

STUDENT NAME \_\_\_\_\_

ID # \_\_\_\_\_

By signing below, I certify that I have attempted to obtain the Verification of Nonfiling (VNF) from the IRS or other tax authorities and was unable to obtain the required documentation.

I further certify that I: *(Choose one)*

☐ did work in 2017, but did not file taxes. I am not required to file a 2017 federal tax return.

If you check this first box, please list sources of any 2017 income earned from work and the amount of income from each source in the table below. **NOTE:** If you have received a W-2, please send a copy.

Source of any 2017 income earned from work.	IRS W-2 PROVIDED?	ANNUAL AMOUNT EARNED IN 2017
<i>(Example)</i> ABC's Auto Body Shop	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$4,500.00
	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	<input type="checkbox"/> Yes <input type="checkbox"/> No	
TOTAL AMOUNT OF INCOME EARNED FROM WORK		\$

-OR-

☐ did NOT work in 2017, did not file taxes. I am not required to file a 2017 federal tax return.

☒ STUDENT SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

Many questions regarding financial aid can be answered by visiting our SFS website at [www.andrews.edu/sfs](http://www.andrews.edu/sfs)

**Mail to:** Andrews University  
**Office of Student Financial Services**  
4150 Administration Drive  
Berrien Springs, MI 49104-0750

Fax to: 269.471.3228  
Phone: 269.471.3334  
Web: [www.andrews.edu/sfs](http://www.andrews.edu/sfs)  
Email: [sfs@andrews.edu](mailto:sfs@andrews.edu)