MEMORANDUM

TO: Andrews University General Staff

FROM: Brent Geraty, Andrews University Corporation Secretary

RE: Andrews University Corporate Membership Election

DATE: February 4, 2010

A quinquennial meeting of the Andrews University Membership (commonly referred to as a constituency meeting) will be held on Tuesday, March 1, 2011, at 1:00 p.m. Under Article IV, Section 4.1.7(b) of Andrews University's bylaws, "[t]he general staff of Andrews University shall elect ten (10) Members, each of whom shall be employed full-time by Andrews University and at least seven (7) of whom shall be salaried staff." Members elected by the general staff shall serve a term of 5 years (provided that they remain full-time employees) and the membership's primary job, particularly at a quinquennial meeting, is to elect a portion of the Andrews University Board of Trustees.

This Memorandum begins the general staff's election process. The process has been determined after consultation and advice with and from the AU Senate and the AU Senate's Staff Standing Committee.

February 4 to February 8 Nomination Period February 9 to February 14 Election of Members

February 15 to February 18 Selection of Nominating Committee Members

If you wish to nominate a member of the staff to serve as a Member of the Andrews University Corporation, please send an e-mail message to me (bgeraty@andrews.edu) with the name(s) of your nominee(s). To be considered, **nominations must be received on or before Tuesday, February 8, 2011**.

To assist you in making nominations, a list of employees was obtained from the Human Resources office and the chair of the AU Senate's Staff Standing Committee edited the list to include only eligible, full-time hourly and staff. If there are any errors of inclusion or omission, we apologize. If you are aware of someone who *should* be on the list below, but whose name does not appear, you can still nominate that person. After receiving the nominations, qualifications for service as a Member will be double-checked and nominated individuals will be consulted to ensure that they are willing to serve. The election itself will take place following that confirmation.

Roster of Full-Time Andrews University Staff *Hourly*

Aker, Mari Alexander, Gerald Allen. Kathleen Antonov. Victor Antonova, Olga Applewhite, Yvonna Araujo-Constantine, Myrna Ballast, Joanne Baltazar, Carolyn Bangkuai, Jameson Barnum. Diane Bates, Marjorie Beaulieu, Melanie Benjamin, Karen Beres, Bonnie Bermeo, Sara Bidwell, Reda Birney, Cynthia Birney, Jennifer Bowen, Mabel Bowen, Walter Burn, Walter Burnett, Jodi Burt. Jared Burtnett, Ashleigh Caballero, Cynthia Cantrell, Wanda Carlson, Christine Carpenter, Heather Carroll, Nathan Catron, Jessica Chapman, Buddy Church, Licette Cinquemani, Brittany Clayburn, Justina Coleman, Margo Collard, Denise Colwell, Roberta Colwell, Lori Colwell. William Constable, Monica Contreras, Arnaldo Craig, Marilyn Cronin, Summer Cuarto, Mary Ann Damayan-Benjamin, Justina Das. Millie Dees, Arlet Dennis, Trevor Dettmann, Ronald Diaz. Wilfredo Dumitrescu. Alina

Dyman, Galina Everhart, Leigh Ferguson, Caryl-Lynn Ferreira, Kevin Francisco, Thelma Frev. Kurt Gadway, Marjorie Gaytan, Graciela Gebremikiel, Letebrhan Gillett, Emily Gooden, Ryan Greenidge, Norma Grimm, Lois Grzybowski, Dennis Guerrero, Frederick Gulliver, Alicia Gutierrez. Catalina Guzman. Edelmira Hakiza Gaparavi, Jean Halder, Eric Halder, Wendy Hanson, Derri Harrington, Michael Harris, Enid Helbley, Diane Hellman, Emily Hickerson, Emily Hinman, Patricia Hopson, Rick Hubin, Karl Huset, Barbara Jardine. Maxwell Johnson, Natalie Jones, Nicholas Jones, Julie Keith, William Kijai. Lucia Kiš, R. Andrej Knott, David Kulemeka, Danica Kurtz, Laren Kurtz, N. Averil Labbe, Heidi Lechleitner, Richard Lee, Roger Lehmann, Shirley Lei-Sam, Frank Litzenberger, Amy Lopez, Annabelle Mack, Jeannie Mack, Randal

Marinho, Rozenia

Marguez, Ann Maydole, Amy Mayers, Luke McGrath, Mildred McGuire, Joni McMullen, Frances Medrano, Maria Mendez. Ada Miller, Nancy Miller, Timothy Mun, Mary Munoz, Maria Mutale, Muritha Nachreiner, Virginia Nave, Jim Nave. Loretta Nelson, Judith Nelson, Nancy Nesbit, Joseph Neufeldt, Loruama Ngonda, Lubasi Nicely, Stacey Noles, Zobeyda Norton, Ronald Offenback, Gregory Oliver, Susan Osterman, Autumn Oyerly, Anne Panigot, Benjamin Panigot, Jillian Parris, Bryan Patterson, Glenda Pavne. Dalry Peck, Beverly Perez, Evelyn Piskozub, Anna Poole, Wanda Porras, Vernieta Powell, Jeffrey Prillwitz, Sheila Pusey, Rita Quea, Yeny Quinones, Lynette Quinty, Lynette Quinty. Theodore Ramos. Monica Read. Barbara Robbins, Christine Robinson, Jeanette Rosenboom, Mary Nell Rothermel, Roberto

