

**INTERNATIONAL DEPOSIT RELEASE FORM**

*Minimum 5-7 business days to process*

<b>Mail:</b> Student Financial Services Andrews University Berrien Springs, MI 49104-0750	<b>Fax:</b> 269.471.3228 <b>Phone:</b> 269.471.3334 www.andrews.edu/SF
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Name \_\_\_\_\_

Contact at \_\_\_\_\_

Andrews University ID Number \_\_\_\_\_

Signature \_\_\_\_\_

Not returning.     Need to register.     I will not attend.     VISA status has changed.     Other \_\_\_\_\_

**REFUND INSTRUCTIONS – PICK ONE**

- Post to my student account –have balance/need to register       Refund monies to credit card used on \_\_\_\_\_
- Process Refund Check (*fill out Option 2*)       Wire monies (*Contact office for wire instructions, fees may apply*)

**OPTION 2-CHECK:**

▶  Myself     Other: \_\_\_\_\_

▶  Pick Up     Mail to: \_\_\_\_\_

**Office Use Only**

Approved by/date \_\_\_\_\_    Registration Central \_\_\_\_\_    Refund Amount \$ \_\_\_\_\_    Processed/date \_\_\_\_\_

Paid on \_\_\_\_\_    Last term enrolled \_\_\_\_\_    Number of credits \_\_\_\_\_