Andrews University

MASTER'S PROGRAM COURSE UPDATE

Name: ___________________________ ID: ___________________________
School: __________________________ Department: __________________________
Degree: __________________________ Concentration/Emphasis: __________________________
Anticipated Graduation Date: __________ Bulletin: __________________________

COURSE TO BE UPDATED

<table>
<thead>
<tr>
<th>Number</th>
<th>Course Title</th>
<th>Credits</th>
<th>Grade</th>
<th>Quarter Taken</th>
</tr>
</thead>
</table>

METHOD TO BE USED

☐ Examination  ☐ Reading Project  ☐ Special Project  ☐ Interview  ☐ Other __________

Description of updating requirements, books to be read, etc. __________________________________________________________________________

________________________________________________________________________________

________________________________________________________________________________

UPDATING FEE AND PAYMENT SCHEDULE

\[ \text{Rate} \times \text{Credit Hours} = \text{Total} \]

<table>
<thead>
<tr>
<th>Rate</th>
<th>Credit Hours</th>
<th>Total</th>
<th>Payment Schedule:</th>
<th>Fall</th>
<th>Winter</th>
<th>Spring</th>
<th>Summer</th>
</tr>
</thead>
</table>

I request to update the above course according to the terms described. I agree to have the nonrefundable updating fee charged to my account.

______________________________  __________________________
Student  Date

I have agreed to work with the above named student to update his/her course work.

______________________________  __________________________
Teacher’s Signature  Date  Department

Department Chair/Program Director  __________________________  School Dean/Graduate Program Coordinator  Date

Graduate Dean  __________________________  __________________________

The student has satisfactorily completed the requirements for updating this course.

______________________________  __________________________
Teacher  Date