

## General Staff Meeting

Chan Shun Hall, Room 108

September 16, 2009

### No. 30

The meeting was called to order at 4:01 p.m. by Daniel Agnetta.

CALLED TO ORDER

Flu shots will be available to all regular employees on Wednesday, Oct. 7, 2009, from 1:30 a.m. to 2:30 p.m. This event will be in the Hoosier Room in Dining Services, Campus Center, not the Faculty Lounge as was previously advertised. Additionally, there will be an opportunity to get the H1N1 flu shot at a community-wide event. More information will be announced when the date has been confirmed.

ANNOUNCEMENTS

Tami Condon informed everyone that Homecoming is next week. Please come and take part in the events. The schedule and registration information is available online. There are also volunteer opportunities available.

Ray Spoon gave the devotion. He spoke about his family's experiences while serving overseas. God wants us to share the Good News with people all over the world, and He will take care of our needs.

WORDS OF  
ENCOURAGEMENT

Wanda Swensen

PRAYER

Wanda Swensen relayed a message from Lee Olson, outlining three major items on the Senate agenda for the year. First, they are planning to increase communication to and from the Senate. Secondly, they are working to complete the development and implementation of the honor code for Andrews University. Lastly, to recommend to the Faculty Standing Committee the establishment of a committee intended to produce recommendations regarding the various needs of the scholarly community as related to the Office of Research & Creative Scholarship. If you have issues you want addressed, contact your senator.

SENATE UPDATE

Barb Friesen presented information on health risks. We should eat fruits and vegetables, watch our blood pressure, measure our cholesterol levels, track our body mass index, get regular exercise, and avoid unhealthy substances and activities.

WELLNESS NUGGET

Dick Scott shared that \$3 million dollars was spent this summer to upgrade campus facilities and grounds. The Physical Therapy building had new heating and air conditioning installed. Lamson Hall received a facelift including new carpeting and paint in the hallways. Also, for the first time ever, all rooms in Lamson now have air conditioning. Meier Hall got new windows in half the rooms and many new showers were installed. \$1 million was spent for a new chiller in the Powerhouse for campus use. Months were spent planning new signage for campus. Hopefully the signage will be installed before the first snowfall. The Andrews Airpark and Transportation got new underground fuel tanks. PMC received some exterior maintenance and the Arboretum made some improvements as well.

CAMPUS ISSUE:  
CAMPUS UPDATES

Stephen Payne shared the latest enrollment numbers. Headcount is up by 17 (+5%) to 3,589, and credit hours are up 727 (+2%) for a total of 37,065 hours. Freshman enrollment is up by 9 (+1.8%), while transfer students decreased by 14 (8.1%). Undergraduate student enrollment is 1,816 and graduate student enrollment is 1,625.

CAMPUS ISSUE:  
STUDENT  
ENROLLMENT

Retta Curneal, a United Way representative, and the ways they reach out to the community. Over 80 cents from every dollar goes directly to community recipients and programs. Early childhood education, youth graduating on time, increasing income in

CAMPUS ISSUE:  
UNITED WAY

the community, healthy children/youth/adults, helping people with immediate crises, and removing barriers are their focuses. They need people to give, advocate and volunteer. United Way promises to ask, thank and inform you.

One program they are promoting is giving out free prescription cards to community members who may not have insurance. They don't have to provide any information to register for the program; they simply use the card and save up to 35%. Another program focuses on young girls and their self image with a 5K walk/run event. They are looking for funding for the Dolly Parton's Imagination Library for preschoolers. There are 10,000 children in Berrien County who would benefit from this program. United Way is covering the \$30 per student cost of the program. She asked Andrews employees to consider helping their community members by supporting United Way.

Alice Williams discussed the upcoming October 18–22 site visit from the AAA accreditation team. She brought copies of the self-study report and an article about the role of staff members in higher education.

CAMPUS ISSUE: AAA  
ACCREDITATION  
VISIT

The employee of the month is Japhet De Oliveira, director of the Center for Youth Evangelism. His service goes above and beyond. Thank you, Japhet, for your service.

STAFF EMPLOYEE OF  
THE MONTH

The meeting ended at 5:07 p.m.

ADJOURNMENT

Daniel Agnetta, Moderator  
Julie Jones, Recording Secretary