

General Staff Meeting

Chan Shun Hall, Room 108

May 21, 2008

No. 23

The meeting was called to order at 4:02 pm by Barb Friesen

CALLED TO ORDER

Andrew Perrin

PRAYER

Andrew Perrin, a Seminary student, had the devotion. He read Luke 4:18, 19. He shared about some of his favourite characters in Bible who are Timothy and Paul. They both came from unlikely backgrounds to be disciples. As they were unlike candidates, we too are unlikely, but God uses us to share His gospel where we are, even right here at Andrews.

WORDS OF
ENCOURAGEMENT

Grand opening of the new entrance will take place Monday, June 2 at 12:30 pm.

ANNOUNCEMENTS

Wellness Committee needs you! If you would like to help shape the Andrews University faculty/staff wellness program, contact Barbara Friesen at 471-6039 or email barb@andrews.edu.

Agenda is going on hiatus: At the end of May, the Andrews Agenda will be going on hiatus for an extreme makeover. During its hiatus, campus events will continue to be listed at www.andrews.edu/events and announcements at www.andrews.edu/pr.agenda/announcements.html

Online calendar events are needed. If you have events that are happening in your department contact Keri Suarez at pr@andrews.edu so they can be posted on the calendar.

Marvin Budd gave an update on the senate. The senate voted on hourly staff representatives and Wanda Swensen was reelected, Gyl Bateman and Kathleen Allen were elected as new senators. These are three-year terms. Other new members elected include: Ron Whitehead, Marvin Budd, Renee Skeete, Leonard Gashugi and Sunimal Kulasekere.

SENATE REPORT

Some of the issues the senate is looking forward to discussing are the issues of recycling and the green theme on campus. Snow days will be discussed as well as chapel services. The financial cancellation plan will be reviewed after registration. June 4 is the next scheduled meeting and Frances Faehner will be presenting on issues relating to things like what happened at the Virginia Tech campus.

Barb Friesen shared details on how to take an active role in your health. She shared that many just don't care about their health until it is too late to make a change. The medical community doesn't prevent the problems; they are designed to treat them. So it is our responsibility to take charge of our personal health. If you have any questions about the Wellness program, please contact Barb Friesen

EMPLOYEE
DEVELOPMENT –
WELLNESS NUGGET

Dales Hodges, Campus Safety director, presented several different issues the department is working on addressing. At the top of list is a campus-wide security assessment. The department would like to have an emergency notification system in place. It would include email, text messages, loudspeakers and emergency call stations, as well as a siren to notify campus in case of an emergency. He shared other plans and ideas that the department will implement as budget allows. Those ideas include building access control, video surveillance upgrades on campus, a building entry control system, emergency or panic buttons in key locations on campus, better lighting on campus and an emergency flip chart. Dale also shared that the department is looking at moving away from employing students and having a more mature staff on hand. If you have any questions about the upcoming changes, please contact the Campus Safety department.

CAMPUS ISSUES –
CAMPUS SECURITY

Keri Suarez, media relations specialist at University Relations, shared plans for updating the Andrews Agenda. She wants to make it a more effective way to communicate by integrating it with the Andrews website. The Agenda will be tied into the online events calendar and an online announcements section. The new Andrews Agenda will be expanded to include a birth-death-

CAMPUS ISSUES –
REVAMPING OF THE
ANDREWS AGENDA

marriage notice section, classifieds, and community events. Her plans include having one central location for everything campus-related. The paper version will be eliminated due to rising paper costs and rising postage costs. The new Agenda will come out twice a week electronically: emailed once on Monday, which will provide a look at the week ahead and once on Thursday to look at the weekend ahead. The Agenda will help direct you to the right section of the website to give you additional information on campus events.

The employee of the month is Adrienne Townsend, associate dean at Lamson Hall. Dean Townsend's service goes above and beyond in the women's dorm. Thank you, Adrienne, for your service.

Next meeting: Strawberry Social, June 18, 2008

Meeting ended at 4:50 pm.

Barb Friesen, Moderator
Marla Hayman, Recording Secretary

STAFF EMPLOYEE OF
THE MONTH

ADJOURNMENT