in 2015	Sources of untaxed income	Total received in 2015	
Child support received	\$	Child support received	\$	
Amounts reported on W-2 boxes 12a-12d; codes D,E,F,G,H & S	\$	Amounts reported on W-2 boxes 12a-12d; codes D,E,F,G,H & S	\$	
Other:	\$	Other:	\$	

#### > Verification of high school completion - I have: (check applicable box)

$\Box$ received a diploma from	(name of high school or academy) on	(date).
Completed a GED test. High School Equivalency Test(HiSET)	Test Assessing Secondary Completion/TASC) or other State-authorized eva	m

🗀 completed a GED test, High School Equivalency Test(HiSET), Test Assessing Secondary Completion(TASC), or other State-authorized exam.

□ completed a home school program.

□ have completed secondary education in a foreign country.

□ have successfully completed at least a two-year program that is acceptable for full credit toward a bachelor degree.

### **REQUIRED SIGNATURE(S)**

AT OF DEPENDENT STUDENT

STUDENT

Many questions regarding financial aid can be answered by visiting our SFS website at www.andrews.edu/sfs

Mail to: Andrews University

**Office of Student Financial Services** 4150 Administration Drive Berrien Springs, MI 49104-0750

Fax to: 269.471.3228 **Phone:** 269.471.3334 Web: www.andrews.edu/sfs Email: sfs@andrews.edu

☐ Yes

DATE \_\_\_\_