General Staff Meeting
Wednesday, Nov. 19, 2008, 4–5 p.m.
Room 108, Chan Shun Hall

The goal of the General Staff Meeting is to formalize, streamline, and improve channels of communication and the dissemination of information through sharing issues of campus life, employee development, and important university messages.

Words of Welcome & Announcements  Steve Yeagley

PowerPoint—Social Recreation

Words of Encouragement  June Madrigal

Wellness Nugget  Barb Friesen

Senate Update  Marvin Budd

Employee Development    Holiday Schedule

Campus Issue  Be Proud of AU  Heather Knight

Staff Employee of the Month  Barb Friesen

Go In Peace  Steve Yeagley


Don’t Forget—Information and Resources Available to You

Integrated Marketing & Communication—Open House, December 2–5

Andrews University Department of Music Department:
Wind Symphony Holiday Concert, Saturday, Nov. 22, 8 p.m.
Welcome Christmas (Choir Emphasis), Friday, Dec. 5, 7 p.m. and Welcome Christmas (Orchestra Emphasis), Saturday, Dec. 6, 8 p.m. All concerts will be held in the Howard Performing Arts Center.

Employee Christmas Party—Monday, Dec. 8, 5:00 to 7:30 p.m., Dining Services (Great Lakes Room)

“The Angels Sang” Morning Song Music’s Christmas Concert—Wednesday, Dec. 10, 7 p.m., Howard Performing Art Center.

Check out all the announcements and news online at http://www.andrews.edu/news/agenda/

New Employees: Jamie Alexander, PM Cook, Dining Services; Victor Antonov, Repairman, Plant Service; Carolyn Baltazar, Admin Asst., Physics; Christi Hodges, Coordinator of Guest/Convention Services; Elliot Lee, ITS Web Developer; Allison Nowack, Admin Asst, CAS Asst Dean; Raymond Spoon, Painter, Plant Service. 
Departures: Jeffery Loucks, Plant Service; Karen Pearson, Communication; Carmen Infante, Men’s Dorm; Pierre Quinn, Development.

Next Meeting—Wednesday, Jan. 21, 2009