

General Staff Meeting
Chan Shun Hall, Room 108
February 21, 2007

No. 12

The meeting was called to order at 4:06 pm by Rebecca May

CALLED TO ORDER

Dr. Jerry Furst

PRAYER

Sharyl Turon, Director of Financial Records, introduced her department. She gave an overview of what the department is responsible for, including paying bills, processing expense reports, and dealing with financial statements. They also have the responsibility to make sure all financial transactions at AU are processed accurately. The only financial responsibilities they don't deal with regularly are payroll and student finance, although they work closely with the Payroll and Student Financial Services departments. For questions, please feel free to contact any member of the Financial Records department.

INTRODUCTION TO
FINANCIAL RECORDS

Ildoko Gyeresi was selected as the staff employee of the month. Appreciation was expressed to her for her excellent service.

STAFF EMPLOYEE OF
THE MONTH

Wanda Swensen reported on the AU Senate and the status of the proposed Faculty Senate. The Senate has met twice with Dave Nowack, chair of the ad-hoc committee, and the Senate voted to ask the ad-hoc committee and the Provost to get together. The AU Senate Steering Committee met last week and they discussed their concerns for process. They want to make sure that process is followed according to the by-laws. The Faculty Senate and Ad-Hoc committee were asked to look at their model and how it would fit under the current Senate. The matter of enhancing the present AU Senate will not be taken to the March Board. Wanda also reported there have been conversations about having three Board meetings throughout the year. One in March, one in the summer months and another in the fall.

SENATE REPORT

Dr. Andreasen introduced the A-Team, which is a team that was put together specifically to work on Andrews University's financial goals and report back to him. Dr. Furst, who chairs the A-Team, presented the items they have been working on. They were asked to do five things: increase the budgeted bottom line, reach 100% of NAD recommended working capital by 2010, fund 100% of depreciation by 2010, service current debt by not raising it, and reach faculty salary parity by 2011. Dr. Furst shared the financial figures since 1997 and the things that the A-Team is recommending in order to accomplish the five goals.

A-TEAM REPORT

The meeting was closed with prayer by Dr. Andreasen and adjourned at 5:01 pm.

ADJOURNMENT

Rebecca May, Moderator
Marla Hayman, Recording Secretary