Ruiz-Tenorio, Luz

Russell, Elisabeth Santiago, Joselito Sarcona, Monique Sauer, Rachel Sauve, Luz Maria Schmidt, Harold Schnepp, John Scott-Grzybowski, June Sheppler, Nancy Show, Dorothy Sierra-Rivera, Ivan Sigvartsen, Leanne Sisson, Penny Slavujevic, Nevena Smothers-Morant, Darla Snow, Rodrick Spoon, Raymond Springer, Arlen Stearman, Gregory Steele, Bonnie Straman, Thomas Swanson, Cynthia Swensen, Wanda Symonds. Alicia Tasi, Ana Tenorio, Emma Terrero, Socorro Tiburcio, Agustina Tilly, Stephanie Trubey, Michelle Urias, Tamargo Vajdic, Lilijana Vargas, Nereida Velez, Noe Wallis, Michelle Wein. Kevin Weithers-Bruce, Mimi Wellborn, V. Allen White-Wein, Suzanne Wiley, Vicki Wilkins, Kenneth Willis, Carala Willis. Dennis Wilson, Barry Wright, Jamie Wright, Jamie Xisto, Andrea Xu, Xiaoming Yasa, K. Joleen Youngberg, V. Kelly

Roster of Full-Time Andrews University Staff **Salaried**

Adams, Larry Alvarez, Juan Amadias, Hazel Andrews, Carissa Loy Andvik. Deborah Ayaz, Qaisar Ballesteros. Sylvianette Beal, John Beal, Marsha Bedney, Elvnda Best. Naomi Bidwell. Dan Birney, Lester Bortz, Dan Bourget, Jose Bradfield, Martin Brown. Beverly **Buckley**, Paul Budd, Marvin Bulgin, Taisha Burrill, Jennifer Byrd, Vern Carpenter, Michael Carter. Spencer Castlebuono, Audrey Castillo, Rojelio Chase. Janet Christensen, Brad Chuah. Matthew Church, Rodrick Clayton, Bryan Clough, Ryan Cole, Donald Condon, Tami Cress. Daniel Daniels, Jonathan De Oliveira, Japhet Denda, Christopher Dodge, Terrence Dudgeon, Sharon Dulhunty, Dawn Duncombe. Kemmoree Elder, Paul Erhard, Shelly Everhart, Deborah Ferguson, David Ferreira, Silmara Fisher, Judith Freeman, Todd Gammon, Cynthia

Gardner, C. Ruth

Giddings, Vida Graves, Randy Gveresi. Erno Gveresi, Ildiko Hamstra, Dan Harris, Jon Hodges, Dale Hollingsead, Dennis Hollister, Donald Horonic, Josip Hurst, Carolyn Hutchinson, Samuell James, Tamara Janssen, Jennifer Jardine, David Juniper, Zachary Kean, Cheryl Keough, T. Ryan Kharkovyy, Andriy Knott, Ronald Knuston, Kristine Langdon, Leilani Leak, Shanna LeBrun. Chris Lee. Martin Lesher, Eileen Lighthall, Christian Lim, James Lonto, Esther Lowry, Brandon Madrigal, June Magesa, Fares Massena, James May, Donald May, Rebecca Merklin, Lynn Morrow, Greggory Moushon, Aaron Mueller, Lubica Muniz, Esperanza Muth, David Nakhle, Najeeb Nash, Steven Navalon, William Neumann, Ronald Nixon, Timothy Onsager, Lawrence Park, Matthew Pate, Jerrett Peak, Rhonda Pellegrini. Anton

Penno. David

Phillips, Valerie Pinheiro, Avani Popp. Teri Pressnitz, Werner Price, James Ray, Paul Regoso, Benjamin Roberts, Philip Roberts-Clarke, Ian Rodrigues, Irlacy Rorabeck, John Ruehle, Teela Ruiz, Alfredo Salazar, Lizzy Sanner, Gillian Schwab, Susan Scott, Dixie Scott, Richard Shelley, Mencia Slikkers, Erica Smith, Charlotte Smith, Jeffrey Snorrason, Erling Snow, R. Dean Sowler, Claudia Spangler, Patricia Spencer, Jacqueline Steele, Robert Suarez, Keri Susens, David Susens, Helen Swensen, Reginald Thompson, Vicki Tidwell, Charles Trine, Timothy Trubey, Jeff Turon, Sharyl Villwock, Jody Villwock, Michael Vitangcol Regoso, Aimee Walker-Fraser, Kristine Waller, Amy Wamack, Willyta Webster, Jason Weithers, R. Weithers, Geoffry Wiley, Kevin Williams, Gary Wilson, Dianne Witzel, Carletta Wolfer, Kathleen

Wolfer, Martha

Wright-Rayhill, Katrina Wylie, Stephanie Yeagley, Stephen Zehm, Kenneth